



City of  
**CHARLOTTE**

**MEMORANDUM**

TO: Mayor Ridge and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: January 24, 2020

**Pension and OPEB.** The agenda for Monday's Council meeting includes a resolution the adoption of which will create a separate division to track the costs associated with current and retired firefighters defined benefit pension costs. At present, the actuarial valuation performed each combines firefighter pensions with other non-union City employees. Approval of the resolution will separate those costs which will prove useful should Council elect to levy a public safety special assessment. With regard to retiree healthcare, we are moving forward with actions necessary to establish the trust for this purpose. I am awaiting a written opinion from the City Attorney regarding the trust documents at which time we will seek Council approval for establishing and funding the trust. I expect this process to be completed in February.

**Spartan Motors.** We have been contacted by an attorney representing Spartan Motors regarding some small parcels of property in the vicinity of their campus that the City owns. It is not clear why the City has retained ownership other than in some cases for utility easements. In any case, the City Attorney will be reviewing propose deeds for the parcels to transfer ownership to Spartan Motors while retaining utility easements on them. I expect to initiate approval of the deeds in February.

**DDA Tax Capture.** State law was changed in 2016 so that the City and the Library must agree on the capture of library taxes for Downtown Development Authority purposes. I met today with the library director and another staff person. We will continue to work on this issue with a decision by the library board on the question expected later this spring.

**MME Conference.** I will be attending the annual winter conference of Michigan Municipal Executives in Gaylord beginning Tuesday, January 28 and continuing through the remainder of the week.