



**Camp Frances Educational and
Recreational Center
1501 S. Cochran Ave.
Charlotte, Mi 48813**

**Camp Frances Board of Directors Meeting
Tuesday January 11, 2022 at Camp Frances**

Attended by:

Cathy Bogner
D'Lynn Smith
Susie DeBack
Barb VanderMolen
Amy Smith
Mikaela Bliven
Margaret Bales

Absent:

Colleen Armitage
Sue Latchaw

1. CALL TO ORDER: The meeting was called to order at 6:40 pm
2. WELCOME NEW BOARD MEMBERS: Susie and Mikaela were introduced as new board members and shared their personal interests, reasons for being on the board, and their excitement of becoming active with the Camp Frances board and the community.
3. MINUTES FROM NOVEMBER 9, 2021 D'Lynn Smith motioned to accept the minutes from the November 9, 2021 meeting and everyone agreed.

Cathy shared the updated board members contact information, discussed the monthly camp check card alendar for Mikaela and Susie to sign up for a month.

4. FINANCIAL REPORT: Cathy shared that our financial report showed a balance of \$20033.79 at the end of November.
5. BUILDING MAINTENANCE/REPAIRS:
The building was broken into before Christmas. A window was smashed, the police were contacted and a report was filed. The window was taken to the local glass repair shop. Amy and Andy Smith have helped get the window out and will put it back in. Cost of the window is \$166. The screen still needs to be repaired once the board is down. Camera's to monitor the building were discussed but declined due to ongoing costs. A motion light was discussed.

The electrician from the city came and replaced an electrical socket to prevent the power outage from happening again. Smoke detector batteries have been replaced. The toilet seat was replaced. Need to remove the broken deck spindle.

OLD BUSINESS

1. BAT HOUSES: The bat houses are still on target to be placed on the grounds in the spring.

2. BROCHURE: has been made and updated by Margaret. Cathy will work on getting a logo made. We will all edit the brochure and look it over and make any needed changes. The pictures will be changed to show the flag and better quality jpg photos.
3. MEMORY BOOK: D'Lynn will have the memory book made with the title, "Little Gem in the Woods"
4. PROMOTIONAL ACTIVITIES: Barb posed the question if as a board we want to promote activities or as a board do we want to recruit other organizations to bring their events here. Susie is going to reach out to the county parks about a naturalist to come do an activity. As board members we can recruit other's to host classes or activities here vs. us doing the planning. It is shared that we want the building used by others so we need to promote the building more. It was also shared that if we host some events it can increase our chances at getting some grants. After much discussion it was decided to have a fair in the fall and some kind of Christmas event.

Margaret asked for a vote on two seasonal activities to bring awareness to the community. Margaret will chair the youth fair. Susie is going to check on having a Christmas event for the community. Luminaries, Santa, fire, crafts, etc. Margaret made a motion to have two activities, it was passed unanimously.

It was discussed about adding some items to have supplies here for renters. Items such as roasting sticks, games, cards, etc. No decision was made on this.

Mikaela shared the idea of having day camps once a week during the summer with activities for families. We could ask for sponsorships to help support costs of crafts etc and have themes for different days. Cathy will check on liability issues for different events.

NEW BUSINESS

1. EMERGENCY NUMBER FOR THE CITY- we can put the weekend emergency number in the packet for renters.
2. ANNUAL CLEANING: Cathy proposed having the cleaning gal do the annual cleaning in the spring. It was agreed that yes it was needed. It was also suggested that we advertise for someone to do the spring cleanup of the grounds.
3. 2022/23 PROJECTS- There are only three picnic tables and we need to have more brought over from the park. Cathy will check on this.
4. SOCIAL MEDIA: Mikaela has accepted managing our social media including promoting rental of the building. Susie will share pictures with Mikaela to post on social media about the beauty of the park, uses of the building, etc. Everyone to bring ideas to the next meeting.
5. FRIENDS OF CAMP FRANCES: Cathy shared the Friends of Camp Frances forms. We can look at it and address reviving that initiative at the next meeting.

Meeting was adjourned at 8:15 pm

The next meeting is February 8, 2022