

COUNCIL PROCEEDINGS
Regular Meeting
February 24, 2020

CALL TO ORDER: By Mayor Ridge on Monday, February 24, 2020 at 7:04 p.m.

PRESENT: Councilmembers Dyer, Baker, McRae, Weissenborn, Mayor Pro-Tem Armitage, Mayor Ridge, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Randy Royston, New Hope Community Church followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR WORK SESSION OF FEBRUARY 10, 2020: Council member Baker moved, supported by Dyer to approve the work session meeting minutes of February 10, 2020 as presented. Carried. 6 Yes. 0 No. 1 Absent (Hoogstra)

APPROVAL OF MINUTES FOR REGULAR MEETING OF FEBRUARY 10, 2020: Council member Weissenborn moved, supported by Dyer to approve the regular meeting minutes of February 10, 2020 as presented. Carried. 6 Yes. 0 No. 1 Absent. (Hoogstra)

ABSENT: Council member Baker moved, supported by Armitage to excuse Council member Hoogstra due to illness. Carried. 6 Yes. 0 No.

PUBLIC HEARINGS: None.

PUBLIC COMMENTS: None.

APPROVAL OF AGENDA: Council member Armitage moved, supported by Dyer to approve agenda as presented. Carried. 6 Yes. 0 No.

SPECIAL PRESENTATIONS: None.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2020-29 TO APPROVE COUNCIL MEMBER BRANDEN DYER'S ATTENDANCE AT THE 2020 MML CAPITAL CONFERENCE:

RESOLUTION NO. 2020-29

A RESOLUTION TO APPROVE COUNCIL MEMBER BRANDEN DYER'S AND COUNCIL MEMBER BRETT MCRAE'S ATTENDANCE AT THE 2020 MML CAPITAL CONFERENCE

BE IT RESOLVED that Council Member Branden Dyer and Council member Brett McRae are hereby authorized to attend the 2020 MML Capital Conference to be held in Lansing on March 24-25, 2020 and to incur reasonable and customary expenses for registration and meals.

Council member McRae moved, supported by Weissenborn to amend and add council member Brett McRae also attend in Resolution 2020-29 for approval of both members as amended above to the 2020 MML Capital Conference. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2020-32 MAYORAL APPOINTMENT TO EATRAN:

RESOLUTION NO. 2020-32

A RESOLUTION TO APPROVE MAYORAL APPOINTMENT WHEREAS, a need for an appointment to the EATRAN board exist; and

WHEREAS, Mayor Ridge is recommending the following individual to be appointed to these boards:

Name	Board	Term Ending
Brett McRae	EATRAN	12/31/2022

THEREFORE, BE IT RESOLVED that the appointment listed above shall be and the same are hereby approved.

Mayor Pro-Tem Armitage moved, supported by Baker to approve Resolution 2020-32 Mayoral appointment to EATRAN as presented. Carried. 6 Yes. 0 No.

C. CONSIDER APPROVAL OF RESOLUTION NO. 2020-30 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2020-30

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY FOR FEBRUARY 24, 2020

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the February 15, 2020 payroll totaled \$166,001.96;

WHEREAS, the February 24, 2020 claims total \$239,141.10 and Consumers Energy claims total \$14,014.77 and \$13,485.77;

WHEREAS, the February 10, 2020 insurance claims total \$1,931.25; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for February 24, 2020 in the amount of \$434,574.85.

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE: Council member Baker moved, supported by McRae to

approve Resolution 2020-30 regarding payment of claims & accounts as presented. Carried. 6 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER APPROVAL OF RESOLUTION NO. 2020-23 TO AUTHORIZE REPLACEMENT OF TRICKLING FILTER ARMS AT THE WASTEWATER TREATMENT PLANT:

RESOLUTION NO. 2020-23

A RESOLUTION TO AUTHORIZE THE REPLACEMENT OF TRICKLING FILTER ARMS AT THE WASTEWATER TREATMENT PLANT

WHEREAS, the distribution arms of the trickling filters are an essential component for the proper distribution of water throughout the trickling filters allowing the plant to meet its permit requirements; and

WHEREAS, the two mast arms in the north trickling filter have now deteriorated to a point that they need to be replaced; and

WHEREAS, the arms have been ordered from WesTech prior to the installation bid due to long lead times for delivery; and

WHEREAS, sealed bids were received for the project ranged from \$24,600.00 to \$25,600.00; and

WHEREAS, the lowest responsible bidder was T. H Eifert Mechanical of Lansing, MI in the amount of \$24,600.00.

THEREFORE, BE IT RESOLVED That the City Council approve the replacement of the trickling filter arms by T. H Eifert Mechanical and it be paid for from the Water and Sewer Fund.

Mayor Pro-Tem Armitage moved, supported by Baker to approve Resolution No. 2020-23 to authorize replacement of trickling filter arms at the Wastewater Treatment Plant as presented. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2020-24 TO IMPOSE A TEMPORARY MORATORIUM ON

City Council Minutes 02-24-2020

THE CONVERSION OF EXISTING SINGLE FAMILY RESIDENCES INTO TWO FAMILY RESIDENCES IN THE RT-TWO FAMILY RESIDENTIAL ZONING DISTRICT:

**CITY COUNCIL RESOLUTION NO 2020-24
A RESOLUTION TO IMPOSE A TEMPORARY
MORATORIUM ON THE CONVERSION OF EXISTING
SINGLE FAMILY RESIDENCES INTO TWO FAMILY
RESIDENCES IN THE RT – TWO FAMILY RESIDENTIAL
ZONING DISTRICT**

WHEREAS, the City of Charlotte has received a request from residents to rezone a portion of the RT Two-Family Residential zoning district to R1 Single-Family residential; and

WHEREAS, the City of Charlotte has heard from other residents and community stakeholders concerned about the number and quality of rental units in the City; and

WHEREAS, the City of Charlotte also recognizes an existing and ongoing need for quality, available and affordable housing; and

WHEREAS, the City of Charlotte believes that addressing this issue in fair and equitable ways that maximize positive outcomes will require thoughtful consideration; and

WHEREAS, the City of Charlotte relies on long-term community planning, and associated zoning regulations, to guide major development decisions; and

WHEREAS, community planning processes and the due consideration of proposals from residents, property owners and City elected and appointed officials take time to conceive and implement; and

WHEREAS, the City of Charlotte City Council recognizes that some residents and property owners see this issue as pressing and of immediate concern.

THEREFORE, BE IT RESOLVED that the City of Charlotte City Council hereby directs its boards, commissions and administrative staff to delay temporarily any actions or approvals that would facilitate the further conversion of single-family properties in the RT Two-Family Residential zoning into two-family residences; and

BE IT ALSO RESOLVED that this moratorium remain in place until the City Council of the City of Charlotte takes affirmative action to rescind it; and

BE IT ALSO RESOLVED that the City of Charlotte City Council hereby directs its administrative staff and related boards and commission to evaluate this issue during future community planning activities, and to include a proposed long-term resolution of the issue in the next significant iteration of the Community Master Plan for development.

Council member Armitage stated that he agrees with the resident concerns but has a problem with the process. He would like to see this processed through the Planning Commission. He feels that notices should be sent to the residents before any change is made and this process would not allow for that.

Discussion was held regarding the process if it was taken to Planning Commission.

Mayor Pro-Tem Armitage moved, supported by Dyer to deny approval Resolution No. 2020-24 to impose a temporary moratorium on the conversion of existing single family residences into two family residences in the RT-Two family residential zoning district as presented. Carried. 4 Yes. (Armitage, Dyer, McRae, Ridge) 2 No. (Baker, Weissenborn)

C. CONSIDER APPROVAL OF RESOLUTION NO. 2020-25 TO APPROVE THE PURCHASE OF SOFTWARE ASSET MANAGEMENT PLAN:

RESOLUTION NO. 2020-25

A RESOLUTION TO APPROVE THE PURCHASE OF SOFTWARE

WHEREAS, the State requires all wastewater permit holders to prepare an Asset Management Plan (AMP) for the wastewater system to receive their new permit; and

WHEREAS, part of the AMP includes implementing Computerized Maintenance Management System (CMMS) software; and

WHEREAS, staff has been researching different software packages with the IT and engineering consultants for over a year; and

WHEREAS, CMMS packages researched range in price from \$5,457.5 to \$46,420.00 for the initial cost with varying costs for support and the number of users; and

WHEREAS, staff has concluded that the eMaint package by Fluke Corporation best suits their needs for creating work orders, scheduling maintenance, managing and tracking spare parts, and managing assets overall; and

WHEREAS, the initial cost of eMaint is \$7,780.00 with annual costs of \$1,020 per user; and

WHEREAS, cost for the software has been budgeted and will be charged to the Water and Sewer Fund; and

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes the purchase of an e-Maint software package in the amount of \$7,780.00 with up to four users and agrees to waive the sealed bid process.

Mayor Pro-Tem Armitage moved, supported by Dyer to approve Resolution No. 2020-25 to approve the purchase of software Asset Management Plant as presented. Carried. 6 Yes. 0 No.

D. CONSIDER APPROVAL OF RESOLUTION NO. 2020-26 ESTABLISHING A RETIREE HEALTH CARE TRUST:

RESOLUTION NO. 2020-26

WHEREAS, Section 36(2)(a) of the Municipal Employees' Retirement Act ("MERA"), 1984 PA 427, MCL 38.1536(2)(a), and Section 71(2)(a) of the MERS Plan Document, authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs;

WHEREAS, the Board has authorized MERS' establishment of a retiree health funding vehicle ("RHFV"), which a participating municipality or court, or another eligible public employer that constitutes a "municipality" under Section 2(23) of the Municipal Employees' Retirement System ("MERS") Plan Document and Section 2b(2) of MERA, MCL 38.1502b(2) ("Eligible Employer"), may adopt.

WHEREAS, the Board has established a governmental trust ("Trust Fund") under Section 115 of the Internal Revenue Code ("IRC") to hold the assets of the RHFV, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed Program Administrator (as defined in the MERS RHFV Plan Document), and is tax-exempt under Section 115 as confirmed by MERS' Private Letter Ruling from the Internal Revenue Service dated January 13, 2004;

WHEREAS, the Public Employee Health Care Fund Investment Act, 1999 PA 149, MCL 38.1211 et seq. ("PA 149") allows a public corporation to create a public employee health care fund, and provides for its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries;

WHEREAS, a MERS RHFV health care trust fund created under PA 149 constitutes a governmental trust established by an Eligible Employer under IRC Section 115; provided that the PA 149 trust does not accept assets from any defined benefit health account established under IRC Section 401(h);

WHEREAS, the Board is the investment fiduciary of the Trust Fund under PA 149 and the Public Employee Retirement System

Investment Act (“PERSIA”), 1965 PA 314, MCL 38.1132 et seq., and is responsible for the custody of assets in the Trust Fund, as well as the establishment and monitoring of the investment options that comprise the investment menu among which a participating Eligible Employer of the RHFV may select one or more for the investment of its assets;

WHEREAS, each participating Eligible Employer is also a fiduciary of the assets in the RHFV under PA 149, and is responsible for the allocation of its assets by use of the investment options offered within the RHFV investment menu, establishment of an investment policy for its RHFV assets, and compliance with PERSIA.

WHEREAS, adoption of this MERS Retiree Health Funding Vehicle Uniform Resolution (“Uniform Resolution”) by the Eligible Employer is necessary and required in order that the benefits available under the RHFV may be extended to the Eligible Employer; and

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of Section 36(2)(a) of MERA and Section 71(2)(a) of the MERS Plan Document. The RHFV shall not be implemented with respect to any Eligible Employer unless in strict compliance with the terms and conditions of this Uniform Resolution, the RHFV Plan Document, and Trust Agreement.

NOW, THEREFORE, BE IT RESOLVED that the governing body of City of Charlotte adopts the MERS Retiree Health Funding Vehicle as provided below, with an effective date of: 03/01/2020 for the following covered employees: Eligible retirees.

I. MERS RETIREE HEALTH FUNDING VEHICLE

CONTRIBUTIONS shall be made only by the Eligible Employer, remitted to MERS by the Eligible Employer, and credited to the Eligible Employer’s account as a bookkeeping entry within the Trust Fund for the RHFV. As this RHFV account is funded solely by the Eligible Employer on a cash or actuarial basis as determined by the Eligible Employer, there is no requirement for an agreement establishing the schedule of contributions. Amounts in an Eligible Employer’s RHFV account shall be used to provide or subsidize the

provision of health insurance for eligible retirees or their beneficiaries, to provide health benefits as defined by IRC Section 213 and are excludable from income under IRC Sections 105 and 106 as amended from time to time. INVESTMENT of funds accumulated and held in the Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to PERSIA, as provided by Section 76 of the MERS Plan Document, Section 39 of MERA, MCL 38.1539, and PA 149. However, each participating Eligible Employer shall be responsible for the asset allocation of its assets within the RHFV investment menu, in accordance with PERSIA as required by PA 149. THE ELIGIBLE EMPLOYER shall abide by the terms of the RHFV, including the MERS RHFV Plan Document, RHFV Trust Agreement, all investment, administration, and service agreements, and all applicable provisions of the IRC, PERSIA, PA 149 and other law. It is affirmed that no assets from any defined benefit health account established under IRC Section 401(h) shall be transferred to, or accepted by MERS. DISTRIBUTIONS In order to receive a distribution for allowable expenses, an Eligible Employer must complete the applicable form approved by MERS. The Program Administrator shall establish any procedures necessary to process distribution requests and transfer funds within the period set by the Program Administrator.

II. IMPLEMENTATION DIRECTIONS

(A) The governing body of the Eligible Employer desires that all assets placed in its RHFV account (as a sub-fund of the pooled Trust Fund) be administered by MERS with respect to maintaining appropriate custody of the assets, and the establishment and monitoring of investment options included in the RHFV investment menu among which options the governing body may select one or more to invest its assets, and shall do so in compliance with PERSIA, PA 149, all applicable provisions of the IRC and other relevant law.

(B) The RHFV is designed as an IRC Section 115 and PA 149 compliant trust. All assumptions, including the rate of investment return used in any OPEB valuation, are the responsibility of the

Eligible Employer. The Eligible Employer acknowledges and affirms its fiduciary responsibility for selecting the investment allocation for its RHFV assets from the options in MERS' RHFV investment menu, and its obligation to comply with all applicable provisions of PERSIA as a co-fiduciary of its RHFV account.

(C) All allocations must use a whole percentage, and the total percentage of allocated assets must equal 100%.

(D) The Eligible Employer makes the following initial investment allocation election from MERS' RHFV investment menu:

Portfolios Built for You (Stocks/Bonds)

MERS Total Market Portfolio %

MERS Global Stock Portfolio (100/0) %

MERS Capital Appreciation Portfolio (80/20) %

MERS Established Market Portfolio (60/40) %

MERS Balanced Income Portfolio (40/60) %

MERS Capital Preservation Portfolio (20/80) %

MERS Diversified Bond Portfolio (0/100) %

Funds to Build Your Own Portfolio

Large Cap Stock Index %

Mid Cap Stock Index %

Small Cap Stock Index %

International Stock Index %

Emerging Market Stock %

Short-Term Income %

Please refer to the Fund Summary Sheets for information regarding each investment option, including potential redemption fees, and restrictions (www.mersofmich.com)

(E) Changes in the investment option(s) selected or allocations made in paragraph (D) may be made by the Eligible Employer in writing using the form approved and provided by MERS and submitted to the RHFV Program Administrator or online via the Eligible Employer's online RHFV account. The Eligible Employer chooses the following method to change its investment option(s) and/or allocation (choose only 1): Fund election changes will be made by submitting a

completed RHFV Investment Change Form (RH-602) and supporting certified minutes identifying governing body approval. The employer will designate the RHFV Investment Contact in the manner required by MERS to make ongoing fund election changes through the online RHFV account.

(F) All monies in the RHFV Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of Eligible Employees who shall constitute "qualified persons" who have retired or separated from employment with the Eligible Employer or their beneficiaries, and for any administration expenses. RHFV Trust Fund monies shall not be used for any other purpose and shall not be distributed to the State.

(G) Participation in and any coverage under the RHFV shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9, Section 24 of the Michigan Constitution of 1963, nor shall any contribution method for Eligible Employer funding other than "pay as you go" cash funding be required or imposed, and all benefits, rights, and obligations conferred by or arising under the RHFV shall be as provided under this Uniform Resolution and the RHFV Plan Document.

(H) The Eligible Employer will determine who constitutes an "Eligible Employee" to receive retiree health care benefits subsidized under its RHFV account. The Eligible Employer will provide proof of liability for retiree health care benefits by way of the collective bargaining agreement and/or personnel policy, OPEB valuation, or most recent and active contract with its health insurer.

The Eligible Employer designates in writing an employer contact person who may request distributions of fund monies for the benefit of the Eligible Employees; makes investment allocations of the Eligible Employer's assets within the RHFV investment menu to the extent authorized in paragraph (D); receive necessary reports, notices, etc. using the MERS Contact Form and this document.

(J) The Eligible Employer acknowledges its responsibility to create and comply with an investment policy with respect to its RHFV account assets, as required by PA 149 (K) It is expressly agreed and understood as an integral and nonseverable part of, extension or continuation of coverage under this Uniform Resolution Adopting MERS Retiree Health Funding Vehicle, that Section 43 of the MERS Plan Document regarding collective bargaining agreements shall not apply to this Uniform Resolution, the RHFV Plan Document, the Trust Agreement, or any administration or interpretation.

(L) In the event any alteration of the language, terms or conditions stated in this Uniform Resolution is made or occurs under Section 43 of the MERS Plan Document, other plan provision or other law, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to administer (or to have administered) the RHFV or its Trust Fund, or to continue administration.

III. PLAN TERMINATION

Plan Termination may occur for any of the following reasons provided for in the RHFV Plan Document: Automatic Termination, Plan Asset Transfer, or Satisfaction of RHFV Liabilities. The Program Administrator shall determine what documentation is necessary to demonstrate termination of any of the above circumstances. After receipt of such documentation, and approval of the termination, the Program Administrator shall supply the Eligible Employer with the necessary forms to complete the termination.

IV. EFFECTIVE DATE OF THIS RHFV UNIFORM RESOLUTION

This Uniform Resolution shall have no legal effect until an executed copy is filed with MERS, and MERS determines that all necessary requirements under Section 71 of the MERS Plan Document, PA 149, this Uniform Resolution, and other relevant laws, have been met. Upon MERS' determination that all necessary documents have been completed (if necessary) and submitted, MERS shall execute this Uniform Resolution and return a copy to the Eligible Employer's

designated contact person. In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such resolution or action may be deemed effective as of the date of this Uniform Resolution or such action, if agreed to in writing by all of the parties, including, the Program Administrator, if necessary. Section 86 of the MERS Plan Document shall apply to this Uniform Resolution and all acts performed under MERS' authority. The terms and conditions of this Uniform Resolution supersede any prior resolution, and its terms are controlling on the parties.

Form RH-669 (version 2019-10-21) Page 5 of 5 MERS Retiree Health Funding Vehicle Uniform Resolution This MERS Retiree Health Funding Vehicle Uniform Resolution is hereby adopted and approved on the 24th day of February, 2020 by the governing body of the City of Charlotte.

Council member Baker moved, supported by Dyer to approve Resolution No. 2020-26 establishing a retiree health care trust as presented. Carried. 6 Yes. 0 No.

E. CONSIDER APPROVAL OF RESOLUTION NO. 2020-27 AUTHORIZING MERS SIGNATORIES: **RESOLUTION NO. 2020-27**

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) #01 of the participating municipality listed below.

WHEREAS, City of Charlotte ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein, Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby Authorized Officials that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. City Clerk/Treasurer

Optional additional job positions:

2. City Manager

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on February 24, 2020.

Council member Baker moved, supported by Dyer to approve Resolution No. 2020-27 authorizing MERS signatories as presented. Carried. 6 Yes. 0 No.

F. CONSIDER APPROVAL OF RESOLUTION NO. 2020-21 TO APPROVE THE SALE OF THREE PROPERTIES TO SPARTAN MOTORS:

RESOLUTION NO. 2020-21

A RESOLUTION TO APPROVE THE SALE OF THREE PROPERTIES TO SPARTAN MOTORS

WHEREAS, the City of Charlotte is the owner of three narrow strips of property adjacent to properties owned by Spartan Motors, proposed deeds for which are attached to and a part of this resolution; and

WHEREAS, Spartan Motors desires to acquire these properties and has proposed, as a condition of the sale of two of three properties to grant utility easements to the City; and

WHEREAS, it has been determined that ownership of the property no longer serves a corporate or public purpose; and

WHEREAS, the deeds for the properties have remained on file with the City Clerk for twenty-five days as required by the City of Charlotte Charter;

NOW, THEREFORE, BE IT RESOLVED that the sale of the three properties referenced above is hereby approved and the Mayor and City Clerk are hereby authorized to execute deeds and such other documents as are necessary to complete the sale.

Discussion was held on where the properties are located.

Council member Dyer moved, supported by Armitage to approve Resolution No. 2020-21 for the sale of three properties to Spartan Motors as requested. 6 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF REOLUTION NO. 2020-31 TO AUTHORIZE PURCHASE OF STREET SWEEPER:

RESOLUTION NO. 2020-31

City Council Minutes 02-24-2020

A RESOLUTION TO AUTHORIZE PURCHASE OF A STREET SWEEPER

WHEREAS, the street sweeper is an essential piece of equipment and the VacAll that currently is used for sweeping is beyond its useful life; and

WHEREAS, the Public Works staff researched and identified comparable street sweeper models that would meet their needs instead of writing a neutral specification that would require more work on the part of staff and the vendors; and

WHEREAS, the staff has been demoing different sweepers that were identified as comparable and evaluating them on sweeping of leaves and sweeping of dirt, ease of use, ease of maintenance, controls, and other various aspects; and

WHEREAS, once the evaluations were done, the Elgin Pelican NP dual sweeper was determined to be a clearly better machine for use in Charlotte, so a firm quote was obtained for that machine; and

WHEREAS, the Elgin Pelican is sold by the designated representative for Michigan, Bell Equipment Company, who quoted \$219,848 for a current model year sweeper or \$208,900 for the same new sweeper that is prior year which affords the City a discount of \$10,948; and

WHEREAS, the DPW garage staff is requesting the purchase of one new Pelican NP Dual sweeper at a cost of \$208,900; and

WHEREAS, Section 2-178 of the City Ordinances allows for the waiver of sealed bids.

THEREFORE, BE IT RESOLVED that the City Council authorizes the purchase of the Pelican NP Dual Sweeper from Bell Equipment Company in amount of \$208,900 and agrees to waive the sealed bid process.

BE IT FURTHER RESOLVED that the DPW is authorized to trade-in the Vac-All to Bell Equipment Company for \$12,500 if it is not sold through biddergy.com at a higher price.

Council member Baker moved, supported by Dyer to approve firsts reading of Resolution No. 2020-31 to authorize purchase of street sweeper as requested. 6 Yes. 0 No.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: City Attorney report included in the packet.

CITY MANAGER REPORT: City Manager Guetschow stated that the garage doors in the Police Department are in worse condition than originally thought and may need some emergency work sooner than expected. He stated that there will be a meeting on Wednesday with a firm about their ability to work on the Master Plan update. He noted that property taxes will be accepted until end of day on Monday, March 3rd before being turned over to the county for collection. He made council aware that the next meeting on Monday, March 9th will be most likely held in the Fire Department first floor bay area.

COUNCILMEMBER COMMITTEE REPORTS:

- Council member Weissenborn stated that she attended the first Recreation Co-op meeting last week. They are finalizing the softball field project with maintenance etc.
- Mayor Pro-Tem.Armitage stated that he and Bryan Myrkle attended the Transportation Bonanza last week and he found it to be a very productive conference. He stated the key is to getting on MDOT's agenda before their planning process for roads. The have a very strategic planning process for roads thru main streets.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Council member Dyer stated that he will be sending an email out to council regarding Peckham inviting council to a presentation at the end of March.
- Council member McRae no comment.
- Council member Baker no comment.
- Council member Weissenborn stated that she attended Mr. Moran's political science open forum at the high school along with Council members Armitage and Mayor Ridge and enjoyed hearing what the students are interested in and would like to see.
- Council member Armitage no comment.
- Mayor Ridge asked that council complete their Bio's and submit to the City Manager along with a picture. She reminded everyone to attend the upcoming Nordic Fire Festival this weekend.

Council member Baker moved, seconded by Weissenborn to adjourn at 7:45 P.M. Carried. 6 Yes. 0 No

Mayor Yvonne Ridge

Ginger Terpstra, City Clerk, CMMC