

**COUNCIL PROCEEDINGS**  
**Regular Meeting**  
**January 13, 2020**

**CALL TO ORDER:** By Mayor Ridge on Monday, January 13, 2020 at 7:06 p.m.

**PRESENT:** Councilmembers Dyer, Christian, Baker, Hoogstra, Weissenborn, Mayor Pro-Tem Armitage, Mayor Ridge, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Randy Royston, New Hope Community Church followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF DECEMBER 23, 2019:** Council member Baker moved, supported by Dyer to approve the regular meeting minutes of December 23, 2019 as presented. Carried. 7 Yes. 0 No. 0 Absent.

**ABSENT:** None.

**PUBLIC HEARINGS:** None.

**PUBLIC COMMENTS:** Justin Brummette, 340 High Street, thanked the council members for the great job that they do. He would like to see some changes made to the City's website. He believes that if the City were to list the roads that are to be fixed in the order that they will be fixed it would help the public to understand the process better.

**Ben Phlegar**, 425 Horatio, stated that he has concerns about 13(c) to change the zoning on 600 S. Cochran from residential to business district. He is concerned about the creeping of businesses into the residential areas.

**APPROVAL OF AGENDA:** Mayor Pro-Tem Armitage moved, supported by Dyer to approve agenda with the addition of 10c for discussion of Zoning Board of Appeals. Carried. 7 Yes. 0 No.

**SPECIAL PRESENTATIONS:**  
**STREET PROGRAM: AMY GILSON**

Public Works Director Gilson gave a presentation on asset management for the roads and explained the process in determining the condition along with the priorities used for replacement of roads in the City. She explained that they try to spread the projects across all areas of the City when determining which ones to repair or resurface. It also depends on the infrastructure that needs to be done before the roads can be repaired.

Mayor Ridge recessed the meeting at 7:36 P.M.

Mayor Ridge reconvened the meeting at 7:42 P.M.

**PENSION AND OPEB CORRECTIVE ACTION PLAN:**

City Manager Guetschow explained that the OPEB relates to a small group of employees that were long serving department heads and this does not apply to any new employees going forward. There is \$200,000.00 that was set aside at the time this was set up in 1989. The City will be setting up a separate funding vehicle for this money in the near future.

The pension funding is a separate issue. The city is \$10 million in the hole for that currently. Several factors have contributed to that issue over the years. MERS is now making all municipalities come into compliance for 100% funding by they year 2040. Some decisions will need to be made as to how to move forward to accomplish this. Some of the options would be a millage or to implement a public safety special assessment.

**DISCUSSION ZONING BOARD OF APPEALS:**

Mayor Pro-Tem Armitage stated that he would like to see some direction given to staff on the issue of re-establishing a Zoning Board of Appeals.

Mayor Ridge stated that she would like to wait until after council has had a chance to meet with all the departments and looked at all boards as she is thinking that some other changes may need to be made and would like to do it all at once.

**EXPEDITED RESOLUTIONS AND ORDINANCES**

**A. CONSIDER APPROVAL OF RESOLUTION NO. 2020-02 STATEMENT OF DOING BUSINESS 2020:**

**RESOLUTION NO. 2020-02**

**STATEMENT OF DOING BUSINESS WITH CITY OF CHARLOTTE 2020**

WHEREAS, Pursuant to the provisions of Section 15.4 of the City Charter, the undersigned, doing business in the City of Charlotte, hereby states that he/she intends to have business dealings with the City of the type that is on a continuing basis, involving more than one or a sequence of transactions. Such dealings will be as listed or similar transactions

- Bryan Myrkle – Cable Operator
- Julie Meyer – Cable Operator
- Mikayla Densmore – Cable Operator
- Tom Archer- Straw Sales
- Brandon Youngs- Straw Sales
- L. Daryl Baker-Insurance

**Council member Dyer moved, supported by Christian to approve Resolution 2020-02 Statement of Doing Business as presented. Carried. 7 Yes. 0 No.**

**B. CONSIDER APPROVAL OF RESOLUTION NO. 2020-03 TO APPROVE MAYOR PRO-TEM ARMITAGE ATTEND MML WEEKENDER FEBRUARY 28-29, 2020 BAVARIAN INN LODGE, FRANKENMUTH:**

**RESOLUTION NO. 2020-03**

**A RESOLUTION TO APPROVE MAYOR PRO-TEM ARMITAGE’S ATTENDANCE AT THE 2020 MML CORE WEEKENDER**

**BE IT RESOLVED** that Mayor Pro-Tem Armitage is hereby authorized to attend the 2020 MML Core Weekender to be held in Frankenmuth and to incur reasonable and customary expenses for registration and meals.

**Council member Baker moved, supported by Dyer to approve Resolution 2020-03 for Mayor Pro-Tem Armitage attend MML Weekender February 28-29, 2020 Bavarian Inn Lodge, Frankenmuth as presented. Carried. 7 Yes. 0 No.**

**C. CONSIDER APPROVAL OF RESOLUTION NO. 2020-04 HCSP AGREEMENT – POORTVLIET:**

**RESOLUTION NO. 2020-04**

**A RESOLUTION TO APPROVE HCSP PARTICIPATION AGREEMENT**

**WHEREAS**, the City of Charlotte allows for employees in the POLC Non-Supervisory Unit to participate in the MERS Health Care Savings Program on a voluntarily basis; and  
**WHEREAS**, Jeremy Poortvliet has requested to participate in this program; and  
**WHEREAS**, the City of Charlotte has to approve this agreement for each individual in this unit by hire date; and  
**THEREFORE, BE IT RESOLVED**, that this employee be allowed to participate in the MERS Health Care Savings Program as provided for by the guidelines of the POLC Non-Supervisory Unit contract.

**Council member Dyer moved, supported by Armitage to approve Resolution 2020-04 HCSP Agreement - Poortvliet as presented. Carried. 7 Yes. 0 No.**

**D. CONSIDER APPROVAL OF RESOLUTION NO. 2020-05 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:**

**RESOLUTION NO. 2020-05**

**A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY**

**FOR JANUARY 13, 2020**

**WHEREAS**, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

**WHEREAS**, the January 3, 2020 payroll totaled \$182,504.75;

**WHEREAS**, the January 13, 2020 claims total \$612,804.57;

**WHEREAS**, the December 23, 2019 insurance claims total \$3,188.08; and the December 30, 2019 insurance Claims total \$106.70; and the January 6, 2020 Claims total \$640.74;

**THEREFORE, BE IT RESOLVED** that the City Council approves claims and accounts for January 13, 2020 in the amount of \$799,244.84.

**APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE:** Council member Baker moved, supported by Weissenborn to approve Resolution 2020-05 regarding payment of claims & accounts as presented. Carried. 7 Yes. 0 No.

**ACTION ITEMS – RESOLUTIONS AND ORDINANCES:**

**A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-119 TO APPROVE THE 2020-2025 STREET IMPROVEMENT PLAN:**

**RESOLUTION NO. 2019-119**

**A RESOLUTION TO APPROVE THE 2020-2025 STREET IMPROVEMENT PLAN**

**WHEREAS**, the City administration has prepared a program of street improvements that provides for the funding of reconstruction and rehabilitation projects for fiscal years from 2020 through 2025, which plan is outlined in the Major Street Fund Cash Flow Analysis dated December 5, 2019 and presented to Council on December 9, 2019; and

**WHEREAS**, the approval of the street improvement plan by City Council serves to guide planning for future projects, including the pursuit of grant funds for specific; and

**WHEREAS**, it is recognized that implementation of the street improvement plan will require additional City Council actions such as approving the streets that will be rehabilitated, awarding contracts for engineering and construction services, and entering into grant agreements with state agencies projects; and

**WHEREAS**, it is further recognized that the plan is subject to revision in the future based on changes in construction costs, funding availability and other factors; and

**WHEREAS**, Council members have reviewed the plan and have determined that it is in the public interest to undertake the projects identified in that the reconstruction and rehabilitation of streets protects the public health, safety and welfare, and that the plan represents a prudent use of public resources; and

**NOW, THEREFORE, BE IT RESOLVED** that the 2020-2025 Street Improvement Plan as outlined in the Major Street Fund Cash Flow Analysis dated December 5, 2019 is hereby approved.

**Council member Baker moved, supported by Armitage to approve Resolution No. 2019-119 to approve the 2020-2025 Street Improvement Plan as presented. Carried. 7 Yes. 0 No.**

**B. CONSIDER APPROVAL OF RESOLUTION NO. 2019-120 TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO**

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**RECONSTRUCTION OF EAST HARRIS STREET  
FROM COCHRAN AVE. TO LANSING ROAD:**

**RESOLUTION NO. 2019-120**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH  
ROWE PSC FOR ENGINEERING SERVICES RELATED TO  
RECONSTRUCTION OF EAST HARRIS STREET FROM  
COCHRAN AVENUE TO LANSING ROAD**

**WHEREAS**, the City Council approved the reconstruction of East Harris Street from Cochran Avenue to Lansing Road at their meeting on January 13, 2020; and  
**WHEREAS**, the project is in the Michigan Department of Transportation's (MDOT) Local Agency Small Urban Program for 2021 construction; and  
**WHEREAS**, specific dates must be met to secure the maximum \$375,000 matching grant; and  
**WHEREAS**, Rowe PSC had provided road engineering services for the City and is familiar with both the MDOT LAP standards and requirements as well as those of the City; and  
**WHEREAS**, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$160,000.00, and  
**WHEREAS**, funding for the professional services related to reconstruction of East Harris Street will be charged to the Major Street Fund.  
**THEREFORE, BE IT RESOLVED** that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

**Council member Dyer moved, supported by Hoogstra to approve Resolution No. 2019-120 to authorize a contract with Rowe PSC for engineering services related to reconstruction of East Harris Street from Cochran Ave. to Lansing Road as presented. Carried. 7 Yes. 0 No.**

**C. CONSIDER APPROVAL OF RESOLUTION NO. 2019-**

**121 TO AUTHORIZE A CONTRACT WITH ROWE  
PSC FOR ENGINEERING SERVICES RELATED TO  
RECONSTRUCTION OF INDEPENDENCE  
BOULEVARD FROM BEECH STREET TO  
COURTHOUSE DRIVE:**

**RESOLUTION NO. 2019-121**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH  
ROWE PSC FOR ENGINEERING SERVICES RELATED TO  
RECONSTRUCTION OF INDEPENDENCE BOULEVARD  
FROM BEECH STREET TO COURTHOUSE DRIVE**

**WHEREAS**, the City Council approved the reconstruction of Independence Boulevard from Beech Street to Courthouse Drive at their meeting on January 13, 2020; and  
**WHEREAS**, the project is to be built during the Spring of 2020; and  
**WHEREAS**, Rowe PSC had provided road engineering services for the City and is familiar with our standards and requirements which will expedite the design phase of the project rendering more favorable bids and construction timelines; and  
**WHEREAS**, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$24,000.00, and  
**WHEREAS**, funding for the professional services related to reconstruction of Independence Boulevard will be charged to the Major Street Fund.  
**THEREFORE, BE IT RESOLVED** that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the mayor or clerk be directed to sign said contract on behalf of the City.

**Council member Dyer moved, supported by Baker to approve Resolution No. 2019-121 to authorize a contract with Rowe PSC for engineering services related to reconstruction of Independence Boulevard from Beech Street to Courthouse Drive as presented. 7 Yes. 0 No.**

**D. CONSIDER APPROVAL OF RESOLUTION NO. 2020-**

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**01 TO APPROVE CHARLOTTE AREA RECREATION FIVE YEAR PLAN:**

**RESOLUTION NO. 2020-01**

**A RESOLUTION TO ADOPT THE CHARLOTTE AREA FIVE-YEAR PARKS & RECREATION PLAN 2020-2024**

**WHEREAS**, the City of Charlotte has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2020 through 2024; and

**WHEREAS**, the City of Charlotte has entered into this planning process in collaboration with the Township of Carmel and the Township of Eaton; and

**WHEREAS**, the combined area of the aforementioned local units of government constitutes the planning area; and

**WHEREAS**, the City of Charlotte is of the understanding that the governing bodies of the aforementioned local units of government intend to pass a similar resolution of adoption of the Charlotte Area Five-Year Parks & Recreation Plan 2020-2024; and

**WHEREAS**, the City of Charlotte, Township of Carmel and Township of Eaton began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by then Department of Natural Resources and made available to local communities; and

**WHEREAS**, residents of the planning area were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least thirty days; and

**WHEREAS**, a public hearing was held on November 12, 2019 in the Charlotte City Hall Council Chambers to provide an opportunity for all residents of the planning area to express

opinions, ask questions, and discuss all aspects of the Charlotte Area Five-Year Parks and Recreation Plan 2020-2024; and

**WHEREAS**, the City of Charlotte, Township of Carmel and Township of Eaton have developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Charlotte area;

**NOW, THEREFORE, BE IT RESOLVED** that the Charlotte City Council does hereby adopt the Charlotte Area Five-Year Parks and Recreation Plan 2020-2024.

**Council member Dyer moved, supported by Weissenborn to approve Resolution No. 2020-01 Charlotte Area Recreation Five Year Plan as presented. 7 Yes. 0 No.**

**INTRODUCTION OF RESOLUTIONS AND ORDINANCES:**

**A. CONSIDER FIRST READING OF RESOLUTION NO. 2020-06 TO AUTHORIZE SALE OF ROAD GRADER:**  
**RESOLUTION NO. 2020-06**

**A RESOLUTION TO AUTHORIZE A SALE OF ROAD GRADER**

**WHEREAS**, the Department of Public Works owns a 1998 Champion road grader that is no longer needed in the day to day operations of the Department; and

**WHEREAS**, a value of \$28,000 has been given by AIS Equipment in Lansing; and

**WHEREAS**, the Department would like to sell the grader through an online auction used by the Department for disposition of equipment with a minimum bid required of \$28,000; and

**WHEREAS**, if the minimum bid is not met, the DPW can sell the grader to AIS Construction Equipment of Lansing; and

**THEREFORE, BE IT RESOLVED** That the City Council authorizes the sale of the road grader through biddergy.com in accordance with City Ordinance 2-185; and

**BE IT FURTHER RESOLVED**, that the DPW is authorized to sell the grader to AIS Equipment for \$28,000 if it is not sold through biddergy.com at a higher price.

Council member Baker moved, supported by Hoogstra to approve first reading of Resolution No. 2020-06 to authorize sale of a road grader as presented. Carried. 7 Yes. 0 No.

**B. CONSIDER FIRST READING OF RESOLUTION NO. 2020-07 TO AUTHORIZE SALE OF SEWER CAMERA:**  
**RESOLUTION NO. 2020-07**

**A RESOLUTION TO AUTHORIZE A SALE OF SEWER CAMERA AND SEWER CAMERA TRUCK**

**WHEREAS**, the Department of Public Works owns a 2000 mainline sewer camera with related equipment and a 1991 Ford ambulance used as a video truck that are no longer needed in the day to day operations of the Department; and

**WHEREAS**, parts for the camera are difficult to find and repairs are expensive; and

**WHEREAS**, the DPW has no other use for the ambulance which has also reached the end of its useful life; and

**WHEREAS**, the Department would like to sell these items through an online auction used by the Department for disposition of equipment; and

**WHEREAS**, a minimum bid will be set for each item.

**THEREFORE, BE IT RESOLVED** That the City Council authorizes the sale of the sewer camera and sewer camera truck through biddergy.com in accordance with City Ordinance 2-185.

Council member Dyer moved, supported by Hoogstra to approve first reading of Resolution No. 2020-07 to authorize sale of a sewer camera as presented. Carried. 7 Yes. 0 No.

**C. CONSIDER FIRST READING OF RESOLUTION NO. 2020-08 TO AUTHORIZE CONTRACT WITH DIXON ENGINEERING SERVICES FOR ENGINEERING RELATED TO REHABILITATION OF TWO DIGESTER COVERS:**

**RESOLUTION NO. 2020-08**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH DIXON ENGINEERING & INSPECTION SERVICES FOR ENGINEERING SERVICES RELATED TO THE REHABILITATION OF THE TWO DIGESTER COVERS**

**WHEREAS**, both of the fiberglass digester covers at the wastewater treatment plant (WWTP) are in need of maintenance including painting; and

**WHEREAS**, Dixon Engineering & Inspection Services (Dixon) has provided engineering services on the previous projects at the WWTP; and

**WHEREAS**, Dixon has submitted a proposal for the design and construction engineering for an amount of \$15,650.00, and

**WHEREAS**, this project will be paired with the Secondary Clarifier #3 Rehabilitation project in an attempt to secure more favorable bids, and

**WHEREAS**, funding for the professional services related to the digester cover rehabilitation project are in the FY 19-20 Budget and will be charged to the Water and Sewer Fund.

**THEREFORE, BE IT RESOLVED** that the City Council enter into a contract with Dixon to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City pending the attorney's review of the contract.

Council member Baker moved, supported by Weissenborn to approve first reading of Resolution No. 2020-08 to authorize contract with Dixon Engineering Services for engineering related to rehabilitation of two digester covers as presented. Carried. 7 Yes. 0 No.

**D. CONSIDER FIRST READING OF RESOLUTION NO. 2020-09 TO AUTHORIZE CONTRACT WITH DIXON ENGINEERING SERVICES RELATED TO REHABILITATION OF SECONDARY CLARIFIER #3:**

**RESOLUTION NO. 2020-09**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH DIXON ENGINEERING & INSPECTION SERVICES FOR ENGINEERING SERVICES RELATED TO THE REHABILITATION OF SECONDARY CLARIFIER #3**

**WHEREAS**, two of the three clarifiers the wastewater treatment plant (WWTP) have already had significant maintenance performed on them; and

**WHEREAS**, Dixon Engineering & Inspection Services (Dixon) has provided engineering services on the previous projects at the WWTP; and

**WHEREAS**, Dixon has submitted a proposal for the design and construction engineering for an amount of \$11,350.00, and

**WHEREAS**, this project will be paired with the Digester Covers Rehabilitation project in an attempt to secure more favorable bids, and

**WHEREAS**, funding for the professional services related to the clarifier rehabilitation project are in the FY 19-20 Budget and will be charged to the Water and Sewer Fund.

**THEREFORE, BE IT RESOLVED** that the City Council enter into a contract with Dixon to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City pending the attorney's review of the contract.

**Council member Baker moved, supported by Dyer to approve first reading of Resolution No. 2020-09 to authorize contract with Dixon Engineering Services for engineering related to rehabilitation of secondary clarifier #3 covers as presented. Carried. 7 Yes. 0 No.**

**E. CONSIDER FIRST READING OF RESOLUTION NO. 2020-10 TO AUTHORIZE A CONTRACT WITH CONSUMERS ENERGY ES SERVICES FOR A PERMANENT GENERATOR AT THE DAY LIFT STATION:**

**RESOLUTION NO. 2020-10**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH CONSUMERS ENERGY ES SERVICES FOR A PERMANENT GENERATOR AT THE DAY LIFT STATION**

**WHEREAS**, the Day Lift Station does not have a permanently mounted generator; and

**WHEREAS**, the two portable generators from 1979 have required significant service to keep them operational and parts are becoming difficult to find; and

**WHEREAS**, a natural gas powered, permanent generator was programmed for the Day Lift Station in the FY 19/20 budget; and

**WHEREAS**, Consumers Energy ES Services has provided design/build services to the City for three lift stations and the wastewater plant backup generators with great success; and

**WHEREAS**, Consumers Energy ES Services has visited the site, performed preliminary load testing, and provided calculations for sizing the generator; and

**WHEREAS**, Consumers Energy ES Services has estimated that the project will cost \$52,300 including their fee, the purchase and installation of the generator and automatic transfer switch, and running the necessary electric and gas service for the generator; and

**WHEREAS**, funding for the project will come from the Water and Sewer account.

**THEREFORE, BE IT RESOLVED** That the City enter into a contract with Consumers Energy ES Services to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Council member Dyer moved, supported by Weissenborn to approve first reading of Resolution No. 2020-10 to authorize contract with Consumers Energy ES Services for a permanent generator at the Day Lift Station as presented. Carried. 7 Yes. 0 No.

**F. CONSIDER FIRST READING OF RESOLUTION NO. 2020-11 TO AUTHORIZE A CONTRACT WITH CONSUMERS ENERGY ES SERVICES FOR A PERMANENT GENERATOR AT THE COUNTY LIFT STATION:**

**RESOLUTION NO. 2020-11**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH CONSUMERS ENERGY ES SERVICES FOR A PERMANENT GENERATOR AT THE COUNTY LIFT STATION**

**WHEREAS**, the County Lift Station does not have a permanently mounted generator; and

**WHEREAS**, the two portable generators from 1979 have required significant service to keep them operational and parts are becoming difficult to find; and

**WHEREAS**, a natural gas powered, permanent generator was programmed for the County Lift Station in the FY 19/20 budget; and

**WHEREAS**, Consumers Energy ES Services has provided design/build services to the City for three lift stations and the wastewater plant backup generators with great success; and

**WHEREAS**, Consumers Energy ES Services has visited the site, performed preliminary load testing, and provided calculations for sizing the generator; and

**WHEREAS**, Consumers Energy ES Services has estimated that the project will cost \$52,300 including their fee, the purchase and installation of the generator and automatic transfer switch, and running the necessary electric and gas service for the generator; and

**WHEREAS**, funding for the project will come from the Water and Sewer account.

**THEREFORE, BE IT RESOLVED** That the City enter into a contract with Consumers Energy ES Services to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Council member Baker moved, supported by Dyer to approve first reading of Resolution No. 2020-11 to authorize contract with Consumers Energy ES Services for a permanent generator at the County Lift Station as presented. Carried. 7 Yes. 0 No.

**G. CONSIDER FIRST READING OF ORDINANCE NO. 2020-01 TO AMEND CHAPTER 82 BY AMENDING THE ZONING MAP TO CHANGE 600 S. COCHRAN FROM 4-1 SINGLE FAMILY RESIDENTIAL TO B-1 LOCAL BUSINESS DISTRICT AND SET PUBLIC HEARING FOR FEBRUARY 4, 2020 PLANNING COMMISSION:**

**CITY OF CHARLOTTE**

**ORDINANCE NO. 2020-01**

**AN ORDINANCE TO AMEND CHAPTER 82-ZONING BY AMENDING THE ZONING MAP TO CHANGE A CERTAIN DESCRIBED PARCEL FROM R-1 SINGLE FAMILY RESIDENTIAL DISTRICT TO B-1 LOCAL BUSINESS DISTRICT**

THE CITY OF CHARLOTTE ORDAINS:

Section 1. The Zoning District Map of the City of Charlotte, being part of Chapter 82 – Zoning of the Code of the City of Charlotte is hereby amended as follows:

That property described as:

E 82 feet of Lot 5, except S 42 feet. S. P. Jones’

Addition City of Charlotte

is hereby rezoned from R-1 Single Family Residential District to B-1 Local Business District.



Section 2. That the City Clerk is hereby directed to make the necessary corrections evidencing this zoning change.

Section 3. The attached map evidencing this change shall be marked and designated as Ordinance No. 2020-01 and the City Clerk shall enter on the zoning map this ordinance number and the date of the adoption thereof and shall maintain and file containing a copy of this ordinance and map thereto attached.

Section 4. This ordinance shall become effective upon the date of its publication.

Discussion was held among council members on the process for changing the zoning map.

**Council member Dyer moved, supported by Baker to approve first reading of Ordinance No. 2020-01 to amend Chapter 82 by amending the zoning map to change 600 S. Cochran from R-1 Single Family residential to B-1 local business district and set a public hearing for February 4, 2020 Planning Commission as presented. Carried. 7 Yes. 0 No.**

#### **COMMUNICATIONS AND COMMITTEE REPORTS**

**CITY ATTORNEY REPORT:** City Attorney report included in the packet.

**CITY MANAGER REPORT:** City Manager Guetschow stated that the City now has an Instagram account. He also congratulated Clerk Terpstra on being appointed as President of the Capital Area Clerks Association and on forty-one years of service to the City of Charlotte.

**COUNCILMEMBER COMMITTEE REPORTS:** None.

**PUBLIC COMMENT:** Barb Vandermolen, 1550 Tina Lane, stated that she is the treasurer for Helping Hands. She spoke to the issue with rezoning of 600 S. Cochran. She stated that Helping Hands has a

limited number of buyers for the property due to the size of the lot and the parking situation there.

**Justin Brummette**, 340 High, thanked the City for their involvement with the care of the trees in town. He was happy to see a city employee attending the training on trees. He is always concerned with the multiple diseases that trees can get. He appreciates the City striving to be educated on trees.

#### **MAYOR AND COUNCIL COMMENTS:**

- Council member Christian stated that the second league championships for swimming will be held in Charlotte in the next month. He thanked Clerk Terpstra for her years of service.
- Council member Dyer thanked Clerk Terpstra for her years of service. He stated that he has been in contact with a Peckham employee who would like to invite council to take a tour of the facility and he will be in touch to give the details in the coming weeks.
- Council member Weissenborn congratulated Clerk Terpstra for her dedication to the City of Charlotte. She stated her appreciation for Cooper Julson who did an Eagle Scout project at Bennett Park by lighting the path with solar lights. She expressed her disappointment in hearing that some of the lights have already been vandalized.
- Council member Baker stated that he has known Clerk Terpstra for a long time. He expressed his appreciation for her loyalty to the City.
- Council member Hoogstra thanked Clerk Terpstra for her service to the City.
- Mayor Pro-Tem Armitage expressed his appreciation for the interactions that he has had with Clerk Terpstra and congratulated her on forty one years of service.

- Mayor Ridge stated she was pleased with the first work session with Planning Commission and Zoning Board of Appeals discussions. Tuesday, January 21<sup>st</sup> will be the next meeting with department heads to talk about goals and objectives. She congratulated Clerk Terpstra on her years of service to the city. She thanked citizens for coming and sharing their thoughts with the Council. She stated that the cheer team took first place at their meet in Brighton over the weekend. The cheer team is ranked third in the state at this time. They will be competing at Stoney Creek this Saturday. She invited everyone to come to the home meet on January 22<sup>nd</sup>. She thanked Bryan, Amy, Gregg and Justin for their presentations.

**Council member Baker moved, seconded by Weissenborn to adjourn at 9:00 P.M. Carried. 7 Yes. 0 No**

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Mayor Yvonne Ridge

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Ginger Terpstra, City Clerk, CMMC