

City of Charlotte  
Park Board Meeting Minutes  
September 6, 2016

The meeting was called to order at 7:00 p.m.

Present: Doug Hull, Chris Burt, Cindy Miller, Sophie Lupini (Student Liaison), Amy Gilson

Absent: Karen Holtz

Council Liaison: Brad Johnston

Guests: William SaintAmour and Tim McComber from the Michigan Nordic Fest

Minutes of the May 3, 2016 regular meeting were reviewed and approved.

#### IV New Business

- A. The Michigan Nordic Fest (MNF) discussed their request to allow alcohol in the park for their festival, allowing archery at the sledding hill, and allowing the installation of an electric box at the sledding hill. The first two requests will require changes to the City Ordinances and Policies. After discussion and review of the materials presented by the MNF representatives, more information was requested for both the alcohol and archery inquiries.

The Board feels that a beer/ wine/ mead tent would only be appropriate at Lincoln Park on the south side of Shepherd Street and on a case by case basis. A permit and State Liquor License would also be required, which would trigger Charlotte Police Department review and require their approval.

The archery request was requested at the east side of the sledding hill. The MNF is envisioning a permanent 180 yard range with targets and distance markers, not just a range for the festival.

DPW will work up proposed ordinance/ policy changes for the alcohol and archery propositions.

Approval was given for installation of the electrical box at the sledding hill, all donated by the Festival committee.

7:25 p.m. Chair Doug Hull left the meeting resulting in the lack of quorum. Chris Burt assumed the Chair position for the rest of the meeting which was informational only.

#### III Old Business

- A. DPW may apply for a grant to update the GIS tree inventory. DPW will apply for the Consumers Energy Tree Grant. There will be a second wood bid this fall. DPW keeps a list of addresses wanting ROW trees planted and is getting ready for fall planting.
- B. CARC meetings in April and May were distributed. The softball fields have not been bid yet. The City's portion of the road to the fields is under construction.

- C. The tennis court project was bid, but no bids were received. Contractors indicated they declined due to the asphalt specification required by USTA. The City is exploring other avenues to complete the project this year. The USTA Grant was abandoned because the construction requirements cost more than the grant amount. The Board will start discussion on a use/ reservation policy.
- D. DPW has received no communication regarding the recreation 5 year master plan update, but it is on the next CARC agenda.
- E. The Miracle League project is in a holding pattern. They may prepare a needs assessment prior to continuing with the project.
- F. The approved FY 16/17 Parks budget was distributed.
- G. The Board is still waiting for the mayor to appoint a new member.

#### IV New Business

- B. Discussion was held regarding the vandalism to the pavilion at Dean Park. The original builders have been asked to come up with some options for replacing the soffit that has been destroyed with a more permanent solution.

The meeting was adjourned at 7:49 p.m.