



Memo

To: Honorable Mayor Armitage; City Council

From: City Manager LaPere, MPAP

Date: May 13, 2022

Re: Staff report on appointment of Council member to fill a vacancy for District 1

Background

Councilmember Lake submitted his resignation from City Council due to moving out of the district/city. He was elected in November 2021 to serve District 1, term ending 2025. Per City Charter, Section 3.13 Council is to fill the vacancy in elected office by appointment within 30 days of the vacancy, for a term ending on the Monday following the next regular city election. Therefore, this appointment will be for a term to end November 2023. This seat will be on the ballot in November 2023 for election for the remainder of the term length.

The City has received applications from the following individuals interested in being appointed to this office. A copy of those applications has been provided to Council. The City Clerk has confirmed these individuals meet required qualifications per the City Charter to be eligible to be appointed.

- Christensen, Jeffrey
- Duweck, Michael
- Story, Zach
- Wirt, Kenneth

Recommendation

When filling an elected officer vacancy in the past, Council has provided individuals an opportunity to address the Council prior to voting on the appointment. I recommend continuing that practice and allowing a set time for those who wish to address Council, in alphabetical order, prior to making a motion to appoint. Consistent with Roberts Rules of Order, the process of appointment could begin with a motion to appoint, discussion, and conclude with a vote. Should the motion fail, a subsequent motion to appoint a different person would continue the process until an appointment is approved.

Financial Impacts

None.

Suggested Motion

City Council appoints _____ to the elective office of Councilmember, District 1, with a term to end on the Monday following the next regular city election in November 2023.

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