

Memo

To: City Council

From: Bryan Myrkle, Community Development Director

Date: November 4, 2020

Re: Fee schedule revisions

Earlier this year, the City Council updated the city's schedule of fees for permits, licenses and services. However, not all of the necessary updates made it into the City Council resolution at that time.

Several requested updates were brought to my attention recently by department directors while I was making updates to the City website. In order to ensure the most accurate information is available to residents, I asked all departments to review the fee schedule once again.

This iteration of the fee schedule includes changes requested by the police, building and public works departments:

- Changing the wording in the police department section to increase clarity regarding cost and process
- Updating window and sign permits from \$40 to \$50
- Eliminating a set fee for water meter tests to reflect what is actually required by the ordinance.

If you have any questions about these updates, please reach out to the individual department head directly.