



## **Memo**

To: Honorable Mayor Armitage; City Council  
From: Mary LaRocque, City Clerk  
Date: February 21, 2023  
Re: Staff report on MML Liability & Property Insurance Policy

### **Background**

The City's Liability & Property Pool insurance policy is up for its annual renewal on April 24, 2023. The Policy with Michigan Municipal League (MML) is offered through insurance broker Meadowbrook. In 2018 the City performed a competitive bid for liability insurance and MML came back with the best coverage and premium and it was approved by the Council at that time. MML provides excellent customer service and this office has been very pleased with the relationship. This year's premium reflects a 1% increase over the previous year (127,173 v 130,549) Refer to the Executive Overview found on page 3 of the renewal proposal attached for more detail. A post-renewal dividend return of \$11,066 will be issued in May after payment of the premium.

### **Recommendation**

City Council should approve and direct the City Clerk to execute the renewal of the Liability & Property insurance policy with MML for the coverage period April 24, 2023 through April 24, 2024 in the amount of \$130,549 with the expectation of a \$11,066 dividend return.

I plan to seek competitive bids for 2024 liability insurance as requested by the City Manager LaPere.

### **Financial Impacts**

Quoted premium \$130,549. The City will receive a post-renewal dividend from MML in the amount of \$11,066 in May.

### **Suggested Motion**

City Council approves and directs the City Clerk to execute the renewal of the MML Liability & Property insurance policy for the period April 24, 2023 through April 24, 2024 in the amount of \$130,549 with budgeted funds available in the Insurance & Bonds accounts of the following funds 101 (General), 280 (Airport), 500 (Recycling), 510 (Water & Sewer), and 601 (Motor Vehicle) and to reduce the expense to those same funds with the subsequent \$11,066 dividend, allocated appropriately thereof.