

**PLANNING COMMISSION MINUTES**  
**Special Meeting**  
**May 27, 2020**

**CALL TO ORDER:** The May 27, 2020, Special Planning Commission meeting was called to order by Chairman Brummette at 7:04 p.m. via teleconference call.

**PRESENT:** Chairman Brummette, Commissioners Bly, Snyder, Clarke, McRae and Mayor Pro-Tem Armitage.

**ABSENT:** Commissioners Hoy and Pennington.

**ALSO PRESENT ON THE CALL:** City Clerk Terpstra, Community Development Director Myrkle and City Manager Guetschow.

**APPROVAL OF AGENDA:**

**Motion by Commissioner Bly, second by Snyder to approve the agenda as presented. Carried. 5 Yes. 0 No.**

**EARLY PUBLIC COMMENT:**

Community Development Director Myrkle thanked commissioners for attending the special meeting. He advised that there would be a full agenda for the next meeting and wanted them to be familiar with the process to help it run smoother. He went over the agenda items for next Tuesday's meeting. He advised that the packet will be posted on Friday and for anyone with questions on any of the items to call him before the meeting so that he can get some answered taking into consideration that this meeting will be held via teleconference.

**NEW BUSINESS:**

**A. VISION 2025 PRESENTATION:**

Community Development Director Myrkle stated that all three items on

the agenda all relate to each other. He gave an overview of the VISION 2025 Strategic Plan and explained how it came about. He stated that it is a five year plan based on seven elements. He encouraged members to familiarize themselves with the plan document.

**B. DISCUSSION NEW STRATEGIC PLAN DOCUMENT:**

Director Myrkle stated that there has been much a lot of growth and stated that the Master Plan needs to be worked on. The City was happy to work with Giffles Webster and is in hopes that this firm will be able to continue working with the City on this project. The City is working towards a Redevelopment Ready Community and so the state will pay up to 75% of the project up to \$30,000.

**C. DISCUSSION ON SPECIAL TRAINING AND EDUCATION SESSION:**

Director Myrkle stated that mock training on site plans will be available. There would be training on the Master Plan and Redevelopment Ready Communities.

Chairman Brummette thanked the new members for joining the commission.

Commissioner McRae asked when the training was planned for so that he could better schedule for it.

Director Myrkle stated that it will be planned for their regular meeting schedule of the first Tuesday of each month. There may possibly be some during the City Council meetings on their regularly scheduled meeting dates which are the second and fourth Mondays of each month.

**LATE PUBLIC COMMENT:**

Mayor Ridge stated that she is very excited about Vision 2025. She stated that Jill with Giffels Webster did a great job and knows our community well. She stated that the firm has a great working knowledge of the City and Master Plan and when the project is completed it will make the Planning Commission

members jobs much easier. She stated that she prefers face to face meetings and hopes that things will get back to normal. She thanked members for participating in the practice meeting tonight.

John Bly, commissioner, asked about the rezone issue with building in the 600 block of S. Cochran that had been tabled at their last meeting and what the status of that was.

Director Myrkle stated that the building had been sold and the use will not require a rezone so it has been taken off the table.

Chairman Brummette asked that the indicator for public comment (5\*) be added to the agenda as a reminder of how citizens can participate in public comment.

**There being no further business, Commissioner Bly, supported by Snyder moved to adjourn at 7:42 p.m. Carried. 5 Yes. 0 No.**

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Ginger Terpstra, City Clerk, CMMC