

**COUNCIL PROCEEDINGS**

**Regular Meeting**

**April 13, 2020**

**CALL TO ORDER:** By Mayor Ridge on Monday, April 13, 2020 at 7:02 p.m. via conference call.

**PRESENT VIA TELECONFERENCE:** Councilmembers Baker, Dyer, McRae, Hoogstra, Mayor Pro-Tem Armitage, Mayor Ridge, City Clerk Terpstra and City Manager Guetschow and Attorney Hitch.

The invocation was offered by City Manager Guetschow.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF MARCH 23, 2020:** Council member Baker moved, supported by Weissenborn to approve the regular meeting minutes of March 23, 2020 as presented. Carried. 7 Yes. 0 No.

**APPROVAL OF MINUTES FOR WORK SESSION OF APRIL 6, 2020:** Council member Baker moved, supported by Weissenborn to approve the work session meeting minutes of April 6, 2020 as presented. Carried. 7 Yes. 0 No.

**ABSENT:** None.

**PUBLIC HEARINGS:** None.

**PUBLIC COMMENTS:** City Manager Guetschow read an email correspondence from **Marlena Arras**, 9384 Coats Road, Springport, stating concerns with why City of Charlotte employees that are not working are not getting paid. She feels that since the money has already been budgeted that the employees should be paid.

**Don Sovey**, Kensington Ct., thanked council members for what they do. He stated that as he has been out walking more he has noticed some issues with the appeal of property. He would like council to consider publicizing expectations of property instead of calling it code enforcement. He would also like consideration of money in the next budget for this if available. He thanked council for their good work.

**APPROVAL OF REGULAR AGENDA AND UNANIMOUS CONSENT AGENDA:**

Mayor Ridge asked if there were any items that council would like added or removed from the printed agenda.

There were no changes to the printed agenda.

Council member Dyer asked to have Item 10d. Resolution No. 2020-61 authorizing entering into letter of understanding with SEIU bargaining unit regarding granting additional eighty hours of sick leave pulled for further discussion.

Council member Weissenborn asked to have Item 11d. Resolution No. 2020-54 to establish an ad hoc communications committee pulled for further discussion.

Council member Armitage asked to have Item 12a. Resolution No. 2020-60 approving addendum to City Manager employment agreement pulled for further discussion.

**Council member Hoogstra moved, supported by Weissenborn to pull Resolution No. 2020-61, Resolution No. 2020-54 and Resolution No. 2020-60 from the regular agenda for further discussion. Carried. 7 Yes. 0 No.**

**Council member Hoogstra moved, supported by Dyer to approve the regular and consent agenda by Roll Call Vote. Carried. 7 Yes. 0 No.**

**SPECIAL PRESENTATIONS:**  
**COMMUNICATIONS DURING COVID-19 EPIDEMIC:**

Mayor Ridge asked Council member Dyer to lead the conversation on this subject as he had requested it be removed for further discussion.

Council member Dyer asked if council had ideas about being able to communicate better with residents during this time. He recognized that the County Journal does not have a print option at this time which is what the City uses regularly for communication purposes.

Council members discussed different options such as mailings, public messages on the public tv channel and the possibility of partnering with 911 communications to send messages.

City Manager Guetschow stated that in the current situation things have changed at such a rapid pace it would be difficult to send out a message before the status was changed to something else or outdated. He will be happy to touch base with Mayor Pro-tem Armitage to explore the options for using the 911 alert system if needed.

**EXPEDITED RESOLUTIONS AND ORDINANCES**

**A. CONSIDER APPROVAL OF RESOLUTION NO. 2020-58 TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR CONSTRUCTION ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF PARKING LOT #1:**

**RESOLUTION NO. 2020-58**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR CONSTRUCTION ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF PARKING LOT #1**

**WHEREAS**, the City Council approved the design engineering for Parking Lot #1 in the 100 Block of South Bostwick Street on July 9, 2018; and

**WHEREAS**, Rowe PSC has provided conceptual designs and design engineering services for Parking Lot #1 and Council awarded a construction contract on March 23, 2020; and

**WHEREAS**, the construction of Parking Lot #1 will be coordinated with the construction of the Independence Boulevard project; and

**WHEREAS**, the amount charged will be based on billable rates for staff assigned to the project, actual time spent on the project, and a construction duration of eight weeks; and

**WHEREAS**, Rowe PSC has submitted a proposal for the construction engineering budget in the amount of \$43,000.00.

**THEREFORE, BE IT RESOLVED** that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

**Council member Hoostra moved, supported by Dyer to approve Resolution No. 2020-58 to authorize a contract with Rowe PSC for construction engineering services related to reconstruction of Parking Lot #1 as presented. Carried. 7 Yes. 0 No.**

**B. CONSIDER APPROVAL OF RESOLUTION NO. 2020-59 TO ACCEPT PROPOSAL FOR REPAIRS TO POLICE GARAGE DOORS:**

**RESOLUTION NO. 2020-59**

**A RESOLUTION TO ACCEPT A PROPOSAL FOR REPAIRS TO POLICE DEPARTMENT GARAGE AREA**

**WHEREAS**, investigations have determined that support structures adjacent to the police vehicle garage area doors on the north

side of City Hall have deteriorated to the point that they are unsafe, that they threaten the integrity of that portion of the structure, including the story and roof above, and are in need of immediate repair; and

**WHEREAS**, efforts to obtain competing proposals for performing the work were unsuccessful, resulting in the receipt of only one proposal from VMG Construction, LLC of Lansing in the amount of \$41,986 which proposal has been evaluated and determined to be acceptable to the City; and

**WHEREAS**, the amount of the proposal is consistent with staff's prior estimates of the cost of the project; and

**WHEREAS**, no funds were budgeted for this project but its urgency warrants proceeding immediately and will necessitate a budget amendment to include the expenditure;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby determine that the repairs are an emergency and that irregularities in the bidding process shall be waived; and

**BE IT FURTHER RESOLVED** that the proposal of VMG Construction LLC in the amount of \$41,986 is hereby accepted and the Fire Chief is authorized to accept the proposal on behalf of the City.

**Council member Hoogstra moved, supported by Dyer to approve Resolution No. 2020-59 to accept proposal for repairs to police garage doors as presented. Carried. 7 Yes. 0 No.**

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**C. CONSIDER APPROVAL OF EMERGENCY  
ORDINANCE NO. 2020-02 TO ESTABLISH  
MORATORIUM ON THE IMPOSITION OF UTILITY  
BILL LATE CHARGES:**

**CITY OF CHARLOTTE  
ORDINANCE NO. 2020-02**

**AN ORDINANCE TO SUSPEND APPLYING LATE FEES  
FOR WATER AND SEWER SERVICES TO THE CITIZENS  
OF THE CITY OF CHARLOTTE.**

**WHEREAS**, the Governor of the State of Michigan, pursuant to the provisions of the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-33, issued an Executive Order, No. 2020-21, which put in place statewide temporary requirements to restrict public gatherings, and to suspend activities that are not necessary to sustain or protect life; and

**WHEREAS**, this order substantially and severely limited the activities of the citizens of the State of Michigan to move normally and proceed with their daily activities by ordering the public to stay at home or at their place of residence and to prohibit in-person work that is not necessary to sustain or protect life; and

**WHEREAS**, said order took effect on March 24, 2020, at 12:01 a.m., and continues through April 30, 2020, at 11:59 p.m.; and

**WHEREAS**, the activities of all institutions, including the City of Charlotte, have been substantially and severely restricted and

have prevented the normal functioning of city government; and

**WHEREAS**, the members of the public have been, in many cases, unable to continue their normal daily activities, which has resulted in the closure of a number of businesses that prevents employees from traveling to, and performing their work, and in many instances, have caused many citizens to be laid off by their employers; and

**WHEREAS**, the City Council of the City of Charlotte is empowered to protect the health, safety and welfare of all of its citizens and to take measures to ameliorate the adverse impacts caused by the necessary declaration of Executive Order No. 2020-21; and

**WHEREAS**, Section 5.3 of the Charter of the City of Charlotte provides for the adoption of an ordinance which is declared therein to be an emergency so that it may be introduced and adopted, and be effective on the same date;

**NOW, THEREFORE**, the City Council hereby resolves and declares as follows:

1. Given the substantial interference in the lives of its citizens and the operation of many public and private institutions, it is hereby declared that this ordinance is an emergency order to preserve and protect the general welfare of the citizens of Charlotte.

2. All late fees as charged pursuant to Chapter 68-Utilities of the City Code are hereby waived, commencing with the March 2020 billing, until June 30, 2020.

3. Unless rescinded earlier, the provisions of this ordinance shall expire on June 30, 2020.

4. The City Council may amend or repeal this ordinance at any time.

5. Nothing contained herein shall be construed to waive the obligation of all water and sewer users to pay, when due, the water and sewer user fees as provided under the Code, and all water and sewer fees must be paid on or before June 30, 2020.

6. This ordinance shall take effect immediately pursuant to the provisions of Section 5.3 of the City Charter, and shall be published as provided by law.

The foregoing ordinance was moved for adoption by Council Member Hoogstra and supported by Council Member Dyer, with a vote thereon being: YES(7), No (0), at a regular meeting of the City Council held pursuant to the public notice in compliance with the Michigan Open Meetings Act, on the 13<sup>th</sup> day of April 2020. Ordinance No. 2020-02 declared adopted this 13<sup>th</sup> day of April 2020, and is immediately effective as set forth herein.

**Council member Hoogstra moved, supported by Dyer to approve Emergency Ordinance No. 2020-02 to establish moratorium on the imposition of utility bill late charges as presented. Carried. 7 Yes. 0 No.**

**D. CONSIDER APPROVAL OF RESOLUTION NO. 2020-61 TO AUTHORIZE ENTERING INTO LETTER OF UNDERSTANDING WITH SEIU BARGAINING UNIT REGARDING GRANTING ADDITIONAL EIGHTY HOURS OF SICK LEAVE:**

**RESOLUTION NO. 2020-61  
A RESOLUTION TO AUTHORIZE ENTERING INTO  
A LETTER OF UNDERSTANDING WITH THE SEIU  
BARGAINING UNIT  
REGARDING GRANTING AN ADDITIONAL EIGHTY  
HOURS OF SICK LEAVE**

**WHEREAS**, regulations implementing provisions of the Families First Coronavirus Response Act (FFCRA) establish conditions such that certain City employees furloughed or scheduled for reduced hours of work pursuant to the provisions of Governor Gretchen Whitmer’s Executive Order 2020-21 are ineligible to utilize eighty additional sick leave hours provided under FFCRA to compensate employees affected by isolation orders; and

**WHEREAS**, the above described situation adversely affects members of Service Employees International Union Local 517M (SEIU) who work in the general, water, and wastewater divisions of the Department of Public Works and as clerical employees in the Department of Public Works and the City Clerk/Treasurer’s Office; and

**WHEREAS**, the city administration has recommended that this ineligibility for additional sick leave hours by those employees be rectified by granting each such employee a bank of 80 hours of sick leave to be used under the same terms and

conditions as leave granted pursuant to FFCRA provided such bank of sick leave hours shall not be in addition to hours to which they might be entitled pursuant to FFCRA; and

**WHEREAS**, the provision of such a benefit to employees may not be granted unilaterally by the City but must be provided for through negotiations with the bargaining unit's representatives of a letter of understanding establishing the terms and conditions under which such leave is granted and may be used by eligible members of the bargaining unit;

**NOW THEREFORE, BE IT RESOLVED**, that the City Council does hereby authorize the City Manager to negotiate and execute a letter of understanding with SEIU to establish for each employee of the bargaining unit a bank of 80 hours of sick leave and to establish the terms under which such bank of hours may be used by employees.

Council member Dyer suggested that employees be paid until June 1<sup>st</sup> and not be required to take their leave time.

Council members discussed and asked for clarification on what employees are allowed to do and what time they have been taking to supplement the hours that they are not working.

City Manager Guetschow explained that the original order was interpreted and then the Department of Labor explained it differently. Therefore, this resolution would allow for negotiations with the SEIU in order for the City to create its own bank of 80 hours for the employees to draw from and reinstate time used back to April 1<sup>st</sup> if they wish. He stated that the employees have options to also draw unemployment whether they are not working or if they are working part time hours. A few employees already have filed but anyone can file. He explained that all employees are still being covered by insurance and accruing their leave times as usual.

Mayor Ridge stated that she feels that the City Manager has done good research on this subject. She feels that the City needs to be fiscally responsible as long as the employees can be made whole by filing for unemployment and that the City needs to be equally fair to all employees if this continues.

**Council member Baker moved, supported by Hoogstra to approve Resolution No. 2020-61 to authorize entering into letter of understanding with SEIU bargaining unit regarding granting additional eighty hours of sick leave as presented. Carried. 7 Yes. 0 No.**

**ACTION ITEMS – RESOLUTIONS AND ORDINANCES:**

**A. CONSIDER APPROVAL OF RESOLUTION NO. 2020-**

**51 TO AUTHORIZE THE PURCHASE OF WATER METERS AND APPURTENANCES:**

**RESOLUTION NO. 2020-51**

**A RESOLUTION TO AUTHORIZE PURCHASE OF WATER METERS AND APPURTENANCES**

**WHEREAS**, the City utilizes a single brand of water meters throughout the City to keep costs low and efficiencies high; and

**WHEREAS**, the DPW is continually replacing and upgrading old meters to maintain accuracy; and

**WHEREAS**, the FY 2019-2020 budget has approved \$54,000.00 for the purchase of meters, wire, remote readers, meter transceivers as well as other related equipment; and

**WHEREAS**, DPW staff has received a quote in the amount of \$20,885.00 from ETNA Supply for material and equipment to meet the anticipated needs of the upcoming months; and

**WHEREAS**, ETNA Supply is the sole vendor for the lower peninsula of Michigan authorized to sell this brand of equipment in our region of the United States; and

**WHEREAS**, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000 and the required three quotes for purchases over \$2,500.

**THEREFORE, BE IT RESOLVED** That the city council authorizes the purchase of the meters and appurtenances from ETNA Supply in the amount of \$20,885.00 and agrees to waive the sealed bid

process because the equipment is available only through a single vendor. There are no competitive quotes available.

**Council member Hoogstra moved, supported by Dyer to approve Resolution No. 2020-51 to authorize purchase of water meters and appurtenances as requested. 7 Yes. 0 No.**

**B. CONSIDER APPROVAL OF REOLUTION NO. 2020-52 TO AUTHORIZE PARTICIPATION IN A CONTRACT WITH STATE OF MICHIGAN FOR ROAD SALT PURCHASE:**

**RESOLUTION NO. 2020-52**

**A RESOLUTION TO AUTHORIZE PARTICIPATION IN A CONTRACT WITH STATE OF MICHIGAN FOR ROAD SALT PURCHASE**

**WHEREAS**, the City participates in a cooperative purchasing contract with the State to secure lower road salt prices; and

**WHEREAS**, this contract guarantees certain amounts of salt are available to the municipalities at fixed prices; and

**WHEREAS**, the determination has been made by DPW staff for salt needs in the upcoming fiscal year; and

**WHEREAS**, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000 if the purchase is made through another governmental agency.

**THEREFORE, BE IT RESOLVED** That the City participate in the statewide cooperative purchasing agreement with the State of Michigan to provide road salt and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

**Council member Hoogstra moved, supported by Dyer to approve Resolution No. 2020-52 to authorize participation in a contract with State of Michigan for Road Salt purchase as requested. 7 Yes. 0 No.**

**C. CONSIDER APPROVAL OF REOLUTION NO. 2020-53 TO APPROVE THE PURCHASE OF TWO SUPERNATANT PUMPS:**

**RESOLUTION NO. 2020-53**

**A RESOLUTION TO APPROVE THE PURCHASE OF TWO SUPERNATANT PUMPS**

**WHEREAS**, there are two supernatant pumps at the wastewater treatment plant, and the pumps procured by a former employee are not the correct application causing time consuming, regular maintenance; and

**WHEREAS**, several attempts were made to obtain quotes for other pumps that fit the application, but only one response was received; and

**WHEREAS**, a quote of \$19,724.00 was received from Kennedy Industries for two Flygt submersible dry pit sewage pumps that are the appropriate for supernatant pumping; and

**WHEREAS**, Kennedy Industries is the designated State representative for a Flygt pumps; and

**WHEREAS**, in an effort to save money, the new pumps will be installed by staff; and

**WHEREAS**, funding for these items be charged to the Water and Sewer Fund.

**WHEREAS**, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

**THEREFORE, BE IT RESOLVED** That the City Council authorizes the purchase of two new supernatant pumps in the amount of \$19,724.00 from Kennedy Industries and agrees to waive the sealed bid process.

**BE IT FURTHER RESOLVED** that the DPW is authorized to sell the two existing pumps at auction for the highest price.

**Council member Hoogstra moved, supported by Dyer to approve Resolution No. 2020-53 to approve the purchase of two supernatant pumps as requested. 7 Yes. 0 No.**

**D. CONSIDER APPROVAL OF REOLUTION NO. 2020-54 TO ESTABLISH AN AD HOC COMMUNICATIONS COMMITTEE:**

**RESOLUTION NO. 2020-54**

**A RESOLUTION TO ESTABLISH AN AD HOC COMMUNICATIONS COMMITTEE**

**WHEREAS**, City Council and the City administration have instituted policies and practices intended to foster a culture of transparency in the City's communications with the citizenry; and

**WHEREAS**, City Council wishes to ensure that those policies and practices, and the methods used by the City and its departments to implement them, effectively and consistently communicate with residents, staff, elected officials and stakeholders; and



**WHEREAS**, City Council believes that it is prudent to undertake an evaluation of the City's current communication policies, practices and methods by forming an ad hoc committee to review them and make recommendations to the City Council;

**NOW, THEREFORE, BE IT RESOLVED** that there is hereby established the Ad Hoc Communications Committee, the membership of which shall be appointed by the Mayor subject to the approval of the City Council and shall include 3 members of the City Council, 2 city employees, one of whom shall not be a supervisor, 2 citizens of the city representing both older and younger populations, 1 representative of the Charlotte Chamber of Commerce, 1 representative of CharlotteRising and 1 representative of an organization whose mission is to serve the needs of persons with disabilities; and

**BE IT FURTHER RESOLVED** that the Ad Hoc Communications Committee shall have the authority to elect its own chairman, promulgate its own rules of order and develop its own schedule of meetings, which meetings shall be conducted in accordance with the Open Meetings Act; and

**BE IT FURTHER RESOLVED** that the Ad Hoc Communications Committee shall 1) evaluate and make recommendations to the City Council on City branding; 2) develop a style guide for the implementation of City branding on printed and electronic communications; 3) develop a communication plan that incorporates internal communications, communications with outside organizations, communications with residents and which utilizes different media to best reach all populations; 4) develop a social media policy that reflects best

practices for local governments and includes a user policy for the public, recommendations for use of graphics, and standards for pages managed by individual departments; and 5) make a recommendation for expanding communication services to include emergency and community alerts via text, email and telephone calls ; and

**BE IT FURTHER RESOLVED** that the Ad Hoc Communications Committee shall issue a final written report of its findings and recommendations to the City Council not later December 31, 2020.

**Mayor Pro-Tem Armitage moved, supported by Dyer to approve Resolution No. 2020-54 to establish an Ad-Hoc communications committee as requested. 7 Yes. 0 No.**

Council member Weissenborn asked about the marketing and branding mentioned and was concerned that this had been done a few years ago with Charlotte Rising with the Big C and wondered if this would be abandoned. She wondered about the price tag attached to this project.

Council member Armitage explained that he was thinking of the branding being done on a community level and stated that the previous branding had not been adopted by the City. He stated that the implementation would be where the price tag was and he was thinking that would be done in the FY 21/22. Council would have final say after the committee has come up with a plan as to what they wanted to implement.

Council member Weissenborn asked about the proposed members and feels that representatives from possibly the school, CANDO and the hospital may be good representation of the community.

**Council member Weissenborn moved, supported by Armitage to revise the members to include someone from the school, CANDO and a representative from the hospital. Carried. 7 Yes. 0 No.**

**INTRODUCTION OF RESOLUTIONS AND ORDINANCES:**

**A. CONSIDER FIRST READING OF REOLUTION NO. 2020-60 APPROVING ADDENDUM TO CITY MANAGER EMPLOYMENT AGREEMENT:**

**RESOLUTION NO. 2020-60**

**A RESOLUTION TO APPROVE THE SECOND AMENDMENT**

**TO THE SECOND RESTATED EMPLOYMENT CONTRACT BETWEEN THE CITY AND GREGG GUETSCHOW**

**WHEREAS**, the City of Charlotte and Gregg Guetschow are parties to an employment contract dated December 28, 2015, in accordance with the terms of which the latter is employed as City Manager; and

**WHEREAS**, the expiration date of the employment contract is June 30, 2020; and

**WHEREAS**, the parties to the employment contract wish to extend its term to June 30, 2021 and modify the annual salary provided for during said extension; and

**WHEREAS**, the City Attorney has prepared a Second Amendment to the Second Restated Employment Contract for the above stated purpose, the terms of which are acceptable to the parties;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby approve the Second Amendment to the Second Restated Employment Contract with Gregg Guetschow and authorizes the Mayor and City Clerk to execute said amendment on behalf of the City.

Mayor Pro-Tem Armitage said that he felt it was important to discuss this issue and wondered if the contract was for only one year because of the state of the current situation.

City Manager Guetschow advised that the reason was because this will be the last year that he intends to work for the City. He stated that with the state of the economy and the lack in the budget to accomplish another position as he was anticipating he feels that he needs to let the City Council select a manager to move the City to the next level that they feel is appropriate.

Council member Armitage stated that he was stunned and sorry this conversation could not have been done in person. He appreciates all that he has done and respects this conversation.

Mayor Ridge stated that the previous contract had not been changed since 2016. She stated that she was thankful that they could work together for the next 14 months.

**Mayor Pro-Tem Armitage moved, supported by Weissenborn to approve first reading of Resolution No. 2020-60 addendum to City Manager employment agreement as requested. 6 Yes. 0 No. 1 (Baker) lost from call.**

**COMMUNICATIONS AND COMMITTEE REPORTS**

**CITY ATTORNEY REPORT:** City Attorney Hitch stated that since his staff had not been in the office he did not have a written report. He has been assisting the City Manager with the emergency ordinance on penalties and a number of COVID-19 issues.

**CITY MANAGER REPORT:** City Manager Guetschow stated that he has uploaded the proposed line item budget to the City’s website and asked that Council take a look at that. He will be working on the summary in the coming week. Another rate analysis will be prepared for water and sewer rates. There will be some challenging discussions coming and the Mayor is looking to hold a special meeting next Monday.

**COUNCILMEMBER COMMITTEE REPORTS:** None.

**PUBLIC COMMENT:**

**Kevin Karpinski**, SEIU representative, stated that he appreciates the City’s effort that they are putting in to taking care of their employees.

He stated that he looks forward to working with Gregg and the labor attorney on this issue.

**Matt Mitschke**, 638 S. Cochran, asked to point out that the Attorney General has deemed several classes of jobs as critical including public works and waste water operations. He asked why the public works department would be different than the police and fire departments.

**Tyger Fullerton**, Assistant Fire Chief, explained to council the reason for the replacement of the police department garage doors and the structural damage to the building that has deteriorated.

**MAYOR AND COUNCIL COMMENTS:**

- Council member Dyer thanked Gregg for his years of service.
- Council member McRae stated that he was very sorry to see Gregg go, however he respects his reasoning and that it will leave a big hole in the City.
- Council member Weissenborn echoed the sentiment to City Manager Guetschow and appreciates his service to the City and leadership to the Council. She stated that she has been participating in some weekly webinars for Newly Elected Officials through the MML and is finding it very useful.
- Council member Baker absent from call.
- Mayor Pro Tem Armitage no comment.
- Council member Hoogstra stated she was sad to see Gregg go and is hoping to see him on some committees in the future.
- Mayor Ridge stated that she appreciates all that the employees are doing whether they are working or staying home during

these difficult times. She stated that out of 1200 applicants, 60 businesses received LEAP Grants and three of them were in Charlotte. Those being Eaton Theatre, Evelyn Bay and Charlotte Floral. She stated they have been holding weekly meetings for the local businesses. She encouraged everyone to follow the health guidelines.

**Councilmember Weissenborn moved, seconded by Hoogstra to adjourn at 8:47 P.M. Carried. 6 Yes. 0 No 1 (Baker) lost from call.**

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Mayor Yvonne Ridge

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Ginger Terpstra, City Clerk, CMMC