



Memo

Date: February 11, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Appointment of Clerk-Treasurer

On the agenda for Council's consideration is a resolution to appoint the current City Clerk, Pearl Tidwell, as the Clerk-Treasurer per the discussion at the February 9th study session. The City Charter outlines the offices of Clerk and Treasurer are appointed by the City Manager upon confirmation by City Council. It is my recommendation that Ms. Tidwell be appointed Clerk-Treasurer with the duties and responsibilities of those offices as outlined in the Charter and City Ordinance along with any applicable duties outlined in job descriptions or other applicable city policies. Ms. Tidwell has held a similar role in prior communities and has been exemplary in her role as Clerk. Additionally, she is well-versed in municipal finances and has already taken on many of the duties and responsibilities of these roles.

A resolution of approval of this appointment is included for your review and consideration.

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attachment

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-022

**A RESOLUTION TO CONFIRM THE APPOINTMENT OF PEARL
TIDWELL AS CITY CLERK-TREASURER**

WHEREAS, the City Council confirmed the hire of Pearl Tidwell as the City Clerk at the regular meeting held December 7, 2020 which has created a vacancy in the office of Treasurer, a position that is essential to the efficient and effective functioning of Charlotte City government; and

WHEREAS, the City Charter has the role of Treasurer as an appointed officer of the City and the City Ordinance designates those duties and responsibilities to one office, known as Clerk-Treasurer; and

WHEREAS, City Manager LaPere has reviewed the skills and experience as they related to the position of interim city clerk-treasurer and has determined that Pearl Tidwell is well qualified to fulfill the responsibilities of the position; and

WHEREAS, the City Charter requires that City Council confirm the city manager's appointment of city officers including the city clerk and city treasurer;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby confirm City Manager LaPere's appointment of Pearl Tidwell as City Clerk-Treasurer.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte