



**Camp Frances Educational and
Recreational Center
1501 S. Cochran Ave.
Charlotte, Mi 48813**

**Camp Frances Board of Directors Meeting
Tuesday March 8, 2022 at Camp Frances**

Attended by:

Cathy Bogner
Barb VanderMolen
Mikaela Bliven
Margaret Bales
Sue Latchaw
Susie DeBack

Absent:

Colleen Armitage
Amy Smith
D'Lynn Smith

1. CALL TO ORDER: The meeting was called to order at 6:42 pm
2. MINUTES from January 11, were approved as written
3. FINANCIAL REPORT: Sue reported that at the end of December our balance was \$19875.25 and at the end of January it was \$19508.04. This includes payment for Propane (\$454) and the new outdoor light (\$307).
4. BUILDING MAINTENANCE/REPAIRS:
 - a. The window repair is complete and the screen has been taken for repair.
 - b. Sue noted that the City Treasurer wants to develop a budget for camp. After discussion there were no special items identified for the upcoming year that should be budgeted.
 - c. We discussed replacement of the current porches and deck. Suggestion to see if an Eagle Scout could do it for a project. **Action:** *Cathy will look into Eagle Scout activity.*
 - d. Furnace needs to be serviced. **Action:** *Cathy will arrange that for fall.*

OLD BUSINESS

1. VP Board Position: Margaret volunteered to fill the VP board position. Thank you, Margaret!
2. BROCHURE: edits to the brochure were given to Margaret and she will send out to directors for comment when completed.
Action: *Everyone give to Margaret any edits on the brochure. Brochure needs to be completed by May.*
3. MEMORY BOOK: no report
4. PROMOTIONAL ACTIVITIES:
 - a. Cathy checked with Mary and extra liability insurance is not needed for special activities.
 - b. Susie reported that she spoke with the naturalist who works for the county and she is able to provide education programs and nature walks. **Action:** *Susie will contact her and ask her to set up some programs.*

NEW BUSINESS

1. EMERGENCY NUMBER FOR THE CITY The number is 517-543-8874. **Action:** *Barb will make a sign for posting on the wall. Action: Cathy will have it added to the renter guidelines form.*
2. ANNUAL CLEANING: Cathy proposed having the cleaning gal do the annual cleaning in the spring. It was agreed that yes it was needed. It was also suggested that we advertise for someone to do the spring cleanup of the grounds. **Action:** *This has not yet been scheduled.*
3. 2022/23 PROJECTS- There are only three picnic tables and we need to have more brought over from the park. **Action:** *Cathy will check on this.*
4. SOCIAL MEDIA: Mikaela has accepted managing our social media including promoting rental of the building. Susie will share pictures with Mikaela to post on social media about the beauty of the park, uses of the building, etc. Everyone to bring ideas to the next meeting. **Action:** *Social media to be discussed at the May meeting. Cathy adds Mikaela to Facebook page admin.*
5. FRIENDS OF CAMP FRANCES: Following discussion it was determined that the Friends of Camp Frances program will not be revived at this time.
6. ONE WAY SIGN: Susie suggested that a One-Way sign be posted closer to the building to discourage people from driving the wrong way when leaving the cabin area. **Action:** *Cathy will look into one-way sign.*
7. YOUTH FAIR: Margaret reported on progress of the Youth Fair. Tentative date will be August 25th and she is working on how to get the word out about this activity. **Action:** *Susie will obtain info on how to advertise this with Facebook. It was suggested to use Survey Monkey for registration.*
8. CHRISTMAS EVENT: **Action:** *Barb will check with Julie Kimmer regarding working with the City and their Christmas activities.*
9. YARD CLEAN-UP. We discussed the need to recruit people to do spring yard clean-up. **Action:** *Suggested to post on Facebook for anyone needing community Service.*
10. PARKING: Cathy noted that there are times when there is no parking for board meetings because of a running group that uses the area. **Action:** *Cathy looks into sign to post for the parking area.*
11. Margaret to write article for the County Journal.

Meeting was adjourned at 8:06 pm

The April meeting is canceled. The next meeting is May 10, 2022.