

COUNCIL PROCEEDINGS

Regular Meeting

June 25, 2018

CALL TO ORDER: By Mayor Lewis on Monday, June 25, 2018 at 7:00 p.m.

PRESENT: Councilmembers Dyer, Ridge, Johnston, Mayor Pro-Tem Baker, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Dan Longden, First Lutheran Church, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF June 11, 2018: Council member Ridge moved, supported by Baker to approve the regular meeting minutes of June 11, 2018 as presented. Carried. 5 Yes. 0 No. 2 Absent (Russo, Mitchell)

ABSENT: Council member Russo and Mitchell.
Mayor Pro-Tem Baker moved, supported by Johnston to excuse Council member Russo for family responsibilities. Carried. 5 Yes. 0 No.

Council member Johnston moved, supported by Baker to excuse Council member Mitchell as he is not feeling well. Carried. 5 Yes. 0 No.

PUBLIC HEARINGS:

ZONING BOARD OF APPEALS HEARING: SW CORNER SEMINARY & HORATIO NON-CONFORMING LOT OF RECORD:

Public Hearing opened: 7:04 P.M.

Karry McConnell, 109 S. Cochran, presented the site plan for building a 40' x 22' single story home at the SW corner of Seminary & Horatio.

Ben Phlegar, 425 Horatio, voiced his concern with other open lots in the city and the possibility of someone putting large structures on them in the future. He does not have concerns with this request.

Public Hearing Closed: 7:07 P.M.

PUBLIC HEARING ON ADMINISTRATIVE CODE ORDINANCE AMENDMENT-ORDINANCE NO. 2018-02:

Public Hearing Opened: 7:07 P.M.

No comment.

Public Hearing Closed: 7:07 P.M.

PUBLIC COMMENT: **Dillon Rush**, 1565 Brookfield Rd., announced the approval of the Impact Grant in the amount of \$75,000.00 for the Pocket Park. He stated that a total of \$120,000.00 in grants have been obtained for this project. He stated that the project will be bid out in the fall and thanked the council for partnering in the project.

APPROVAL OF AGENDA: Council member Dyer moved, supported by Baker to add Item 11(f) to consider approval of

Resolution No. 2018-84 to accept the dedication of property owned by Hayes Green Beach Memorial Hospital to be used as a public right-of-way. Carried. 5 Yes. 0 No.

Mayor Pro-Tem Baker moved, supported by Johnston to approve the agenda with the addition of Item 11(f) as presented. Carried. 5 Yes. 0 No.

SPECIAL PRESENTATIONS: None.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2018-76 TO CHANGE POLLING PLACE LOCATION DISTRICT 2 PRECINCT 1;

RESOLUTION NO. 2018-76

A RESOLUTION TO CHANGE THE POLLING PLACE LOCATION FOR DISTRICT 2 – PRECINCT 1

WHEREAS, the polling location for District 2, Precinct 1 has been located at the West Side Fire Station since 2009; and

WHEREAS, it has been determined that in larger elections where there is a larger turnout at the polls the room is not large enough to accommodate both Precinct 2-1 and Precinct 2-2 comfortably; and

WHEREAS, the City Clerk has determined that for the sake of the voters and to save wait time for the voters and run the precinct most efficiently that District 2, Precinct 1 be moved to a new location;

NOW, THEREFORE, BE IT RESOLVED that District 2, Precinct 1 be moved to Discovery Fellowship Church, 757 Cherry Street, Charlotte, MI;

AND BE IT FURTHER RESOLVED that this change will become effective with the August 7, 2018 election.

Council member Ridge moved, supported by Baker to approve Resolution No. 2018-76 to change Polling Place location District 2 Precinct 1 as presented. Carried. 5 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2018-78 TO APPROVE A VARIANCE TO ALLOW BUILDING ON A NON-CONFORMING LOT AT THE SW CORNER OF SEMINARY & HORATIO;

RESOLUTION NO. 2018-78

A RESOLUTION TO APPROVE A VARIANCE TO ALLOW BUILDING ON A NON-CONFORMING LOT AT THE SOUTHWEST CORNER OF SEMINARY AND HORATIO STREETS

WHEREAS, Rob Jewett and Karry McConnell own a parcel of property on the southwest corner of Seminary Street and Horatio Street, parcel number 200-062-600-084-00; and

WHEREAS, this is a lot of record in the City; and

WHEREAS, due to its small size, the lot does not conform with the City of Charlotte’s Zoning Ordinance; and

WHEREAS, the City of Charlotte is obligated to allow reasonable development on all lots of record; and

WHEREAS, the City of Charlotte Zoning Board of Appeals can authorize development based on a non-conforming site plan; and

WHEREAS, the owners of this parcel have submitted a site plan for development of this site; and

WHEREAS, while the development plan is non-conforming, it would not negatively affect the health, safety nor welfare of the community.

THEREFORE, BE IT RESOLVED the City of Charlotte Zoning Board of Appeals hereby authorizes the development of parcel number 200-062-600-084-00 in accordance with the submitted site plan; and

BE IT FURTHER RESOLVED that the City of Charlotte Zoning Board of Appeals hereby approves the following variances for lot size, required yards, and corner clearance for this development proposal:

Minimum lot size – 3,075 rather than 4,000

- Minimum lot width – 37.5 rather than 40
- Front yard setback – 10 feet rather than 25
- Rear yard setback – 5 feet rather than 35
- Driveway corner clearance – 10 feet rather than 15

Mayor Pro-Tem Baker moved, supported by Dyer to approve Resolution No. 2018-78 to approve a variance to allow building on a non-conforming lot at the SW corner of Seminary & Horatio as presented. Carried. 5 Yes. 0 No.

City Manager Guetschow explained that this is a lot of record and can be built on, however some variances are needed to allow this per the zoning ordinance.

C. CONSIDER APPROVAL OF RESOLUTION NO. 2018-77 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2018-77

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY

FOR JUNE 25, 2018

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the June 16, 2018 payroll totaled \$141,105.88; and

WHEREAS, the June 25, 2018 claims total \$145,111.61;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for June 25, 2018 in the amount of \$286,217.49

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE: Council member Ridge moved, supported by Dyer to approve Resolution 2018-77 for expenditures of the City for June 25, 2018 as presented. Carried. 5 Yes. 0 No.

D. CONSIDER APPROVAL OF RESOLUTION NO. 2018-82 TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE NON-SUPERVISORY UNIT OF THE CHARLOTTE POLICE DEPARTMENT:

RESOLUTION NO. 2018-82
A RESOLUTION TO APPROVE A COLLECTIVE
BARGAINING AGREEMENT WITH THE NON-
SUPERVISORY UNIT OF THE CHARLOTTE POLICE
DEPARTMENT

WHEREAS, the City has previously entered into a collective bargaining agreement with Police Officers Labor Council Charlotte Police Department Non-Supervisory Unit which agreement concludes on June 30, 2018; and

WHEREAS, the parties to the agreement, through their respective representatives, have negotiated a successor agreement describing the terms and conditions of employment for members of the aforementioned bargaining unit; and

WHEREAS, the agreement includes modifications to the predecessor agreement generally described as follows:

- Personal Days: Granted personal days cannot be cancelled within 3 days prior to the scheduled leave;
- Residency: Residency requirement is deleted;
- Vacation: Advance notice for scheduling limited-duration vacations reduced from 14 to 5 days;
- Vision Plan: Self-insurance option is deleted;
- Uniform Allowance: Clothing allowance for detective of \$500 available upon promotion to the rank; provision made applicable to Detective Poortvliet;
- Payday: Pay will be made via direct deposit to employee's bank account;

- Wages: 2% increase in wages for each year of the agreement;
- Duration: July 1, 2018 – June 30, 2021;

and

WHEREAS, entering into this agreement serves to promote harmony with the members of the bargaining unit and preserves a constructive labor environment which is a benefit to all citizens;

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby approve the terms of the collective bargaining agreement, including the modifications generally described above, and authorizes the Mayor, City Manager and City Clerk to execute the agreement on behalf of the City.

Council member Johnston moved, supported by Baker to approve Resolution No. 2018-82 to approve a collective bargaining agreement with the non-supervisory unit of the Charlotte Police Department as presented. Carried. 5 Yes. 0 No.

E. CONSIDER APPROVAL OF RESOLUTION NO. 2018-83 TO AUTHORIZE ANNUAL NASCAR DERBY FOR CHARLOTTE EAGLES JULY 14, 2018:

RESOLUTION NO. 2018-83

A RESOLUTION TO AUTHORIZE ANNUAL NASCAR DERBY

WHEREAS, The Charlotte Eagles 3552 is currently planning their 12th annual NASCAR Derby, and;

WHEREAS, this event has become an increasingly large event with more sponsors and racers every year, and;

WHEREAS, they would like request that Church Street be closed for the weekend of July 14th so that ramps may be set up in the street for the event, and;

THEREFORE BE IT RESOLVED that the City of Charlotte City Council hereby authorizes the closure of Church Street as requested for this event.

Council member Ridge moved, supported by Dyer to approve Resolution No. 2018-83 to authorize annual NASCAR Derby for Charlotte Eagles July 14, 2018 as presented. Carried. 5 Yes. 0 No.

F. CONSIDER APPROVAL OF RESOLUTION NO. 2018-84 TO ACCEPT THE DEDICATION OF PROPERTY OWNED BY HAYES GREEN BEACH MEMORIAL HOSPITAL TO BE USED AS PUBLIC RIGHT-OF-WAY:

RESOLUTION NO. 2018-84

A RESOLUTION TO ACCEPT THE DEDICATION OF PROPERTY

OWNED BY HAYES GREEN BEACH MEMORIAL HOSPITAL

TO BE USED AS PUBLIC RIGHT-OF-WAY

WHEREAS, on October 10, 2017, the City Council approved the rezoning of property owned by Hayes Green Beach Memorial Hospital to Planned Development District; and

WHEREAS, in rezoning the property, Council accepted a site plan that provided, in part, for the dedication of a small portion of the property to the City to be used as public right-of-way; and

WHEREAS, Hayes Green Beach Memorial Hospital, through its attorneys, has prepared a quit claim deed for this property, a copy of which is attached to this resolution;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby accept the property that is the subject of the quit claim deed for public right-of-way purposes and authorizes City Manager Gregg Guetschow to execute said deed on behalf of the City.

Mayor Pro-Tem Baker moved, supported by Johnston to approve Resolution No. 2018-84 to accept the dedication of property owned by Hayes Green Beach Memorial Hospital to be used as public right-of-way as presented. Carried. 5 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER APPROVAL OF RESOLUTION NO 2018-70 TO AUTHORIZE ADDITIONS TO THE SCADA SYSTEM FOR TRICKLING FILTERS AT WWTP:

RESOLUTION NO. 2018-70

A RESOLUTION TO AUTHORIZE ADDITIONS TO THE SCADA SYSTEM FOR THE TRICKLING FILTERS AT THE WASTEWATER TREATMENT PLANT

WHEREAS, the tertiary filters at the Wastewater Treatment Plant (WWTP) are very important element in the polishing/finishing process of the wastewater; and

WHEREAS, the media in the filters must be disinfected on a regular basis; and

WHEREAS, the staff at the WWTP has been disinfecting the media manually which takes a significant amount of time has varying degrees of success; and

WHEREAS, the WWTP has requested that the process be automated through the SCADA system which will require the installation of another chemical feed pump and programming services by Windemuller, and

WHEREAS, Windemuller provides the electrical and SCADA services for the WWTP and is familiar with the plant and its operational needs; and

WHEREAS, Windemuller has submitted a budgetary proposal to complete the necessary work on a time and material basis estimated to be \$7,200.00, and

WHEREAS, funding for the professional services related to completion of this project will be charged to the Water and Sewer Fund.

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes Windemuller to perform the necessary programming work at the WWTP estimated to be \$7,200.00 and agrees to waive the sealed bid process.

Mayor Pro-Tem Baker moved, supported by Johnston to approve Resolution No. 2018-70 to authorize additions to the

SCADA system for trickling filters at WWTP as presented. Carried. 5 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2018-71 TO AUTHORIZE PURCHASE OF ULTRAVIOLET LIGHT LAMPS AND WIPERS FOR THE WWTP:

RESOLUTION NO. 2018-71

A RESOLUTION TO AUTHORIZE PURCHASE OF ULTRAVIOLET LIGHT LAMPS AND WIPERS FOR THE WASTERWATER TREATMENT PLANT

WHEREAS, the Ultraviolet Disinfection System (UV) that was installed in 2015 at the Wastewater Treatment Plant (WWTP) is the final treatment before the clean water is discharged; and

WHEREAS, there are two channels that contain banks of UV lamps and wipers that automatically clean the lamps; and

WHEREAS, the UV lamps and the wipers that keep them clean are reaching the end of their useful life; and

WHEREAS, the WWTP has requested that the UV lamps and wipers in one channel be replaced in one year, and the second channel in the next year, and

WHEREAS, the first replacement project was budgeted in the FY 17/18 Budget in the amount of \$10,000; and

WHEREAS, contact was made with other communities that have tried cheaper, off brand bulbs and they found them to not be adequate, and

WHEREAS, TrojanUV, the manufacturer of the system and the proposed replacement parts, has submitted a quote to replace

the lamps and wipers for one channel at a cost of \$11,569.56, and

WHEREAS, funding for these items be charged to the Water and Sewer Fund.

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes of the purchase of new UV lamps and wipers in the amount of \$11,569.56 from Trojan UV and agrees to waive the sealed bid process.

Council member Johnston moved, supported by Ridge to approve Resolution No. 2018-71 to authorize purchase of ultraviolet light lamps and wipers for the WWTP as presented. Carried. 5 Yes. 0 No.

C. CONSIDER APPROVAL OF RESOLUTION NO. 2018-73 TO AUTHORIZE PURCHASE OF FORECLOSED PROPERTY:

RESOLUTION NO. 2018-73

A RESOLUTION TO AUTHORIZE PURCHASE OF FORECLOSED PROPERTY

WHEREAS, the Eaton County Treasurer has sent a list of tax-foreclosed properties to local municipalities for first right of refusal purchase; and

WHEREAS, there listed properties are only for public purpose in accordance with Public Act 206 of 1893; MCL 211.78m; and

WHEREAS, parcel 200-052-500-000-00 is located on Northway Drive and has a detention pond and sanitary pump station on the property; and

WHEREAS, said parcel was originally supposed to be dedicated to the City but that never took place; and

WHEREAS, the purchase price is the amount of the back taxes which is \$443.02 plus additional fees totaling approximately \$255, and

WHEREAS, funding for the property will be taken from reserves in the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED That the City Council authorizes of the purchase of parcel 200-052-500-000-00 located on Northway Drive for the amount of \$443.02 plus applicable fees from the Eaton County Treasurer.

Mayor Pro-Tem Baker moved, supported by Dyer to approve Resolution No. 2018-73 to authorize purchase of foreclosed property as presented. Carried. 5 Yes. 0 No.

D. CONSIDER SECOND READING AND APPROVAL OF ORDINANCE NO. 2018-02 ADMINISTRATIVE CODE ORDINANCE AMENDMENT:

ORDINANCE NO. 2018-02

AN ORDINANCE TO AMEND DIVISION 1. ADMINISTRATIVE CODE OF ARTICLE III. OFFICERS AND EMPLOYEES OF CHAPTER 2: ADMINISTRATION BY AMENDING SECTION 2-51, 2-52, AND 2-55, BY DELETING SECTION 2-56 AND RENUMBERING AND AMENDING

SECTIONS 2-57 THROUGH 2-60 WITHIN THE CODE OF ORDINANCES OF THE CITY OF CHARLOTTE

THE CITY OF CHARLOTTE ORDAINS:

Section 1. Division 1. Administrative Code of Article III. Officers and Employees of Chapter 2: Administration of the Code of Ordinances shall be amended to read as follows:

§ 2.51 DIVISION OF THE ADMINISTRATIVE SERVICE.

The administrative service of the City shall be under the supervision and direction of the City Manager, except as provided by the City Charter, and shall be divided into the following offices and departments, each of which shall be the responsibility of and under the control of an administrative officer or department director, as listed below opposite such office or department:

Office or Department	Officer or Director
Assessor's Office	City Assessor
Attorney's Office	City Attorney
Clerk's Office Clerk-Treasurer's Office	City Clerk City Clerk-Treasurer
Community Development Office	Director of Community Development
Finance and Treasury Department	Finance Director/Treasurer
Fire Department	Fire Chief
Manager's Office	City Manager
Police Department	Police Chief
Public Works Department	Director of Public Works

§ 2.52 ADMINISTRATIVE OFFICERS.

The administrative officers of the City shall be the City Assessor, City Attorney, ~~City Clerk, Finance Director/Treasurer,~~ City Clerk-Treasurer, Fire Chief, City Manager, Police Chief and the Director of Public Works.

§ 2-53 ASSESSOR'S OFFICE.

The assessor's office shall be under the direction of the City Assessor, who may be an employee of the City or whose services may be provided pursuant to contract, and who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes.

§ 2-54 ATTORNEY'S OFFICE.

The attorney's office shall be under the direction of the City Assessor, who may be an employee of the City or whose services may be provided pursuant to contract, and who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes.

§ 2-55 ~~CLERK'S OFFICE~~ CLERK-TREASURER'S OFFICE.

(A) The ~~clerk's~~ clerk-treasurer's office shall be under the direction of the City ~~Clerk~~ Clerk-Treasurer, who shall have the duties and responsibilities detailed for ~~such office~~ the offices of City Clerk and City Treasurer in the City Charter, this code and state statutes. In addition he or she shall act as clerk for the Planning Commission and the Zoning Board of Appeals and shall be responsible for reconciliation of the City's bank accounts, for preparation of bills and the receipt of payments of utility and other services rendered by city

departments and for payroll and related functions for city employees.

(B) There is hereby established within the ~~clerk's~~ clerk-treasurer's office, the human resources office. This office shall be charged with development of personnel policies, assisting officers and departments head in the development of work rules applicable to their departments, negotiation of collective bargaining agreements, overseeing the process of recruiting, hiring, disciplining and terminating employees, the development and implementation of employee training programs, the preparation and administration of pay plans, and the administration of employee benefit programs.

(C) Pursuant to § 6.5 (F) of the City Charter, the City Clerk-Treasurer shall perform the duties of City Auditor. Such duties shall be performed under the supervision and with the assistance of the City Manager and may be carried out by the City Clerk-Treasurer himself or herself, through the use of contractual services or through a combination of the two.

~~§ 2-56 FINANCE AND TREASURY DEPARTMENT.~~

~~The Finance and Treasury Department shall be under the direction of the Finance Director/Treasurer, who shall have the duties and responsibilities detailed for the offices of City Auditor and City Treasurer in the City Charter, this code and state statutes. In addition, he or she shall assist the City Manager in the preparation of the annual budget, shall be responsible for the preparation of bills and the receipt of payments of utility and other services rendered by city departments and shall be responsible for payroll and related functions for city employees.~~

~~§ 2-57~~ **2-56 FIRE DEPARTMENT.**

(A) The Fire Department shall be under the direction of the Fire Chief, who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes. In addition, the Fire Chief shall have the responsibility for supervising the work of such other employees or contractors employed by the city for the purpose of providing building, ~~plumbing, mechanical, electrical~~ and property maintenance inspection services.

(B) There is hereby established within the Fire Department a building division, which shall have the responsibility of providing, with Fire Department employees and/or through the use of contractors, building and property maintenance inspection services.

~~§ 2-58~~ **2-57 MANAGER'S OFFICE.**

(A) The manager's office shall be under the direction of the City Manager, who may be an employee of the City or whose duties may be provided by contract, and who shall have the duties and responsibilities for such office in the City Charter, this code and state statutes, and such additional duties and responsibilities assigned to him or her from time to time by the City Council. The City Manager shall see that all laws, ordinances, rules and regulations adopted by the City Council and the provisions of this code are properly enforced.

(B) There is hereby established within the manager's office, the community development office. The community development office shall be under the direction of the Director of Community Development. He or she shall have

responsibility for activities related to a general program of community and economic development, including, but not limited to, providing assistance to city boards and commission engaged in community and economic development activities, representing the City with other organizations in the community engaged in community and economic development, representing the City with business enterprises, overseeing the City's cable television governmental programming, and such other duties as are assigned to him or her from time to time by the City Manager. In addition, the Director of Community Development shall have the responsibility for administering the zoning ordinance, shall function as the primary staff person assigned to assist the Planning Commission and the Zoning Board of Appeals in carrying out their duties under said ordinance, and shall perform such other duties as are assigned under said ordinance to the building office.

(C) The City Manager is authorized to adopt such administrative regulations in addition to, but not inconsistent with, the City Charter and this code, as he or she shall deem necessary and proper to provide for the adequate functioning of all departments. Such regulations shall comprise the administrative manual.

§ 2-59 2-58 POLICE DEPARTMENT.

The Police Department shall be under the direction of the Police Chief, who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes.

§ ~~2-60~~ 2-59 PUBLIC WORKS DEPARTMENT.

The Public Works Department shall be under the direction of the Director of Public Works, who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes, including duties and responsibilities associated with the City's parks and recreation properties and facilities. In addition, he or she shall have the responsibility for overseeing the operations of the ~~Charlotte Area Recycling Authority~~ recycling center.

§§ ~~2-61 2-60~~ – 2-65 RESERVED.

Section 2. This ordinance shall become effective 20 days after adoption.

Council member Ridge moved, supported by Baker to approve second reading and approval of Ordinance No. 2018-02 Administrative Code Ordinance Amendment as presented. Carried. 5 Yes. 0 No.

E. CONSIDER APPROVAL OF RESOLUTION NO. 2018-74 BUDGET AMENDMENT:

RESOLUTION NO. 2018-74

A RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION 2017-53 ADOPTING THE FY 2017-2018 ANNUAL BUDGET

WHEREAS, the City Council, on May 22, 2017, approved Resolution 2017-53 to adopt the annual budget and appropriate amounts for the various funds and activities of the City; and

WHEREAS, Resolution 2017-53 appropriated \$1,140,180 for General Government purposes within the General Fund; and

WHEREAS, expenses not anticipated at the time the budget was proposed have been or will be incurred before the end of the fiscal year due to the separation from employment of two employees in the Finance Department and for professional services, including expenses associated with terms of a separation agreement, payment for accrued unused leave time, and accounting services; and

WHEREAS, the additional expenses referenced above will be offset in part by lower expenses than anticipated incurred for legal services charged to the City Clerk's office; and

WHEREAS, the City Manager estimates that the net change in expenditures for General Government purposes for the fiscal year will be an additional \$55,000; and

WHEREAS, the City Manager estimates that total expenditures in the General Fund will be less than the \$6,181,805 appropriated even though these additional expenses will be incurred;

NOW, THEREFORE, BE IT RESOLVED that Resolution 2017-53 is hereby amended to increase the appropriation for General Government in the General Fund from \$1,140,180 to \$1,195,180.

Council member Johnston moved, supported by Baker to approve Resolution No. 2018-74 Budget Amendment as presented. Carried. 5 Yes. 0 No.

F. CONSIDER APPROVAL OF RESOLUTION NO. 2018-75 TO AUTHORIZE MERS HYBRID PLAN AMENDMENTS EFFECTIVE JULY 1, 2018:

RESOLUTION NO. 2018-75

A RESOLUTION TO AUTHORIZE MERS HYBRID PLANS AMENDMENTS EFFECTIVE JULY 1, 2018

WHEREAS, most City employees hired subsequent to July 1, 2012 participate in a Municipal Employees Retirement System (MERS) hybrid plan that combines defined benefit and defined contribution components; and

WHEREAS, the City's contribution to the defined contribution component of these plans is the difference between the maximum employer contribution to each plan and the actuarially determined required contribution to the defined benefit component of the plans; and

WHEREAS, the City's contribution must be calculated annually based on the applicable actuarial valuation;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the City's contribution rate, as expressed as a percent of eligible earnings, for the various divisions:

Division HA (Police Union)

8.37%

Division HB (DPW and Clerical Union) 4.65%

Division HC (Non-union Police & Fire) 8.50%

AND BE IT FURTHER RESOLVED that the contribution rates above shall become effective with the first full pay period following July 1, 2018.

Council member Ridge moved, supported by Dyer to approve Resolution No. 2018-75 to authorize MERS Hybrid Plan Amendments effective July 1, 2018 as presented. Carried. 5 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF RESOLUTION NO. 2018-79 TO PROCEED WITH THE REDEVELOPMENT READY COMMUNITIES (RRC) PROGRAM OF THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC):

RESOLUTION NO. 2018 –79

A RESOLUTION TO PROCEED WITH THE REDEVELOPMENT READY COMMUNITIES (RRC) PROGRAM OF THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC)

WHEREAS, The Michigan Economic Development Corporation (MEDC) and the City of Charlotte have worked together toward certification of the City of Charlotte as a Redevelopment Ready Community (RRC); and

WHEREAS, the City of Charlotte is participating in the RRC Program, including entering into a Memorandum of Understanding with the MEDC and undergoing an evaluation of the City’s redevelopment practices as reported in the Redevelopment Ready Communities Assessment Evaluation of Findings for the City of Charlotte, delivered to the City Council on January 8, 2018; and

WHEREAS, certification under this program requires the implementation of certain best practices and recommended strategies for development as outlined in the Redevelopment Ready Communities Best Practices handbook; and

WHEREAS, the City of Charlotte, with community input and support, will work toward the completion of tasks as

outlined, and will involve strong partnerships with local civic and development groups, as well as City Boards and Commissions, including the City of Charlotte Planning Commission, Zoning Board of Appeals and Charlotte Rising (a Michigan Main Street organization).

NOW, THEREFORE, BE IT RESOLVED the City of Charlotte City Council will proceed under the Redevelopment Ready Communities Program by implementing the recommendations of the MEDC.

Mayor Pro-Tem Baker moved, supported by Ridge to approve first reading of Resolution No. 2018-79 to proceed with the Redevelopment Ready Communities (RRC) Program of the Michigan Economic Development Corporation (MEDC) as presented. Carried. 5 Yes. 0 No.

B. CONSIDER APPROVAL OF FIRST READING OF RESOLUTION NO. 2018-80 TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR DESIGN ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF PARKING LOT #1:

RESOLUTION NO. 2018-80

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR DESIGN ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF PARKING LOT #1

WHEREAS, the City Council approved the design engineering for Parking Lot #1 in the 100 Block of South Bostwick Street as part of the FY 18/19 Budget in the amount of \$23,000; and

WHEREAS, Rowe PSC has provided conceptual designs, design engineering and construction engineering services for Parking Lots #2 and #4/10 which makes them familiar with our standard design and specifications for new parking lots; and

WHEREAS, the design of Parking Lot #1 will be coordinated with the design of the West Lovett Street project; and

WHEREAS, Rowe PSC has submitted a proposal for the design engineering for an amount of \$23,700.00, and

WHEREAS, funding for the professional services related to engineering for Parking Lot #1 will be charged to the General Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Mayor Pro-Tem Baker moved, supported by Dyer to approve first reading of Resolution No. 2018-80 to authorize a contract with Rowe PSC for design engineering services related to reconstruction of Parking Lot #1 as presented. Carried. 5 Yes. 0 No.

C. CONSIDER APPROVAL OF FIRST READING RESOLUTION NO. 2018-81 TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING

SERVICES RELATED TO RECONSTRUCTION OF W. LOVETT FROM COCHRAN AVE. TO CLINTON STREET:

RESOLUTION NO. 2018-81

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF WEST LOVETT FROM COCHRAN AVENUE TO CLINTON STREET

WHEREAS, the City Council approved the reconstruction of West Lovett Street from Cochran Avenue to Clinton Street at their meeting on February 27, 2017; and

WHEREAS, the project is in the Michigan Department of Transportation's (MDOT) Local Agency Small Urban Program for 2019 construction; and

WHEREAS, specific dates must be met to secure the maximum \$375,000 matching grant; and

WHEREAS, Rowe PSC had provided road engineering services for the City and is familiar with both the MDOT LAP standards and requirements as well as those of the City; and

WHEREAS, the design of West Lovett Street will be coordinated with the design of the Parking Lot #1 project; and

WHEREAS, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$165,000.00, and

WHEREAS, funding for the professional services related to reconstruction of West Lovett Street will be charged to the Major Street Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above

mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Council member Rodge moved, supported by Dyer to approve first reading of Resolution No. 2018-81 to authorize a contract with Rowe PSC for engineering services related to reconstruction of West Lovett from Cochran Ave. to Clinton Street as presented. Carried. 5 Yes. 0 No.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: Not present. Report included in packet.

CITY MANAGER REPORT: City Manager Guetschow reported that himself and DPW Director Gilson have reviewed the utility budget and determined that there is not a need for a water and sewer rate increase at this time. He invited everyone to attend the CANDO meeting on Wednesday, June 27, 7:00 AM at the Charlotte Community Library where Josh Holliday will be speaking on place making for the community.

COUNCILMEMBER COMMITTEE REPORTS:

- Council member Ridge reported that a Recreation Co-op meeting was held and they discussed the softball fields. She stated that Dave Bankhead has been spearheading that project. Discussion was held on the Parks and Recreation Plan. She stated that grants are due in August and there will be information in the paper in the near future.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Council member Johnston no comment.
- Council member Mayor Pro-Tem Baker no comment.
- Council member Dyer no comment.
- Council member Ridge stated that she is excited about the Redevelopment Ready Communities and the community foundation grant. She stated she attended Charlotte Celebrates on Friday and felt it was very well attended by the community. She stated that car show had 51 entries and brought a lot of people to Charlotte.
- Clerk Terpstra reported that to date 595 Absent Voter applications have been received and the ballots will be going out to voters soon for the August Primary. She reminded voters to contact the Clerk's office for an Absent Voter application if they would like to vote Absentee.
- Mayor Lewis reminded residents to watch the city website for updates and council information. He thanked City Manager Guetschow and DPW Director Gilson for the work done on the rate study for water and sewer rates in the past few weeks.

Council member Johnston moved, second by Dyer to adjourn at 7:30 p.m. Carried. 5 Yes. 0 No.

Mayor Tim Lewis

Ginger Terpstra, City Clerk, CMMC