

COUNCIL PROCEEDINGS
Regular Meeting
June 24, 2019

CALL TO ORDER: By Mayor Lewis on Monday, June 24, 2019 at 7:00 p.m.

PRESENT: Councilmembers Dyer, Ridge, Russo, Christian, Baker, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Andy Shaver, Real Life Church, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF June 10, 2019: Mayor Pro-Tem Baker moved, supported by Ridge to approve the regular meeting minutes of June 10, 2019 as presented. Carried. 6 Yes. 0 No. 1 Absent. (Mitchell)

ABSENT: Council member Mitchell.

PUBLIC HEARINGS: None.

PUBLIC COMMENTS:

John Forte, 135 S. Cochran, owner What's Your Forte, is concerned about the proposed 22% water/sewer rate increase. He feels this is a substantial increase for business owners.

Jill Sandborn, BEHD representative, reported on happenings at the Barry Eaton Health Department. Project Fresh is a program starting for WIC clients. They will receive \$25 coupons for use at Farmer's Markets. It is bat season May through September. You can learn about bats on their website or call for information on capturing bats that may get into the home. BEHD will be celebrating their 50 year celebration. June 27th is National HIV Testing day.

Mark Neil, 107 E. Second, owner Mike's Sports Page, is concerned about the 22% water/sewer rate increase. He questioned the transfers

out of the water/sewer fund. He feels the increase may be needed on a more frequent basis. He also questioned the drip list customers and how that works.

APPROVAL OF AGENDA: Mayor Pro-Tem Baker moved, supported by Russo to approve the agenda as presented. Carried. 6 Yes. 0 No.

SPECIAL PRESENTATIONS:

DISCUSSION: UTILITY RATES:

City Manager Guetschow explained that the increase proposed was for 22%. However, if passed the rates would not go into effect until October 1st. He explained that the transfer of funds out of the utility fund are due to the costs related to the operations of the utilities regarding staffing, billing, payroll, etc.

DPW Director Gilson presented two different resolutions. One for the total 22% increase and the second for a two year phase in option of 11% the first year and another 11% the second year.

Discussion was held among council members on whether to phase in the rates or put in the total 22%.

DISCUSSION: STREET CONSTRUCTION:

City Manager Guetschow gave an overview of the street construction plan.

DPW Director Gilson presented the PASER ratings and explained how that works with the rating of the condition of the streets. She stated that they would like to get a sense of what order council would like the streets to be fixed.

Council members discussed E. Harris Street by the hospital and the condition of Hall Street.

Director Gilson reported that the railroad tracks were under the direction of the Eaton County Road Commission. She will check with them on the Packard Hwy. crossing condition.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-64 MAYORAL APPOINTMENTS:

RESOLUTION NO. 2019-64

A RESOLUTION TO APPROVE MAYORAL APPOINTMENT

WHEREAS , a need for reappointments to various boards exist; and **WHEREAS**, Mayor Lewis is recommending the following individuals to be appointed to these boards:

Name	Board	Term Ending
Chris Burt	Park Advisory Board	5/30/2021
Ken Wirt	Compensation Commission	1/14/2024
Yvonne Ridge	Recreation Co-Op City Representative	11/13/2020
Robert Phillips	DDA	3/15/2023
Kristie Snyder	Planning Commission	3/31/2022
Sue Latchaw	Camp Frances	5/15/2021
Barbara VanderMolen	Camp Frances	5/15/2022
Martha Lawrence	Camp Frances	5/15/2022
Christine Reist	Camp Frances	5/15/2022
Kim Bailey	Camp Frances	5/15/2022
Gloria Wilson	Library Board	6/30/2022

THEREFORE, BE IT RESOLVED that the appointments listed above shall be and the same are hereby approved.

Council member Russo moved, supported by Dyer to approve Resolution No. 2019-64 Mayoral appointments as presented. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2019-65 TO TRANSFER TITLE FIRE TRUCK #315 TO SPARTAN MOTORS:

RESOLUTION NO. 2019-65

A RESOLUTION TO AUTHORIZE TRANSFERING TITLE FOR FIRE DEPARTMENT PUMPER/TANKER/TELE-SQUIRT #315 TO SPARTAN MOTORS

WHEREAS, the City of Charlotte and the Rural Fire Association are joint owners Pumper / Tanker / Tele Squirt #315 with vehicle identification number 1S9AT6D09HC185000; and

WHEREAS, City Council and the Rural Fire Association authorized the purchase of a new vehicle to replace Pumper/Tanker/Tele-Squirt #315 because of a cracked frame and approved a bid from Spartan Motors to supply the new vehicle; and

WHEREAS, the bid from Spartan Motors included, as consideration for the purchase, the transfer to it of the title to Pumper/Tanker/Tele-Squirt #315; and

WHEREAS, the Charlotte Fire Department has taken delivery of the new fire vehicle and wishes to transfer ownership of Pumper/Tanker/Tele-Squirt #315 to Spartan Motors pursuant to its bid;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve transferring ownership of Pumper/Tanker/Tele-Squirt #315 with vehicle identification number 1S9AT6D09HC185000 to Spartan Motors and authorizes the City Clerk to take such action as are necessary to transfer the vehicle title from the City to Spartan Motors.

Mayor Pro-Tem Baker moved, supported by Dyer to approve Resolution No. 2019-65 to transfer fire truck to Spartan Motors. Carried. 6 Yes. 0 No.

C. CONSIDER APPROVAL OF RESOLUTION NO. 2019-66 TO AUTHORIZE MERS HYBRID PLAN AMENDMENTS EFFECTIVE JULY 1, 2019:

Pulled from agenda

D. CONSIDER APPROVAL OF RESOLUTION NO. 2019-67 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2019-67

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY

FOR JUNE 24, 2019

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the June 21, 2019 payroll totaled \$146,679.52;

WHEREAS, the June 24, 2019 claims total \$1,307,964.25;

WHEREAS, the June 10, 2019 insurance claims total \$759.50 and the June 17, 2019 insurance claims total \$2,435.34; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for June 24, 2019 in the amount of \$1,457,838.61.

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE: Council member Ridge moved, supported by Baker to approve Resolution 2019-67 regarding payment of claims & accounts as presented. Carried. 6 Yes. 0 No.

E. CONSIDER APPROVAL RESOLUTION 2019-69 TO AMEND BUDGET FOR THE 2018-19 FISCAL YEAR:

RESOLUTION NO. 2019-69

A RESOLUTION TO AMEND THE BUDGET FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City Council, at its May 2019 meeting adopted resolution 2018-54 approving the budget for the fiscal year that began July 1, 2018; and

WHEREAS, it is necessary to amend the budget to correct an error in the budget amount for the City Clerk's salary and to recognize higher than anticipated expenditures for professional services in the Finance Department for costs related to the conversion of finance software; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve the following amendment to the budget for the General Fund for the fiscal year that ends June 30, 2019:

	Adopted Budget	Amended Budget
General Fund		
Expenditures		
General Government	\$1,191,339	\$1,271,339

Council member Ridge moved, supported by Baker to approve Resolution No. 2019-69 FY 18/19 budget resolution as presented. Carried. 6 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES: None.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF RESOLUTION NO. 2019-63 OR 2019-63A REGARDING UTILITY RATES:

RESOLUTION NO. 2019 –63

RESOLUTION TO SET WATER AND SEWER RATES

WHEREAS, the City of Charlotte completed a Water and Sewer Utility Rate Study to develop a schedule of rates which equitably reflect the cost of service to each customer class and to recommend a rate adjustment necessary to fund operations, maintenance and improvements; and

WHEREAS, this Council has evaluated said report and concur that said rates are required; and

NOW, THEREFORE, BE IT RESOLVED, that the following schedule of water and sewer rates be adopted:

Water Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 42.72	\$ 2.97
1"	70.00	2.97
1.5"	140.00	2.97
2"	230.00	2.97
3"	430.00	2.97
4"	660.00	2.97
6"	1,420.00	2.97

Sewer Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 85.35	\$ 5.74
1"	140.00	5.74
1.5"	280.00	5.74
2"	450.00	5.74
3"	850.00	5.74
4"	1,320.00	5.74
6"	2,840.00	5.74

FY 19-20

Water Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 42.00	\$ 2.86
1"	70.00	2.86
1.5"	140.00	2.86
2"	220.00	2.86
3"	420.00	2.86
4"	650.00	2.86
6"	1,400.00	2.86

Sewer Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 73.50	\$ 5.12
1"	120.00	5.12
1.5"	240.00	5.12
2"	390.00	5.12
3"	740.00	5.12
4"	1,140.00	5.12
6"	2,450.00	5.12

BE IT FINALLY RESOLVED, that these rates be effective July 1, 2019 for bills sent in October, 2019.

RESOLUTION NO. 2019 –63 (A)

RESOLUTION TO SET WATER AND SEWER RATES

WHEREAS, the City of Charlotte completed a Water and Sewer Utility Rate Study to develop a schedule of rates which equitably reflect the cost of service to each customer class and to recommend a rate adjustment necessary to fund operations, maintenance and improvements; and

WHEREAS, this Council has evaluated said report and concur that said rates are required; and

NOW, THEREFORE, BE IT RESOLVED, that the following schedule of water and sewer rates be adopted:

FY 20-21

Water Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 43.50	\$ 3.03
1"	70.00	3.03
1.5"	140.00	3.03
2"	230.00	3.03
3"	440.00	3.03
4"	670.00	3.03
6"	1,450.00	3.03

Sewer Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 87.00	\$ 5.84
1"	140.00	5.84
1.5"	290.00	5.84
2"	460.00	5.84
3"	870.00	5.84
4"	1,350.00	5.84
6"	2,900.00	5.84

BE IT FINALLY RESOLVED, that the FY 19-20 rates be effective July 1, 2019 for bills sent in October, 2019 and that the FY 20-21 rates be effective October 1, 2020.

Discussion was held among council regarding the rate increase and when and how much the increase should be.

Council member Ridge moved, supported by Baker to approve the first reading of Resolution No. 2019-63A with the rates for FY 19-20 to become effective October of 2019 leaving off the rates for FY 20-21 to be determined in that year. Carried. 6 Yes. 0 No.

B. CONSIDER FIRST READING RESOLUTION NO. 2019-68 TO APPROVE ROWE PSC CONTRACT 2019 PAVING:

RESOLUTION NO. 2019-68

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO THE 2019 PAVING PROGRAM

WHEREAS, the City Council previously approved a six year road spending plan that included \$250,000 for rehabilitation projects in FY 19/20; and

WHEREAS, the 2019 projects will be determined over the next month utilizing the 2019 PASER data, utility information, visual inspections, and other factors; and

WHEREAS, the proposal includes repaving of Parking Lot #7 that was pulverized for free as part of the West Lovett Street Project; and

WHEREAS, the projects are slated to be paved during the summer and fall months of 2019; and

WHEREAS, Rowe PSC had provided road engineering services for the City and is familiar with our standards and requirements; and

WHEREAS, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$25,000.00, and

WHEREAS, funding for the professional services related to the rehabilitation projects will be charged accordingly to the Major and Local Street Funds.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Mayor Pro-Tem Baker moved, supported by Dyer to approve Resolution No. 2019-68 to approve Rowe PSC Contract 2019 Paving as presented. Carried. 6 Yes. 0 No.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: City Attorney report included in the packet.

CITY MANAGER REPORT: City Manager Guetschow reported that himself and Clerk Terpstra were meeting with representatives for health care and pension options. The City has taken delivery of the new fire truck. He stated that he spent the last week at Girls State for the 10th year.

COUNCILMEMBER COMMITTEE REPORTS:

- Council member Christian stated that the Recreation Co-op has decided to no longer lease the land behind Peebles that they have been leasing for the last few years.
- Council member Ridge stated that the next Planning Commission meeting will be held on July 2nd at 7 P.M. She stated that another 2025 Vision meeting was held. They will be rolling out the focus groups on July 5th. They will have an online site and place to post pictures. There is a chalk board that is on wheels for people to write ideas on. She invited and encouraged council to attend any or the focus groups.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Council member Russo no comment.
- Mayor Pro-Tem Baker no comment.
- Council member Dyer stated that he attended the Captial Conference last week in Detroit and has many ideas to share with Charlotte Rising.
- Council member Ridge thanked everyone for coming out. She thanked Amy for putting together the information regarding the waster/sewer rates and the roads. She reminded everyone about the storytellers on Wednesday 5:30 – 7:30 p.m. at WindWalker.
- Council member Christian no comment.
- Mayor Lewis stated that the pocket park construction has begun. He reminded residents that all documents regarding council action are posted on the City’s website the Friday before the council meeting. He stated that he had seen the new fire truck and thanked the Rural Fire Association for working together with the City.

Mayor Pro-Tem Baker moved, seconded by Ridge to adjourn at 8:56 P.M. Carried. 6 Yes. 0 No.

Mayor Tim Lewis

Ginger Terpstra, City Clerk, CMMC