



Memo

To: City of Charlotte Planning Commission
From: Bryan Myrkle, Community Development Director
Date: March 3, 2023
Re: Request for Proposals for consulting services – Master Plan & Zoning Code rewrite

Background

As Planning Commissioners likely remember, the City of Charlotte is planning to embark on a long-awaited, comprehensive re-write of the Community Master Plan and Zoning Code. This will be a months-long project that will span more than one fiscal year, require a great deal of public input and careful thought and consideration by the Planning Commission and other stakeholders it invites to the process.

As Planning Commissioners, this is your most important task, and your greatest opportunity to influence the direction that future development and land use will follow in our community. As such, it will be important to find the right professional planning partners to work with. We need to find an individual/firm who is able to effectively gather valuable community input, analyze and interpret available data, communicate successfully with city staff and officials (you), and use all this information to formulate a plan that can guide the future development of our community. This is not a small task for anyone to take on.

City Manager LaPere and I have worked to create a Request for Proposals that we hope will help us find the right planning partner. She will speak to Planning Commissioner at your meeting on Tuesday about the proposed RFP specifically, and about Master Plans and planning generally.

Recommendation

Consider the proposed Request for Proposals and offer your thoughts and suggestions.