

AIRPORT AUTHORITY BOARD
Regular Meeting
May 21, 2018

CALL TO ORDER: By Chairperson Pray on Tuesday, May 21, 2018, at 8:06 a.m.

PRESENT: Chairperson Joe Pray, Board members: Edward Foster, Jeff Wildern, and Richard Deer.

STAFF: Community Development Director Myrkle, Airport Manager Cotter, and Deputy Clerk Walters

ABSENT: Board members Monshein, David Roberts, Councilman Mitchell

APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF January 15, 2018: Motion by Board member Foster, second by Wildern to approve the minutes of the meeting of January 15, 2018 as presented. Carried. 4 Yes. 0 No. (Absent Monshein, Roberts, Mitchell)

PUBLIC COMMENT: None.

ITEMS OF BUSINESS:

A. LOBBY PROJECT UPDATE:

Community Development Director Myrkle stated that the pilot's group raised funds to match the city's contribution. City Engineer Gilson is directing the project.

Airport Manager Cotter stated that there was evidence of electrical failure that added lights and wiring to the project. He reported that due to the boiler failing, an updated HVAC system was also added to the project. Manager

Cotter reported that the lobby project would not be completed in time for the upcoming fly-in, but would be cleaned up.

Discussion was held regarding plans for a television in the lobby.

B. AIRPORT PLANNING UPDATE:

Community Development Director Myrkle stated that Prein & Newhof submitted an estimate of \$28,000 for strategic planning. He stated that he requested a lower quote and Prein & Newhof shared an outline of the plan.

Discussion was held regarding involving business operators in the planning.

Discussion was held regarding possible facilitators for strategic planning. Airport Manager Cotter stated he will reach out to a contact at Lansing Community College.

Discussion was held regarding possible impacts of developments in the area near the airport.

Board member Roberts arrived at 8:46am

C. AIRPORT MANAGER'S REPORT:

Airport Manager Cotter stated that the crew from the jail that did some work at the airport is no longer helping. Director Myrkle requested a list of tasks that will need to be done without their help.

F: OTHER

Director Myrkle stated that Jeremy Droscha asked to extend his hay bid for another four years. Discussion was held in approval of moving forward.

Discussion was held regarding possible revenue sources including solar company projects and billboards.

Meeting adjourned by Chairperson Pray at 9:16 a.m.

Jessica Walters, Deputy City Clerk