



City of
CHARLOTTE

MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: August 23, 2019

Utility Billing Frequency. We had a conference call this week with representatives of BS&A, the supplier of our finance software, regarding conversion from quarterly to monthly billing for utilities. There are several factors to consider before we decide to make this switch. City Clerk Terpstra has made arrangements to visit Grand Ledge, which made such a conversion, to learn how this worked for them and any pitfalls to avoid.

Police Chief Vacancy. I am conducting interviews today with two candidates to succeed Lisa Sherman as police chief. This appointment requires the confirmation of the City Council. I expect to seek that approval at the September 9 City Council meeting. In the interim, I will be appointing an acting police chief to assume the duties of the position effective August 31.