

**Charlotte Police
Department**

Memo

To: Mayor Armitage, City Council Members
From: Chief Brentar
Date: 12-4-2020
Re: Locker Room Project

This memo is to advise you of three changes that have been made to date on the above-mentioned project. These changes were approved by administration in order to keep the project moving and these items are reflected in the final balance for the project.

The first change was for additional demolition charges of concrete walls for the plumbing changes that were needed. This was discovered once the walls were opened up. Additional cost was \$600.

The second change was for additional charges on the vanity and for the shower. The shower first selected was not durable enough for the type of anchoring required for installation. The vanity selected was slightly more than originally planned for. Total additional cost for both items was \$1119.

The last change was for a new flush valve for the new urinal as the old one could not be re-used. Additional cost was \$272.

The total additional cost for these changes is \$1991 more than originally quoted. The total cost of the project is now \$29,109.25 which is over the budgeted amount of \$29,000 by \$109.25.

The project was completed on 12-3-20 and I would like to thank you for your support in getting this much needed project done. I would be happy to show all you the finished product at your convenience.

If you have any questions please let me know.