


# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works  
**Date:** July 22, 2020  
**Re:** Paving of Tully Brown Drive



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In your packet you will find a resolution to approve adding Tully Brown Drive to the 2020 Paving Project. The project currently includes milling and resurfacing a portion of S. Sheldon Street and W. First Street. It is a rebid of last year's project that was not completed due to high bids. The bid opening is scheduled for August 18, 2020.

I was contacted by the Maple Hill Cemetery regarding the paving of Tully Brown Drive. While it is the road that leads to the cemetery and the Park and Ride, it is a City street. I reiterated that it was not in the plan for paving. They then asked if it could be done by the City if the Cemetery Board contributed to the cost. I contacted the engineer, and they estimated that engineering and construction would cost approximately \$120,000.

The City does have a process whereby property owners can petition for a street to be paved. The petition must be signed by 50% of the property owners. The project costs are assessed as follows: 1/3 to the owners on the east side, 1/3 to the owners on the west side, and 1/3 to the City. There are also costs that the City must incur with a petition project such as publishing notifications, preparing an assessment role, hearings, billing, etc. Additionally, the process is lengthy and the project would not be able to be constructed this year if approved.

The Cemetery Board is willing to forego the formal petition process and pay the 67% of the costs that would be assessed to both sides of the road. This would allow the project to be constructed this year as part of our pending project. It would also save the City money by not having to go through the assessment process. The cost to the City would be approximately \$40,000.

All costs associated with the Tully Brown Road portion of the project will be accounted for separately from the original project. Upon completion, an invoice will be generated and sent to the Cemetery Board.

I am recommending that Council approve the expedited resolution to add Tully Brown Drive to the 2020 Paving Project. It is rare that a group is willing to step up and pay directly for road improvements, but this the gateway to their business and our community. It can also be the only impression that many people get of the City of Charlotte, and even though it's not for happy times, we want to make a good impression to visitors.

Please let me know if you have any questions.