

COUNCIL PROCEEDINGS
Regular Meeting
December 23, 2019

CALL TO ORDER: By Mayor Ridge on Monday, December 23, 2019 at 7:30 p.m.

PRESENT: Councilmembers Dyer, Christian, Baker, Hoogstra, Weissenborn, Mayor Pro-Tem Armitage, Mayor Ridge, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Dan Longden, First Lutheran Church followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF DECEMBER 9, 2019: Council member Baker moved, supported by Weissenborn to approve the regular meeting minutes of December 9, 2019 as presented. Carried. 7 Yes. 0 No. 0 Absent.

ABSENT: None.

PUBLIC HEARINGS: None.

PUBLIC COMMENTS: Bob Hale, Director Eaton Area EMS, introduced himself to council.

APPROVAL OF AGENDA: Council member Christian moved, supported by Weissenborn to approve agenda as presented. Carried. 7 Yes. 0 No.

SPECIAL PRESENTATIONS: None.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-118 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2019-118

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY

FOR DECEMBER 23, 2019

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the December 20, 2019 payroll totaled \$150,858.70;

WHEREAS, the December 23, 2019 claims total \$155,203.99;

WHEREAS, the December 9, 2019 insurance claims total \$720.78; and the December 16, 2019 insurance Claims total \$2,122.04;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for December 23, 2019 in the amount of \$308,905.51

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL

VOTE: Council member Baker moved, supported by Dyer to approve Resolution 2019-118 regarding payment of claims & accounts as presented. Carried. 7 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-117 TO AUTHORIZE PURCHASE OF STUMP GRINDER ATTACHMENT:

RESOLUTION NO. 2019-117

A RESOLUTION TO AUTHORIZE PURCHASE OF A STUMP GRINDER

WHEREAS, the DPW has been using a Stump-Ex as a demonstrator model since Spring, 2019; and

WHEREAS, the Stump-Ex auger is much safer than the standard saw blade type grinder and creates less flying debris; and

WHEREAS, the Public Works staff determined that the auger-type grinder is much more cost effective than contracting for stump grinding; and

WHEREAS, there are no other comparable products on the market; and

WHEREAS, the company that has lent the Stump-Ex to the DPW has offered to sell the City the demonstrator unit at a discounted cost of \$ 15,900.00 whereas a new auger cost \$20,000.00; and

WHEREAS, the DPW garage staff is requesting the purchase of demonstrator Stump-Ex at a cost of \$15,900.00; and

WHEREAS, the purchase of the Stump-Ex will be charged to the Motor Vehicle Pool; and

WHEREAS, Section 2-178 of the City Ordinances allows for the waiver of sealed bids.

THEREFORE, BE IT RESOLVED that the City Council authorizes the purchase of the Stump-Ex auger from Carleton Company in amount of \$15,900.00 and agrees to waive the sealed bid process.

Council member Dyer moved, supported by Hoogstra to approve Resolution No. 2019-117 to authorize purchase of stump grinder attachment as presented. Carried. 7 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF RESOLUTION NO. 2019-119 TO APPROVE THE 2020-2025 STREET IMPROVEMENT PLAN:

RESOLUTION NO. 2019-119

A RESOLUTION TO APPROVE THE 2020-2025 STREET IMPROVEMENT PLAN

WHEREAS, the City administration has prepared a program of street improvements that provides for the funding of reconstruction and rehabilitation projects for fiscal years from 2020 through 2025, which plan is outlined in the Major Street Fund Cash

Flow Analysis dated December 5, 2019 and presented to Council on December 9, 2019; and

WHEREAS, the approval of the street improvement plan by City Council serves to guide planning for future projects, including the pursuit of grant funds for specific; and

WHEREAS, it is recognized that implementation of the street improvement plan will require additional City Council actions such as approving the streets that will be rehabilitated, awarding contracts for engineering and construction services, and entering into grant agreements with state agencies projects; and

WHEREAS, it is further recognized that the plan is subject to revision in the future based on changes in construction costs, funding availability and other factors; and

WHEREAS, Council members have reviewed the plan and have determined that it is in the public interest to undertake the projects identified in that the reconstruction and rehabilitation of streets protects the public health, safety and welfare, and that the plan represents a prudent use of public resources; and

NOW, THEREFORE, BE IT RESOLVED that the 2020-2025 Street Improvement Plan as outlined in the Major Street Fund Cash Flow Analysis dated December 5, 2019 is hereby approved.

Council member Dyer voiced concerns about getting more public engagement in the decisions of what streets are done.

City Manager Guetschow stated that he had put information on both the website and facebook and has not received any comments as of yet.

Council member Armitage moved, supported by Baker to approve first reading of Resolution No. 2019-119 to approve the 2020-2025 Street Improvement plan as presented. Carried. 6

(Armitage, Baker, Hoogstra, Christian, Weissenborn, Ridge) Yes.
1 No. (Dyer)

B. CONSIDER FIRST READING OF RESOLUTION NO. 2019-120 TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF EAST HARRIS STREET FROM COCHRAN AVE. TO LANSING ROAD:

RESOLUTION NO. 2019-120

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF EAST HARRIS STREET FROM COCHRAN AVENUE TO LANSING ROAD

WHEREAS, the City Council approved the reconstruction of East Harris Street from Cochran Avenue to Lansing Road at their meeting on January 13, 2020; and

WHEREAS, the project is in the Michigan Department of Transportation's (MDOT) Local Agency Small Urban Program for 2021 construction; and

WHEREAS, specific dates must be met to secure the maximum \$375,000 matching grant; and

WHEREAS, Rowe PSC had provided road engineering services for the City and is familiar with both the MDOT LAP standards and requirements as well as those of the City; and

WHEREAS, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$160,000.00, and

WHEREAS, funding for the professional services related to reconstruction of East Harris Street will be charged to the Major Street Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Council member Baker moved, supported by Weissenborn to approve first reading of Resolution No. 2019-120 to authorize a contract with Rowe PSC for engineering services related to reconstruction of East Harris Street from Cochran Ave. to Lansing Road as presented. Carried. 7 Yes. 0 No.

C. CONSIDER FIRST READING OF RESOLUTION NO. 2019-121 TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF INDEPENDENCE BOULEVARD FROM BEECH STREET TO COURTHOUSE DRIVE:

RESOLUTION NO. 2019-121

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF INDEPENDENCE BOULEVARD FROM BEECH STREET TO COURTHOUSE DRIVE

WHEREAS, the City Council approved the reconstruction of Independence Boulevard from Beech Street to Courthouse Drive at their meeting on January 13, 2020; and

WHEREAS, the project is to be built during the Spring of 2020; and

WHEREAS, Rowe PSC had provided road engineering services for the City and is familiar with our standards and requirements which will expedite the design phase of the project rendering more favorable bids and construction timelines; and

WHEREAS, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$24,000.00, and

WHEREAS, funding for the professional services related to reconstruction of Independence Boulevard will be charged to the Major Street Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the mayor or clerk be directed to sign said contract on behalf of the City.

Council member Dyer moved, supported by Christian to approve first reading of Resolution No. 2019-121 to authorize a contract with Rowe PSC for engineering services related to reconstruction of Independence Boulevard from Beech Street to Courthouse Drive as presented. 7 Yes. 0 No

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: City Attorney report included in the packet.

CITY MANAGER REPORT: City Manager Guetschow stated that the pension and OPEB corrective action plans have been accepted however, City Council will need to carry forward the funding mechanisms that are outlined in the plan. He stated that Amy Gilson will be attending the next meeting to present information on the street plan. The calendar invites have been sent for the upcoming meetings in January. City offices will be closed for the holidays on Christmas Eve and Christmas Day and New Years Eve and New Years Day. He advised anyone that would like a tour of the Wastewater Treatment Plant to get ahold of Amy and she will set that up in the next couple of weeks.

COUNCILMEMBER COMMITTEE REPORTS: None.

PUBLIC COMMENT: Ben Phlegar, 425 Horatio, wished everyone a Merry Christmas and thanked everyone for what they do. He stated that he does not know why Horatio is not on the top of the list of streets to be fixed. He stated that the school is looking at a bond issue and he encourages council to work closely with the school on this to enhance the City. He stated that he understands that they will be making a decision on this at their January 27th meeting.

MAYOR AND COUNCIL COMMENTS:

- Council member Christian stated that it is good to see the new prehistoric dinosaur playground structure at Dean Park. He thanked everyone for attending and wished everyone a safe holiday.
- Council member Dyer wished everyone a enjoyable holiday. He stated that the City will need to take into consideration the ballot proposal if the school is putting a proposal out.
- Council member Baker wished everyone a Merry Christmas.
- Council member Weissenborn stated that she wrapped presents for the Christmas Kiddies at the Fire Department this weekend. She stated that it is a great event and tradition. She spoke of the holiday event at the Courthouse Square and how fun that was. She wished everyone a happy holiday.
- Council member Hoogstra wished everyone happy holidays.
- Mayor Pro-Tem Armitage wished everyone a Merry Christmas and Happy Holidays. He spoke of the nice article about the 100 year tradition of Christmas Kiddies with the Fire Department. Hats off to everyone involved in this tradition.
- Mayor Ridge stated that the cheer team won the past two competitions. There were 19 teams in one and 17 teams in the other. They will be at Grandville on January 4th for another competition. She stated that the holiday event at the Courthouse Square is done by the cheer team. They volunteer each year to hold this event. It is a free event to the public. The varsity team also helped wrap presents at the Fire Department. She wished everyone a great holiday season and encouraged everyone to be safe.

Council member Baker moved, seconded by Dyer to adjourn at 7:23 P.M. Carried. 7 Yes. 0 No

Mayor Yvonne Ridge

Ginger Terpstra, City Clerk, CMMC