

Charlotte Area Recycling Authority
January 31, 2017

CALL TO ORDER: By CARA Board Member Raymer, Tuesday, January 31, 2017 at 5:30 p.m.

ROLL CALL: Darlene Raymer, Deb Montgomery, Sharon VanLoten, Roger Wickerham and Councilmember Johnston.

ABSENT: Boardmember Halsey

ALSO PRESENT: Amy Gilson - DPW Director, Director Quinn Underwood, Ginger Terpstra, City Clerk, and Mary Beth Roe, Resource Recovery.

APPROVAL OF MINUTES: Motion by Boardmember VanLoten, second by Montgomery to approve the minutes from the regular meeting of October 25, 2016, as presented. Carried. 5 Yes. 0 No.

APPROVAL OF AGENDA: Motion by Boardmember Montgomery, second by VanLoten to approve the agenda as presented. Carried. 5 Yes. 0 No.

PUBLIC COMMENT: Amy Gilson, introduced Councilmember Johnston as being the new member on the board.

OLD BUSINESS:

A. Friends of CARA

Director Underwood stated that they have put everything on hold until they see the direction that CARA is going in.

B. Budget Deficit FY 15/16

Director Gilson stated that Benton and Carmel townships have met with herself and the City Manager to talk about a

formula to cover the deficit. There will be another meeting in the near future to continue this discussion.

C. Operating Agreement with City

Director Gilson stated that they met on December 20th to discuss a draft agreement. They are talking about the City running it with some type of an advisory board. It has been the general consensus to keep the operation running.

D. Sale of Small Orwalk Baler

Director Gilson stated that the Orwalk Baler was sold for \$435.37 and the funds were put back in the CARA budget.

E. Letter from Townships re: Withdrawal from CARA

Director Gilson stated that the letters are still out there. She feels that they are waiting to see what decision is made on the operations of CARA for the future;

NEW BUSINESS

A. CARA Recycling Report- Quinn Underwood

Director Underwood stated that they have started baling again. They are doing this with the plastic bags. The number 2 bags are the only ones not costing money at this time. They are recycling wrapping paper for Fire Fly Farms who use it for horse bedding material. They are also a non-profit company. She stated that there are more donations coming in, however the trash revenue is down. They are now having to do mandatory logging for the DEQ. CARA raised \$1160.00 for their fund raiser dinner put on by the Senior Center. She announced that the Trash Walk will be held on May 20th this year. She stated that there will be a logo contest coming up. They will also be holding a recycling art contest.

Motion by Boardmember VanLoten, second by Montgomery to accept the CARA Recycling Report as presented. Carried. 5 Yes. 0 No.

B. Revenue/Expenditure Update- Amy Gilson

DPW Director Gilson went over the revenue/expenditure sheet that was provided in the packet.

Boardmember Wickerham moved, second by Montgomery to accept the Revenue/Expenditure update as reported. Carried. 5 Yes. 0 No.

C. CARA Audit Report

Director Underwood stated that they are selling books for \$40 to \$50 dollars now. They are sending out more cardboard now. They are working to find more revenue.

Boardmember Wickerham moved, second by Johnston to accept te CARA Audit Report as presented. Carried. 5 Yes. 0 No.

D. Minimum Wage Increase – Lead Worker Wages

Director Gilson advised that minimum wage is now set at \$8.90/hr from \$8.75/hr. All three employees are making the same wage. The lead worker is responsible for more and has always made a little more than the others. It would be up to the board if they wanted to make this change for the lead worker.

Boardmember Montgomery moved, second by Johnston to increase the lead worker wage from \$8.90/hr to \$9.15/hr starting at the next pay period. Carried. 3 Yes. (Montgomery, Johnston, Raymer) 2 No. (Wickerham, VanLoton)

F. Disposition of Equipment – Cargo Container

Director Gilson stated that they will be keeping this now.

G. Other – Approval of Meeting Dates for 2017

Director Gilson asked that the meeting dates for 2017 be approved. Discussion was held about the meeting scheduled for October 31st.

Boardmember Wickerham moved, second by Montgomery approve the meeting dates of January 31, April 25, July 25, and October 24 (instead of October 31) at 5:30 P.M. Carried. 5 Yes. 0 No.

PUBLIC COMMENT: Nikki Ringo, CARA employee, stated that her and Director Underwood have been working on new projects and working with businesses. She stated a lot of positive things are happening.

Steve Willard, Carmel Township, stated that they are doing a good job at the site. He hears a lot of positive feed back. Thy have a good crew. They are very proactive, friendly and the site looks very clean.

Mary Beth, mentioned the grants that are available for signs and infrastructure.

ADJOURNMENT: Meeting adjourned by Raymer at 6:24 p.m. The next regularly scheduled meeting will be April 25, 21017.

Ginger Terpstra, City Clerk, CMMC