

CITY OF CHARLOTTE

AD HOC CODE ENFORCEMENT COMMITTEE

April 8, 2021 at 7pm

PRESENT:

Committee Members: Daryl Baker, Christopher Lake, Ann Sovey, Jo Vanderstelt, Tamra Weissenborn, and ex-officio member Bryan Myrkle. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere

APPROVE AGENDA:

Motion by Weissenborn, second by Vanderstelt, to approve the agenda as published.

Carried. 5 Yes. 0 No. 0 Absent.

DISCUSSION OF CURRENT CODE ENFORCEMENT ACTIVITY:

Police Chief Brentar presented an overview of the police department's responsibilities in code enforcement for vehicles within the city. He provided a summary of the inoperable vehicles ordinance and acceptable storage options for inoperable vehicles.

Members inquired about ticket activity, process from initial complaint to resolution, and general work practices. Chief Brentar also addressed questions about recreational vehicles and trailer storage.

Fire Captain Sloan presented an overview of the fire department's responsibilities for enforcing other areas of the code including blight, grass and weed trimming, and snow removal. He provided a history of the department's involvement in code enforcement, including dangerous buildings and rental units.

Captain Sloan provided a summary of the process from complaint to resolution, clarified when DPW is utilized to clean properties, and discussed the owner's responsibility for maintenance and costs associated with enforcement such as trash removal.

Members inquired as to the typical workload and hours spent on code enforcement, ordinance specific regulations, and processes for resolution of complaints. Discussion ensued regarding the workload and whether this ought to be a full time or part time position.

Myrkle noted the increase in complaints filed regarding concerns for public health and quality of life issues within a home. Sloan noted that those complaints are referred to the Barry Eaton District Health Department who can provide services and assistance where needed.

NEW BUSINESS:

Myrkle sought consensus on the Committee's plan to solicit written comments from the public in advance of the public hearing next week. Specifically, if the request ought to note desire for feedback on the types

of code enforcement, areas of concern, and priorities for the personnel responsible. The Committee concurred that was the intent and Myrkle noted the information would be posted on the City's website and Facebook pages.

MEMBER COMMENTS:

Weissenborn requested copies of the typical form letters sent for code complaints.

ADJOURNMENT:

Member Baker moved, supported by Lake to adjourn the meeting at 8:39 p.m.

Carried. 5 Yes. 0 No. 0 Absent.

Chairperson Sovey