

# MEMORANDUM

**To:** Mayor Lewis, City Council and Manager Guetschow  
**From:** Ginger Terpstra, City Clerk  
**Subject:** Questions regarding the February 13, 2017 Claims Submitted for Payment  
**Date:** February 10, 2017

The following questions were received from Councilmember Bahmer regarding items submitted for payment.

- On page #3 of this week's claims and accounts there is a charge from AT&T in the amount of \$3,355.64 for what is termed a "damaged facility." It appears this occurred at the WWTP. What is the background on this charge?
  - This is for repair of a phone line that was hit by the backhoe while fixing a broken water service.
  
- On page #13, Mikayla Densmore is being paid \$20.00 for being the camera operator at our special Council meeting. Was that meeting televised?
  - This meeting was not televised. She is being paid because she was scheduled and present to do this.
  
- On page #20, Kane Heating is receiving \$1,240.00 for a furnace. This is coming from the MVP. Is this furnace a new installation at the Armory or another building?
  - This is for a building that has to be heated at the DPW garage.
  
- And finally on page #31, Terex Utilities is being paid \$1,015.00 for an annual inspection. I assume this charge contemplates an inspection on a boom truck, but would like to formalize whether that is an accurate assumption by a little bit of background: namely, what piece of equipment is being reviewed? Also, how in depth of an examination is this?
  - This is the OSHA required annual inspection for the tree trimming truck. This inspection includes a dielectric test and a thorough safety and mechanical check of the boom that meets or exceeds OSHA standards.

