

COUNCIL PROCEEDINGS
Regular Meeting
October 23, 2017

CALL TO ORDER: By Mayor Lewis on Monday, October 23, 2017, at 7:00 p.m.

PRESENT: Councilmembers Bahmer, Johnston, Ridge, Mitchell, Russo, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Gary Wales, Lawrence Ave. United Methodist Church followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF OCTOBER 9, 2017: Council member Johnston moved, supported by Mitchell to approve the regular meeting minutes of October 9, 2017 as presented. 5 Yes.(Bahmer, Johnston, Mitchell, Ridge, Russo) 0 No. 1 Abstain (Russo) 1 Absent (Sanders)

ABSENT: Mayor Pro-Tem Sanders.

Council member Ridge moved, supported by Johnston to excuse Mayor Pro-Tem Sanders for business travel. Carried. 6 Yes. 0 No.

PUBLIC HEARINGS: None.

PUBLIC COMMENT: Joe Pray, 316 W. Seminary, stated that on behalf of Charlotte Rising he would like to support the demolition of 108/110 E. Lawrence Avenue.

Don Sovey, 106 Kensington Ct., stated he is in support of moving forward with the pocket park project at 108/110 E. Lawrence

Avenue. He stated this is a gateway to the city and needs to be a source of pride.

APPROVAL OF AGENDA:

Council member Russo moved, supported by Mitchell to approve the agenda as presented. Carried. 6 Yes. 0 No.

SPECIAL PRESENTATIONS:

PRESENTATION BY MICHAEL ARMITAGE –PUBLIC SAFETY RADIO PROJECT BALLOT PROPOSAL:

Michael Armitage, Director Eaton County Central Dispatch, gave an overview of the 911 phone surcharge ballot proposal. This surcharge would be restricted to only fund the radio upgrade project. The cost would not exceed \$1.75 per device. The new radio system would improve coverage, all public safety radios would be on a common system and it would bring the system up to current technology and standards.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2017-110 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2017-110

**A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY
FOR OCTOBER 23, 2017**

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the October 13, 2017 payroll totaled \$164,447.99; and
WHEREAS, the September 2017 Bank of America credit card charges totaled \$5,494.23; and

WHEREAS, the October 23, 2017 claims total \$102,777.57;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for October 23, 2017 in the amount of \$272,719.79.

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE: Council member Ridge moved, supported by Johnston to approve Resolution 2017-110 for expenditures of the City for October 23, 2017 as presented. Carried. 6 Yes. 0 No.

Council member Russo questioned the \$316.82 charge for calendars.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER APPROVAL OF RESOLUTION NO. 2017-107 TO AUTHORIZE REPLACEMENT OF FIRE DEPARTMENT PUMPER/TANKER/TELESQUIRT #315:

RESOLUTION NO. 2017-107

A RESOLUTION TO AUTHORIZE THE REPLACEMENT FIRE DEPARTMENT PUMPER / TANKER / TELE SQUIRT #315

WHEREAS, the Charlotte Fire Department must replace the Pumper / Tanker / Tele Squirt #315 because of a cracked frame and it has been deemed out of service by the factory engineers and the Charlotte Fire Department is operating at a disadvantage because the truck is deemed out of service; and

WHEREAS, this truck was built in 1986 and was scheduled to be replaced in 2020; and

WHEREAS, Spartan Motors has offered to replace the entire truck and apparatus with a new Pumper / Tanker / Tele Squirt at a cost of \$800,000.00; and

WHEREAS, the normal pricing of this new truck & apparatus is \$912,198 (which is a discount of 12%); and

WHEREAS, we have received pricing from two other manufacturing companies, Pierce: \$968,000.00 and Smeal: \$1,010,000.00; and

WHEREAS, Spartan Motors is a local manufacturing company located in Charlotte; and

WHEREAS, Spartan Motors currently supplies parts at wholesale prices and labor at almost no cost to repair our entire fleet of trucks; and

WHEREAS, the Rural Fire Association approved the purchase of this truck from Spartan Motors at their meeting held on September 27, 2017, for the Rural Fire Associations share of \$400,00.00; and

WHEREAS, the Charlotte Volunteer Firefighters have reviewed the Pumper/Tanker/Tele Squirt specifications and have concluded that the offer from Spartan Motors is in the best interest of the Charlotte Fire Department.

THEREFORE, BE IT RESOLVED that the City of Charlotte purchase a new Pumper / Tanker / Tele Squirt from Spartan Motors for the amount of \$800,000.00 with 50% of the cost being paid by the Rural Fire Association.

Council member Ridge moved, supported by Bahmer to approve Resolution No. 2017-107 to authorize replacement of Fire Department Pumper/Tanker/Telesquirt #315 as presented. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2017-108 TO AWARD BID FOR DEMOLITION OF 108/110 E. LAWRENCE AVE. TO MSC EXCAVATING IN THE AMOUNT OF \$35,000.00:

RESOLUTION NO. 2017-108

A RESOLUTION TO AWARD A BID AND EXECUTE AN AGREEMENT WITH MCS EXCAVATING OF HOLT, MICHIGAN FOR THE DEMOLITION OF 108 & 110 E. LAWRENCE AVENUE

WHEREAS, the City of Charlotte owns the buildings at 108 & 110 E. Lawrence Avenue; and

WHEREAS, the City of Charlotte desires to raze these buildings; and

WHEREAS, public bids were let for this project; and

WHEREAS, the lowest responsible bidder was MCS Excavating of Holt, Michigan;
THEREFORE, BE IT RESOLVED that the bid from MCS Excavating in the amount of \$35,000 is hereby accepted; and
BE IT FURTHER RESOLVED that City officials are directed to execute the necessary agreement (contract) with MCS Excavating for this work; and
BE IT FURTHER RESOLVED that City officials are authorized to execute a construction easement with Robert Jewett to permit the contractor to gain access to the site.

Council member Bahmer had questions on how the easement fee works.

Council member Johnston moved, supported by Mitchell to approve Resolution No. 2017-108 to award the bid for demolition of 108/110 E. Lawrence ave. to MSC Excavating in the amount of \$35,000.00 as presented. Carried 6 Yes. 0 No.

C. CONSIDER APPROVAL OF RESOLUTION NO. 2017-109 TO AUTHORIZE CONTRACT WITH PREIN & NEWHOF FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF STATE & LINCOLN STREETS NOT TO EXCEED THE AMOUNT OF \$125,000.00:

RESOLUTION NO. 2017-109

A RESOLUTION TO AUTHORIZE A CONTRACT WITH PREIN & NEWHOF FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF STATE AND LINCOLN STREETS

WHEREAS, the City Council approved the reconstruction of South Lincoln Street from Lawrence Avenue to West Seminary Street and State Street from West Seminary Street to West Shepherd Street at their meeting on February 27, 2017; and
WHEREAS, the project is to be built during the summer of 2018; and

WHEREAS, certain members of City Council wanted professional services for road engineering to be bid out; and
WHEREAS, a Request for Qualifications (RFQ) was prepared in 2016 by the Public Works Director that vetted out qualified firms for the work, and
WHEREAS, a Request for Proposals was prepared in 2017 by the Public Works Director and sent to five of the six firms that submitted an RFQ, and
WHEREAS, Prein & Newhof has submitted the lowest proposal for the design and construction engineering for an amount of \$125,000.00 contingent on the review of the proposed contract by the City Attorney, and
WHEREAS, funding for the professional services related to reconstruction of Lincoln and State Streets will be charged to the Major Street Fund.
THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Prein & Newhof to provide the above mentioned services and that the mayor or clerk be directed to sign said contract on behalf of the City.

Council member Bahmer moved, supported by Ridge to approve Resolution No. 2017-109 to authorize contract with Prein & Newhof for engineering services related to reconstruction of State & Lincoln Streets not to exceed the amount of \$125,000.00 as presented. Carried. 6 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

None.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: None.

CITY MANAGER REPORT: City Manager Guetschow reported that due to the Veterans Day holiday falling on a Saturday City Hall will be closed on Friday, November 10th. Therefore matters relating to claims will need to be received a day earlier. CanDo! has a

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special event called Charlotte Soup planned for their October 26th meeting. Half of the cost of the ticket will be used to fund two projects. He will be on vacation the week of October 30th. He announced that he will be baking an election cake on election day in an effort to revive a tradition that dates back to colonial times.

COUNCILMEMBER COMMITTEE REPORTS: None.

PUBLIC COMMENT: Joe Pray, 316 W. Seminary, thanked council for approving the demolition of 108/110 E. Lawrence Avenue. He reminded of Charlotte Risings motto “Not how will we do, but how can we get this done”.

MAYOR AND COUNCIL COMMENTS:

- Council member Johnston thanked everyone for coming and Mr. Armitage for the presentation on the 911 proposal. He wished everyone a safe Halloween.
- Council member Bahmer thanked everyone for coming. He encouraged everyone to get out and vote on election day.
- Council member Ridge thanked everyone for coming. She stated that she missed the last meeting due to her daughter having a new baby girl, Aspen Jade, as she was in Salt Lake City, UT.
- Mayor Lewis stated that he had visited Mr. Murphy’s third grade students at Washington Elementary regarding city issues. He invited everyone to the Fall Banquet at the Crosswalk Teen Center on Thursday, October 26th at 6 P.M. He announced that Relay for Life is having a Power in Purple event for the month of November as a fund raiser.

Council member Johnston moved, second by Mitchell to adjourn at 7:38 p.m. Carried. 6 Yes. 0 No

Mayor Tim Lewis

Ginger Terpstra, City Clerk, CMMC