

**CITY OF CHARLOTTE
RESOLUTION 2022-12
TO UPDATE THE FEE SCHEDULE**

WHEREAS, fees to be paid for zoning reviews, including fences, sheds, site plans, rezoning, Board of Appeals requests, etc., are to be established by resolution of the City Council; and

WHEREAS, fees to be paid for water turn on charges, NSF check, Sewer Cleaning, call out rates, and meter testing, etc. are to be established by resolution of the City Council; and

WHEREAS, fees to be paid for gun permits, copies of police reports, breath test, water turn on charges, weed cutting, copies, DVDs, CDs labels and other requests are to be established by resolution of the City Council; and

WHEREAS, fees are reviewed on an annual basis to consider whether to be adjusted to reflect the true costs of providing the services associated with the issuance of those services;

NOW THEREFORE BE IT RESOLVED, that the following fees be established as follows:

Administration/General Fees

City Code Book (incl Charter and Zoning w/ cover and tabs)	\$95
City Code Book (incl Charter and Zoning no cover/tabs)	\$0.25 per page
City Charter	\$13.25
Qualified Voter File Information	varies per FOIA \$0.25 per page Or \$5 per CD digital
Labels	\$0.03 each
Copies	\$0.25 per page
Notary Services	\$10

Planning and Zoning

Zoning Permit (shed or fence)	\$20
Act 425 Agreement	\$100
Rezoning	\$150
Rezoning w/ Master Plan Change	\$200
Zoning Board of Appeals Hearing	\$75 \$100
Site plans, including planned development districts	\$100

Special Condition Use	\$100
Class A Non-conforming Use	\$100
Plan Review: Commercial/large building	\$75
Plan Review: Residential/small building	\$25
Agency or other requested inspections	\$25
Agency or other requested reinspection	\$15
Subdivision Review: Conventional Plat	\$250
	Plus \$2 per lot
Subdivision Open Spaces Plan	\$250
	Plus \$2 per lot
Multifamily Residential Plat	\$250
	Plus \$2 per individual dwelling unit
Zoning Book	\$0.25 per page
Zoning Map	\$2
Master Plan with Maps	\$40
Copies	\$0.25 per page

Department of Public Works

Water turn-on fee (repair/seasonal)	\$30
Water turn-on fee (after hours - repair/seasonal)	\$70 -\$100
Water turn-on fee (non-payment shut off)	\$80
NSF returned check fee	\$30
Sewer clean	\$75 \$85
Sewer clean (after hours - call out)	\$150 \$170
Sewer clean (holiday - call out)	\$200
Meter test	varies per cost
Weed cutting (actual cost of labor/equipment)	minimum \$150
Water meter rental:	
	Meter deposit (refundable less water charges) \$500
	0-5,000 gallons minimum fee \$50
	Above 5,000 gallons minimum fee \$100
	Water used is billed at twice established rate
Frozen meter replacement	varies based on cost of meter and copperhorn
Frozen meter in pit	varies based on cost of meter
Frozen water service	varies based on labor, material, and equipment costs
Sprinkler meter	varies based on cost of meter and copperhorn
Sidewalk snow removal (based on actual costs)	minimum \$100
Brush clean up (based on actual costs)	minimum \$100
Trash clean up (based on actual costs)	minimum \$150
Copies	\$0.25 per page

Fire Department

Occupancy Permit	\$30
Building/Structure Fire	\$500
Residential False Alarm	\$100

Commercial False Alarm	\$200
Vehicle Accident	\$200
Vehicle Accident with Extrication	\$500
Vehicle Fire	\$500
Cable Line Hazard	\$50
Power Line Hazard	\$250 for first hour \$50 per hour for each additional hour or fraction thereof
Fire Department Standby	\$50
Fire Report (non-FOIA)	\$5

Police Department

Emergency Response Incidents Involving DUI	\$250-500
Residential False Alarm	\$100
Commercial False Alarm	\$200
Gun permit (notary fee)	\$10
Downtown parking permit (residents only)	\$30 (6mos)
Police report (FOIA)	varies per FOIA
Court ordered breath testing	\$5
Vehicle crash reports	order online at https://policereports.lexisnexis.com

The foregoing resolution was presented by _____ and supported by _____ for approval with the following vote; Yea ; Nay ; Absent . Motion passed.

CERTIFICATION

I, Mary LaRocque, City Clerk for the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Charlotte during its regular meeting held on June 06, 2022

Mary LaRocque, City Clerk