

RESOLUTION NO. 2019-19

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR PROFESSIONAL SERVICES RELATED TO THE 5-YEAR PARK MASTER PLAN UPDATE

WHEREAS, the 5-Year Parks and Recreation Master Plan (Plan) for the City, Eaton Township, and Carmel Township expired in 2016; and

WHEREAS, the Plan is required for requesting grant dollars from the Michigan Department of Natural Resources (MDNR); and

WHEREAS, the FY 18-19 budget included money to complete the update to the Plan that was started by the Charlotte Recreation Co-op, and

WHEREAS, a Request for Proposals was prepared by the Public Works Director and sent to seven firms who perform this type of work, and

WHEREAS, four firms submitted proposals ranging from \$9,900.00 to \$12,335.00, and

WHEREAS, Rowe PSC has submitted the lowest responsible proposal to complete the Plan for an amount of \$9,900.00, and

WHEREAS, funding for the professional services related to completing the Plan to meet MDNR regulations will be charged to the General Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the mayor or clerk be directed to sign said contract on behalf of the City.