



Manager's Report November 1st Council Meeting

Curbside Leaf Collection

The remaining curbside leaf collection will take place the following weeks. Please note: leaves must be bagged in paper yard waste bags for collection (no plastic bags). It is against city ordinance to rake leaves into the street. No brush will be collected curbside.

Monday, November 1st - Thursday, November 4th
Monday, November 22nd - Wednesday, November 24th

Residents may also take yard waste, including brush, to the DPW garage. Please take note: Saturday, November 6th will be the final opportunity for weekend drop-off by residents for the season. Week day hours remain 8a to 4p throughout the winter months.

City Code Update

The City has codified ordinances adopted through August 2021 and those updates are now available online at <https://codelibrary.amlegal.com/codes/charlotte/latest/overview>. Those city officials who maintain a hard copy of the code will receive paper copies of the updated pages for their code books. Kudos to City Clerk LaRocque for completing this important update to the city codes. This will ensure ease of access and transparency for our residents and other interested persons.

Rental Inspection Program – Code Enforcement

The city has sent out informational letters to the tenants and property owners regarding the upcoming rental inspection program. Landlords with properties located in voting District 1 will register between November 1st, 2021 and January 31st, 2022. Those with properties located in voting District 2 will register between February 1st, 2022 and April 30, 2022. We will send out a mailing to those property owners during the registration window with a copy of the application. After registration, the city will coordinate with the landlord and tenant to schedule an inspection.

Administration received a very enthusiastic response to the job postings for rental inspector and code enforcement officer with a number of highly qualified candidates. We conducted interviews and are in-progress with finalizing the hiring process for two individuals to fill the roles. We anticipate these positions will be staffed by early-mid November. We are also developing a number of information pamphlets and flyers to help aid in the communication/education aspect of these two roles.

Finance Department

This month the city's finance department staff resumed responsibility for all financial and accounting work in-house, including payroll services. We are working with the representatives from Rehmann Robson to close out a few outstanding financial matters and finalize the data for our annual audit by Plante and Moran.

Downtown Receptacle Update

As Council is aware, the DDA had purchased replacement receptacles in the summer 2020 for the downtown area. A number of parts for those were received damaged and the company refused to accept responsibility for that issue. We requested replacement parts to be able to use all of the receptacles and finally received that shipment in summer 2021. Those replacement pieces were also delivered damaged. At the time of delivery, we refused to accept the shipment due to that damage and promptly requested a remedy from the company. They have refused to refund our payment for the replacement parts despite multiple requests from our office. In fact, they had stated a refund would be issued, but it has not been received and they have not provided any proof that a payment was ever sent out. Therefore, we have engaged with Attorney Hitch to assist in the city's recovery of that money.

Clinton/Stoddard House Update

The contractor continues to make progress on the interior work at the property. They remain on schedule based on their approved work plan to repair/renovate the site. Additionally, they have been issued a permit to install a second access drive off of Clinton Street for access to the units on the frontside of the building.

Lansing Road Demolition Update

The contractor for the demolition of this commercial building has begun work to remove the remaining structure and debris. Chief Vogel has been monitoring the progress and we anticipate they will be complete in the next week or two.