



# City of CHARLOTTE

## MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: November 9, 2018

**Election.** Voter turn-out, including absentee voters, reached 55% of registered voters for this week's election. The election ran smoothly, a testament to City Clerk Terpstra and her staff, including the poll workers.

**Audit.** The auditors wrapped up their field work on November 2. We have a few more questions to address which we will be handling yet today with one exception. New accounting standards require a different approach to calculating the City's liability for future retiree health care payments. I have been utilizing an on-line tool recommended by the auditors and have a few modifications to make before this is finalized. I will be finishing this next week.

**Payroll Conversion.** We continue to make progress on converting our payroll system to the new software. Our January 1 implementation requires that we have the system up and running by mid-December, including training for employees and supervisors. In other words, we are just a month out from switching to the new system and are on schedule.

**Street Reconstruction Plan.** Due to audit and other activities, I did not have time to update the street reconstruction plan in time for this meeting. I expect to have this done for the next Council meeting.