



Manager's Report November 15th Council Meeting

Curbside Leaf Collection

The final week for curbside leaf collection will take place **Monday, November 22nd through Wednesday, November 24th**. Please note: leaves must be bagged in paper yard waste bags for collection (no plastic bags). It is against city ordinance to rake leaves into the street. No brush will be collected curbside.

Residents may also take yard waste, including brush, to the DPW garage. Winter drop-off hours are Monday through Friday, 8a to 4p.

Thanksgiving Office Closure

City Hall will be closed on **Thursday, November 25th and Friday, November 26th** in observance of Thanksgiving. Regular hours will resume on Monday, November 29th. Emergency services always remain available, Police/Fire: 911 or DPW: 517-543-8874. Payments can be made anytime at one of our drop-boxes and online at www.charlottemi.org.

City Hall Building Update

There are two major items in need of repair at City Hall. The roof and the boilers are both approximately 20 years old and leaking or otherwise failing to function properly. Administration has been working with a roofing company to patch those places where there are holes; however, the roof is reaching the end of its useful life. We expect this replacement will be at least \$150,000. Additionally, the boilers in City Hall are in need of replacement. Repairs were done last winter to keep them functional but they have also reached the end of their useful life and we expect replacement to cost approximately \$70,000. Council may recall, a grant was applied for in the spring to cover the replacement of the roof and boilers. While we did not receive that grant, we received notice this week that the state is taking applications for another round of the same funding program. We will be reapplying and hope to have a positive outcome to offset the expenses associated with two major repairs to the building.

Revenue and Expense Report

The monthly revenue and expense report for month of October and year-to-date is included with this report for Council's review. Please contact me or Finance Director Smith with any questions.

Lansing Road Demolition Update

The contractor for the demolition of this commercial building has been completed. Chief Vogel has been monitoring the progress and we will ensure they maintain the site until such time redevelopment occurs.