



City of CHARLOTTE

MEMORANDUM

TO: Mayor Armitage and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: July 24, 2020

Request for Proposals. The request for proposals discussed on Monday's special meeting will be sent to consultants today. The RFP will be available on the City's website at www.charlottemi.org/rfp/.

Project Updates. Both the reconstruction of Independence Boulevard and parking lot #1 are substantially complete with some punch list items and other minor work to be wrapped up. I am particularly pleased with the parking lot project. The parking alignment differs from that used in the other two lots we have rebuilt in recent years and I think will work very well for that block. The plaza adjacent to Beach Market is another nice design feature for the area. We are waiting for a final total of the costs incurred for removal of two underground storage tanks from the parking lot. I will be working with Tom Hitch to recover those costs from Bank of America.

Audit. I had a conference this week with the auditors about the timing of the field work for the audit. This is scheduled for the two weeks beginning September 14. A follow-up conference is planned for Monday with the auditors and accountants to cover more of the details for this work.

Financial Statements. The agenda packet includes the financial statements for June. Be advised that these statements do not include various year-end adjustments that will be made in the coming weeks and should be viewed as preliminary.