



Memo

Date: February 11, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Code Enforcement Ad-Hoc Committee

On the agenda for Council's consideration is a resolution to form an ad-hoc committee to study options to provide code enforcement services as discussed at the February 9th study session. The deadline for final recommendation is May 1, 2021 which will provide staff appropriate time to include any projected allocation into the FY21-22 budget, if necessary. For the membership, the discussion called for 6 members (2 council, 1 staff, and 3 citizens) which poses a procedural issue as a tie-vote on matters would not pass. To avoid this situation, I suggested 5 members (2 council, 1 staff, 2 citizens); however, if Council desires 3 citizen members, I would recommend adding another representative from staff.

A resolution of approval of this committee is included for your review and consideration.

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CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-020

A RESOLUTION TO ESTABLISH AN AD HOC CODE ENFORCEMENT COMMITTEE

WHEREAS, City Council and the City administration have received input from the citizenry through the Vision 2025 strategic planning process, among other input methods, of the desire to see a proactive code enforcement presence in the community; and

WHEREAS, City Council wishes to ensure that code enforcement policies and practices, along with the methods used by the City and its departments to implement them, are effective and consistent for residents and staff, and that those methods are cost efficient to administer; and

WHEREAS, City Council believes that it is prudent to undertake an evaluation of the City's current code enforcement policies, practices, and methods by forming an ad hoc committee to review them and make recommendations to the City Council;

NOW, THEREFORE, BE IT RESOLVED that there is hereby established the Ad Hoc Code Enforcement Committee, the membership of which shall be appointed by the Mayor subject to the approval of the City Council and shall include 2 members of the City Council, 1 city employee, and 2 citizens of the city representing diverse socioeconomic or other demographic sections of the population; and

BE IT FURTHER RESOLVED that the Ad Hoc Code Enforcement Committee shall have the authority to elect its own chairman, promulgate its own rules of order and develop its own schedule of meetings, which meetings shall be conducted in accordance with the Open Meetings Act; and

BE IT FURTHER RESOLVED that the Ad Hoc Code Enforcement Committee shall 1) evaluate and make recommendations to the City Council on code enforcement operations; 2) develop a projected cost estimate for providing such services as deemed necessary; and 3) make a recommendation to City Council for alternatives to provide such services; and

BE IT FURTHER RESOLVED that the Ad Hoc Code Enforcement Committee shall issue a final written report of its findings and recommendations to the City Council not later May 1, 2021.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte