



City of CHARLOTTE

MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: December 21, 2017

Dangerous Building Hearing. Your agenda includes a hearing related to an order concerning a dangerous building at 649 N. Sheldon Street. The hearing was originally scheduled because the time in the order from the hearing officer had elapsed without action being taken by the property owners to address the matter. Since setting the hearing, the property owners have installed a new header to repair the damaged and dangerous one that had given rise to the action by the City. I am recommending that you proceed with the hearing. Although the dangerous condition appears to no longer exist, additional work remains to be completed.

FOIA Request. Last week the City received a Freedom of Information Act request seeking email communications among Council members related to actions being considered by the Planning Commission and the City Council relative to the Dairy Queen development. Only one such communication was found through my review of the email accounts and it merely referenced the topic. This is, to the best of my knowledge, the first FOIA request of this nature we have processed during the last decade. It has highlighted the need to address an oversight on the part of the administration to regularly educate Council members concerning our records retention policy. The City Clerk and I will be developing some information for you on this topic which you will receive in the near future.

Safe Routes to Schools. I attended a meeting of the CanDo! Step by Step committee this week which has begun working on an initiative related to the Safe Routes to Schools program. It appears that they will be working to develop information to support a grant application in October 2018. As the local road agency, we would be the applicant for the grant.

CanDo! Regarding this organization, I will be assuming the role of chairman on January 1. This will be my second time in that position..