



City of CHARLOTTE

MEMORANDUM

TO: Mayor Ridge and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: April 24, 2020

Budget Schedule. The following is a schedule of key dates in the budget review and approval process. Please note that additional work sessions may be scheduled if the Council desires.

May 4	Budget Work Session
May 11	Budget Public Hearing
May 26	Introduction and Consideration of Budget Adoption Resolution
May 26	Presentation of Water/Sewer Rate Analysis/Recommendation
June 8	Adoption of Budget Resolution
June 8	Introduction of Water/Sewer Rate Resolution
June 22	Adoption of Water/Sewer Rate Resolution

Budget Documents. I have created a top-level page on the City's website with links to budget documents to make it easy for you and the public to find these documents. You will find this as the last item in the main menu section below the picture at the top of the page. The summary and detail budget documents will both be available by the end of business today. The budget message should be posted on Monday. I recommend that Council start with the budget summary document.

Accounts Payable. Your agenda packet includes the approval of accounts payable claims. This is the first approval of claims since the meeting of March 23. DPW Director was of great assistance in processing these invoices, scanning documents and entering data into the accounts payable software. Although this is one activity that cannot be done entirely remotely, we were able to complete this process quite efficiently. Please note that we did not process invoices that are paid through electronic funds transfer. The majority of these are bills owed to Consumers Energy. It is a complicated process that did not warrant the learning curve that would have been required for me to carry it off. The bills will be paid but there will be a delay in their being recognized in the general ledger.