

COUNCIL PROCEEDINGS
Regular Meeting
June 26, 2017

CALL TO ORDER: By Mayor Lewis on Monday, June 26, 2017, at 7:00 p.m.

PRESENT: Council members Bahmer, Johnston, Ridge, Sanders, Russo, Mayor Lewis and City Clerk Terpstra.

The invocation was offered by City Manager Guetschow, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES REGULAR SESSION MEETING OF JUNE 12, 2017: Mayor Pro-Tem Sanders moved, supported by Ridge to approve the regular session meeting minutes of June 12, 2017 as presented. Carried. 6 Yes. 0 No. 1 Absent (Mitchell)

ABSENT: Council member Mitchell.

Council member Russo moved, supported by Johnston to excuse Council member Mitchell. Carried. 6 Yes. 0 No.

PUBLIC HEARINGS: None.

PUBLIC COMMENT: None

APPROVAL OF AGENDA:

Council member Johnston moved, supported by Russo to approve the agenda as presented. Carried. 6 Yes. 0 No.

SPECIAL PRESENTATIONS:

CHARLOTTE RISING CITY COUNCIL UPDATE: MR. ANTHONY FAULKNER AND MR. DILLON RUSH:

Anthony Faulkner introduced Dillon Rush as the new Main Street Director.

Dillon updated the council on what is happening with Charlotte Rising. He stated that their goal is to revitalize the downtown. He explained all of the components to the project. He encouraged council and anyone from kids to adults to get involved and help them move forward. He stated that he will have an office downtown at 105 S. Cochran Ave. soon and invites anyone to stop by at any time. He plans to give an update at council each month on what is happening.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2017-66
YEAR END BUDGET ADJUSTMENTS:

RESOLUTION NO. 2017-66

WHEREAS, Section 17 of the Michigan Uniform Budgeting and Accounting Act requires that the original annual appropriations by a legislative body be amended for any deviations from the annual original appropriations; and

WHEREAS, it has been determined that deviations from the FY 2016-2017 original budget appropriations exist in the General Fund and LDFA Fund; and

WHEREAS, the deviations will be covered by a draw on fund balance within the General Fund, Major Street Fund, Local Street Fund,

DDA Fund and Airport fund, and MSHDA grant funds within the Federal & State Grants fund

WHEREAS, the required budget adjustments to remove these deviations are;

Budget Adjustment Number: 3				
ACCOUNT # TO	ACCOUNT # FROM	ACCOUNT NAME	AMOUNT TO	AMOUNT FROM
101-230.000-706.000		City Labor - DPW	1,000	
101-230.000-725.604		Dental & Health Benefits	1,500	
101-230.000-728.000		Retirement Plans (City Share)	1,500	
101-230.000-753.000		Special Purpose Expenses	5,000	
101-300.000-712.000		Special Compensation	13,500	
101-350.000-704.100		Staff-Overtime	11,000	
101-410.000-972.000		Sundry	75,000	
101-424.000-746.000		Professional Services	14,500	
101-452.000-706.000		City Labor - DPW	19,000	
101-452.000-728.000		Materials & Supplies	7,000	
101-452.000-851.000		MVP Equipment Rental	38,000	
101-664.000-862.000		Cap. Outlay - Improvements	33,000	
	101-000.000-399.000	Planned Use of Cash		220,000
202-524.000-746.000		Professional Services	33,200	
202-524.000-862.000		Cap. Outlay - Improvements	104,000	
	202-000.000-399.000	Planned Use of Cash		137,200
203-430.000-851.000		MVP Equipment Rental	7,000	
203-524.000-731.000		Professional Services	10,000	
	203-000.000-399.000	Planned Use of Cash		17,000
260-800.000-728.000		Retirement Plans (City Share)	900	
260-800.000-746.000		Professional Services	450	
260-800.000-753.000		Special Purpose Expenses	1,850	
260-800.000-755.000		Contributions To Others	500	
	260-000.000-399.000	Planned Use of Cash		3,700
280-830.000-744.000		Telephone & Internet	1,100	
280-830.000-749.000		Contractual Services	5,500	
280-830.000-862.000		Cap. Outlay - Improvements	2,900	
	280-000.000-399.000	Planned Use of Cash		9,500
290-880.001-746.000		Professional Services	14,500	
290-880.001-862.000		Cap. Outlay - Improvements	74,500	
	290-000.000-439.007	CDBG		89,000
			\$476,400	\$476,400

THEREFORE, BE IT RESOLVED that the City Council approve the budget adjustments set forth above to cover expenditures projected to exceed budget.

Council member Ridge moved, supported by Sanders to approve Resolution No. 2017-66 Year End Budget Adjustments as presented. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2017-67 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2017-67

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY FOR JUNE 26, 2017

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the June 23, 2017 payroll totaled \$152,304.67; and

WHEREAS, the May 2017 Bank of America credit card charges totaled \$3,863.93; and

WHEREAS, the June 26, 2017 claims total \$255,249.24;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for June 26, 2017 in the amount of \$411,417.84.

Mayor Pro-Tem Sanders moved, supported by Johnston to approve Resolution 2017-67 for expenditures of the City for June 26, 2017 as presented. Carried. 6 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER SECOND READING AND ADOPTION OF RESOLUTION NO. 2017-63 TO AUTHORIZE PURCHASE OF

WATER METER READING UNIT:
RESOLUTION NO. 2017-63

A RESOLUTION TO AUTHORIZE PURCHASE OF WATER METER READING UNIT

WHEREAS, the City utilizes a single brand of water meters throughout the City to keep costs low and efficiencies high; and

WHEREAS, the DPW only has one meter reading unit that is utilized by both the Utilities and Service Divisions; and

WHEREAS, the Finance Department has requested that we purchase a second reader to allow for more efficient utilization by the DPW and the billing department; and

WHEREAS, ETNA Supply is the sole vendor in Michigan that is authorized to sell this brand of equipment in our region of the United States; and

WHEREAS, Finance Director has received a quote in the amount of \$7,500.00 from ETNA Supply for the meter reading unit package; and

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000 and the required three quotes for purchases over \$2,500.

THEREFORE, BE IT RESOLVED That the city council authorizes the purchase of the meter reading unit from ETNA Supply in the amount of \$7,500.00 and agrees to waive the sealed bid process because the equipment is available only through a single vendor.

Council member Ridge moved, supported by Johnston to approve the second reading and adoption of Resolution No. 2017-63 to authorize purchase of water meter reading unit as presented. Carried. 6 Yes. 0 No.

B. CONSIDER SECOND READING AND ADOPTION OF RESOLUTION NO. 2017-64 TO AUTHORIZE A CONTRACT FOR PURCHASE OF BALLISTIC HELMETS AND VESTS:

RESOLUTION NO. 2017-64

A RESOLUTION TO AUTHORIZE A CONTRACT WITH PRO-TECH SALES FOR THE PURCHASE OF SEVEN (7) BALLISTIC HELMETS AND SEVEN (7) RAPID RESPONSE BALLISTIC VESTS WITH CARRYING BAG

WHEREAS, this purchase was identified in the budgeting process to better equip first responding personnel to the scene of an active violence incident (AVI),

WHEREAS, equipping all daily duty police vehicles, including Detective and Chief's vehicle, will best ensure the safest, quickest and most ready response with the highest level of protection a ballistic vest and helmet can provide in likelihood of an AVI,

WHEREAS, three bids were solicited as well as a review of the State of Michigan Contract bid for described equipment,

WHEREAS, Point Blank Active Shooter Kit with level IIIA Helmet and bag was quoted at \$778.45, Armor Express Active Shooter Kit with level IIIA Helmet and bag was quoted at \$898.45, ProTech Active Shooter Kit with Level IIIA Helmet and bag was quoted at \$768.00, and the State of Michigan Contract Bid was unable to provide the same type of equipment quote as being compared above,

WHEREAS, Pro-Tech provides the least expensive option while maintaining the highest quality equipment that meets our AVI response standards and needs,

THEREFORE, BE IT RESOLVED that the City of Charlotte enter into the purchase agreement of the required and necessary AVI response equipment from Pro-Tech Sales in the total amount of \$5,466.00 as

quoted with shipping, with this expenditure to be taken from the Drug Forfeiture Fund.

Council member Russo moved, supported by Johnston to approve the second reading and adoption of Resolution 2017-64 to authorize a contract for purchase of ballistic helmets and vests as presented. Carried. 6 Yes. 0 No.

C. CONSIDER SECOND READING AND ADOPTION OF RESOLUTION NO. 2017-65 TO AUTHORIZE SALE OF FIREWOOD:

RESOLUTION NO. 2017-65

A RESOLUTION TO AUTHORIZE A SALE OF FIRE WOOD

WHEREAS, the City removes trees throughout the year from the City right-of-ways; and

WHEREAS, it was previously determined that the wood had some value and should be sold by sealed bids annually; and

WHEREAS, an advertisement was placed in the local paper and sent to previous bidders for the seven stacks of wood; and

WHEREAS, one bid was submitted for six of the seven stacks of wood totaling \$1,065.00.

THEREFORE, BE IT RESOLVED That the City sell wood stacks #1-6 to Paul J. Berkimer for the highest bid prices totaling \$1,065.00.

Council member Bahmer moved, supported by Russo to approve the second reading and adoption of Resolution 2017-65 to authorize sale of firewood as presented. Carried. 6 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES: None

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: None.

CITY MANAGER REPORT: City Manager Guetschow stated that he was at Girls State last week and enjoyed it once again. He announced that there will be a CANDO! meeting held at 5:30 P.M. on Wednesday, June 28, 2017 at Windwalker and there will be several people there for storytelling.

COUNCILMEMBER COMMITTEE REPORTS: None.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS

- Council member Johnston wished everyone a happy and safe fourth of July.
- Council member Ridge stated that she appreciates Dillon presenting the Charlotte Rising update. She stated that she thinks Dillon will do a wonderful job. She thanked everyone for attending and wished everyone a happy 4th of July.
- Council member Bahmer asked that everyone remember the reason and the sacrifices that have been made for us as they celebrate the 4th of July.
- Mayor Lewis stated that Charlotte Rising is making a difference. He stated that the Spartan grand opening on June 13th was a great event. They have fantastic plans with a great leadership team. He stated he was a judge for chalk drawings at the library. He stated that the Relay for Life was a great event and commended the Charlotte

Police Department in their help with giving rides to the survivors that that were unable to walk the lap. He stated that he has held his first “Tim Talk’s” live on facebook. He will be doing this once a month.

Council member Johnston moved, supported by Sanders to adjourn the meeting at 7:35 p.m. Carried. 6 Yes. 0 No.

Mayor Tim Lewis

Ginger Terpstra, City Clerk, CMMC