

COUNCIL PROCEEDINGS
Regular Meeting
June 11, 2018

CALL TO ORDER: By Mayor Lewis on Monday, June 11, 2018 at 7:00 p.m.

PRESENT: Councilmembers Dyer, Ridge, Mitchell, Johnston, Mayor Pro-Tem Baker, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Dan Longden, First Lutheran Church, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF May 29, 2018: Mayor Pro-Tem Baker moved, supported by Ridge to approve the regular meeting minutes of May 29, 2018 as presented. Carried. 6 Yes. 0 No. 1 Absent. (Russo)

ABSENT: Council member Russo.

PUBLIC HEARINGS: None.

PUBLIC COMMENT: Gary Beebe, 124 E. Lovett, spoke regarding correspondence that was included in the council packet regarding timing of water bill rate changes and penalty charges. He would like these issues considered at the time of a rate increase.

John Murray, 740 Forest, expressed his appreciation for the the conditional use permit granted by the Planning Commission last week to allow his bagel bakery at 740 Forest Street.

Michael Armitage, Eaton County 911 Director, gave an overview of the responsibilities and services that are performed by Eaton County 911. He explained that the upcoming millage renewal was different than the surcharge that was passed by the voters previously. He presented information regarding 911 services.

Amy Gilson, DPW Director, stated that CARA is in the process of changing their operating hours to Tuesday mornings, Thursday afternoons and keeping the same hours on Saturdays. More information will be coming on that soon.

APPROVAL OF AGENDA: Council member Ridge moved, supported by Dyer to approve the agenda as presented. Carried. 6 Yes. 0 No.

SPECIAL PRESENTATIONS:

RELAY FOR LIFE CHARLOTTE- CJ HEISLER:

CJ Heisler announced the Relay for Life Charlotte event to be held at the Charlotte High School track next weekend June 22 and June 23rd. It begins a 2 PM and ends at 2 AM. The theme this year is “Decades”. He gave statistics for Eaton County residents.

DISCUSSION REGARDING TEMPORARY CAR PORTS:

Bryan Myrkle, Community Development Director, gave an overview of the discussion that took place with the Planning Commission on

Tuesday, June 5th. He stated that the Planning Commission members did not meet any unanimous decision. He would like council members to give some direction on this topic for regulation of the temporary car port structures. He suggested a way to set some standards for this. He suggested that the city require a permit for these type of structures with a possible renewal of the permit after a certain period of time so that the condition of the structure could be assessed at that time. Therefore, to avoid these becoming in bad shape over a period of time. This would then be changed in the ordinance and could be done with the changes relating to RV Parking.

Discussion took place among council members on the time frame to be allowed before renewal, the method of enforcement and permit fees.

Community Development Director Myrkle will makes some recommendations for a change and bring back to council at a later date.

EXPEDITED RESOLUTIONS AND ORDINANCES

- A. CONSIDER APPROVAL OF RESOLUTION NO. 2018-72 TO CORRECT AN ERROR IN RESOLUTION NO. 2018-54 APPROVING THE BUDGET FOR FISCAL YEAR THAT BEGINS JULY 1, 2018:**
RESOLUTION NO. 2018-72
A RESOLUTION TO CORRECT AN ERROR IN RESOLUTION 2018-54

APPROVING THE BUDGET FOR FISCAL YEAR THAT BEGINS JULY 1, 2018

WHEREAS, City Council, on May 29, 2018, approved Resolution 2018-54 which adopts a budget for fiscal year 2018-2019 and sets the amount of taxes to be levied for various purposes; and

WHEREAS, Resolution 2018-54 provided for the levy of 1.9936 mills on the taxable value of parcels in the Downtown Development Authority district; and

WHEREAS, due to a communication error with regard to millage rollback required to comply with the Headlee Amendment to the state constitution, 1.9936 mills is in excess of the amount the City is legally authorized to levy;

NOW, THEREFORE, BE IT RESOLVED that Resolution 2018-54 is hereby amended, in part, so that the paragraph setting the millage rate for the Downtown Development Authority district shall read as follows:

“AND BE IT FUTHER RESOLVED, that 1.9874 mills be levied on the table valuation as equalized for parcels within the Downtown Development Authority (DDA) district, which taxes will be revenues of the DDA fund;”.

Mayor Pro-Tem Baker moved, supported by Mitchell to approve Resolution No. 2018-72 to correct an error in Resolution No. 2018-54 approving the Budget for Fiscal Year that begins July 1, 2018. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2018-69 REGARDING PAYMENT OF CLAIMS & ACCOUNT:

RESOLUTION NO. 2018-69

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY FOR JUNE 11, 2018

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the June 8, 2018 payroll totaled \$204,435.44; and

WHEREAS, the June 11, 2018 claims total \$312,748.89;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for June 11, 2018 in the amount of \$517,184.33

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE: Council member Mitchell moved, supported by Dyer to approve Resolution 2018-69 for expenditures of the City for June 11, 2018 as presented. Carried. 6 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER APPROVAL OF RESOLUTION NO 2018-62 TO GRANT AN AMENDMENT TO A PERMANENT EASEMENT TO CONSUMERS ENERGY COMPANY:

RESOLUTION NO. 2018-62

A RESOLUTION TO GRANT AN AMENDMENT TO A PERMANENT EASEMENT TO CONSUMERS ENERGY COMPANY

WHEREAS, Consumers Energy currently has a permanent easement for electric facilities on property owned by the City of Charlotte adjacent to Hall Street; and

WHEREAS, Consumers Energy has obtained an easement to widen the existing permanent easement by eighty feet; and

WHEREAS, the Consumers Energy is seeking an amendment to the current easement to not impact future plans the City has for development of the affected property; and

WHEREAS, the proposed easement has been reviewed by the City Attorney and appears to not cause any conflicts; and

WHEREAS, the easement will be granted for the sum of \$1.00.

THEREFORE, BE IT RESOLVED That the City authorize the permanent easement amendment and that the Mayor or Clerk be authorized to sign said easement amendment on behalf of the City.

Council member Ridge moved, supported by Baker to approve Resolution No. 2018-62 to grant an amendment to a permanent easement to Consumers Energy Company as amended. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2018-63 TO ACCEPT A SIDEWALK EASEMENT AT 705 W. LAWRENCE AVE:

RESOLUTION NO. 2018-63

**A RESOLUTION TO ACCEPT A SIDEWALK EASEMENT
AT**

705 W. LAWRENCE AVENUE

WHEREAS, Prein & Newhof has prepared an easement for sidewalk construction on property owned by John Weseman Limited; and

WHEREAS, the easement is necessary for construction of sidewalk and ADA accessible ramps as part of the State and Lincoln Streets Reconstruction Project; and

WHEREAS, the proposed easement has been reviewed by the City Attorney; and

WHEREAS, the easement will be granted for the sum of \$1.00.

THEREFORE, BE IT RESOLVED That the City accept the permanent sidewalk easement on property located at 705 W. Lawrence Avenue that is owned by John Weseman Limited and that it be recorded at the County Register of Deeds.

Council member Johnston moved, supported by Baker to approve Resolution No. 2018-63 to accept a sidewalk easement at 705 W. Lawrence Ave. as presented. Carried. 6 Yes. 0 No.

C. CONSIDER APPROVAL OF RESOLUTION NO. 2018-64 TO ACCEPT A SIDEWALK EASEMENT AT 238 STATE STREET:

RESOLUTION NO. 2018-64

**A RESOLUTION TO ACCEPT A SIDEWALK EASEMENT
AT
238 STATE STREET**

WHEREAS, Prein & Newhof has prepared an easement for sidewalk construction on property owned by Matthew Bruch; and

WHEREAS, the easement is necessary for the reconfiguration of sidewalk and ADA accessible ramps as part of the State and Lincoln Streets Reconstruction Project; and

WHEREAS, the proposed easement has been reviewed by the City Attorney; and

WHEREAS, the easement will be granted for the sum of \$1.00.

THEREFORE, BE IT RESOLVED That the City accept the permanent sidewalk easement on property located at 238 State Street that is owned by Matthew Bruch and that it be recorded at the County Register of Deeds

Council member Johnston moved, supported by Dyer to approve Resolution No. 2018-64 to accept a sidewalk easement at 238 State Street as presented. Carried. 6 Yes. 0 No.

D. CONSIDER APPROVAL OF RESOLUTION NO. 2018-65 TO AUTHORIZE CONTRACT EXTENSION FOR HAY BALING:

RESOLUTION NO. 2018-65

**A RESOLUTION TO AUTHORIZE
THE EXTENSION OF A CONTRACT FOR HAY BALING**

WHEREAS, Jeremy Droscha is a local farmer baling hay at the Fitch H. Beach Municipal Airport under a three year contract in the amount of \$8,000 per year; and

WHEREAS, Jeremy Droscha was awarded this contract on the basis of being the high bidder; and

WHEREAS, the Airport Advisory Board is recommending the extension of this contract.

THEREFORE, BE IT RESOLVED that the City of Charlotte City Council hereby authorizes a 5-year extension of the agreement.

Council member Ridge moved, supported by Baker to approve Resolution No. 2018-65 to authorize contract extension for hay baling as presented. Carried. 6 Yes. 0 No.

E. CONSIDER APPROVAL OF RESOLUTION NO. 2018-66 TO AUTHORIZE REPLACEMENT OF SELF-CONTAINED BREATHING APPARATUS TANKS:

RESOLUTION NO. 2018-66

A RESOLUTION TO AUTHORIZE REPLACEMENT OF SELF CONTAINED BREATHING APPARATUS TANKS

WHEREAS, sealed bids to replace the 45 tanks not including the valve or gauge were opened by the Charlotte City Clerk's office on Thursday May 24, 2018; and

WHEREAS, Two bidders submitted bids as follows;
Douglas Safety Systems-----\$28,639.40
High Tech Rescue-----\$43,409.70; and

WHEREAS, Douglas Safety Systems is the low bidder and meets all specifications; and

WHEREAS, Money for this purchase has been budgeted in the 2017\2018 and the 2018\2019 budget; now

THEREFORE, BE IT RESOLVED, accept the bid of Douglas Safety Systems for 45 SCBA tanks in the amount of \$28,639.40; and

BE IT FURTHER RESOLVED, that payment for these tanks will be made from two separate budget years 2017\2018 and 2018\2019 and two separate payments will be made, one upon delivery of all of the tanks and the final payment after the project is complete.

Mayor Pro-Tem Baker moved, supported by Dyer to approve Resolution No. 2018-66 to authorize replacement of self-contained breathing apparatus tanks as presented. Carried. 6 Yes. 0 No.

F. CONSIDER APPROVAL OF RESOLUTION NO. 2018-67 TO AUTHORIZE CONTRACT WITH WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC. FOR SERVICES RELATED TO DELINEATION OF WELLHEAD PROTECTION AREA:

RESOLUTION NO. 2018-67

A RESOLUTION TO AUTHORIZE A CONTRACT WITH WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC. FOR SERVICES RELATED TO DELINEATION OF THE WELLHEAD PROTECTION AREA

WHEREAS, the Wellhead Protection Area (WHPA) is a critical component to protecting the City's drinking water was last defined in 1999; and

WHEREAS, since 1999 there have been three water production wells removed and replaced in varying locations in the wellfield; and

WHEREAS, Wood Environment & Infrastructure Solutions, Inc. (f.k.a. AMEC) has provided hydrogeological services for the City on various levels including installation of two of the wells and other wellfield studies and is familiar with hydrogeology associated with the wellfield; and

WHEREAS, Wood has submitted a proposal for the delineation of the WHPA for an amount of \$24,775.00, and

WHEREAS, the FY 17/18 Budget has \$30,000.00 allocated in the water and sewer budget for this work.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Wood Environment & Infrastructure Solutions, Inc. to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City pending contract review by the City Attorney.

Council member Ridge moved, supported by Dyer to approve Resolution No. 2018-67 to authorize contract with Wood Environment & Infrastructure Solutions, Inc. for services related to delineation of Wellhead Protection Area as presented. Carried. 6 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF RESOLUTION NO. 2018-70 TO AUTHORIZE ADDITIONS TO THE SCADA SYSTEM FOR TRICKLING FILTERS AT WWTP:

RESOLUTION NO. 2018-70

A RESOLUTION TO AUTHORIZE ADDITIONS TO THE SCADA SYSTEM FOR THE TRICKLING FILTERS AT THE WASTEWATER TREATMENT PLANT

WHEREAS, the tertiary filters at the Wastewater Treatment Plant (WWTP) are very important element in the polishing/finishing process of the wastewater; and

WHEREAS, the media in the filters must be disinfected on a regular basis; and

WHEREAS, the staff at the WWTP has been disinfecting the media manually which takes a significant amount of time has varying degrees of success; and

WHEREAS, the WWTP has requested that the process be automated through the SCADA system which will require the installation of another chemical feed pump and programming services by Windemuller, and

WHEREAS, Windemuller provides the electrical and SCADA services for the WWTP and is familiar with the plant and its operational needs; and

WHEREAS, Windemuller has submitted a budgetary proposal to complete the necessary work on a time and material basis estimated to be \$7,200.00, and

WHEREAS, funding for the professional services related to completion of this project will be charged to the Water and Sewer Fund.

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes Windemuller to perform the necessary programming work at the WWTP estimated to be \$7,200.00 and agrees to waive the sealed bid process.

Mayor Pro-Tem Baker moved, supported by Mitchell to approve first reading of Resolution No. 2018-70 to authorize additions to the SCADA system for Trickling Filters at WWTP as presented. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF FIRST READING OF RESOLUTION NO. 2018-71 TO AUTHORIZE PURCHASE OF ULTRAVIOLET LIGHT LAMPS AND WIPERS FOR THE WWTP:

RESOLUTION NO. 2018-71

A RESOLUTION TO AUTHORIZE PURCHASE OF ULTRAVIOLET LIGHT LAMPS AND WIPERS FOR THE WASTERWATER TREATMENT PLANT

WHEREAS, the Ultraviolet Disinfection System (UV) that was installed in 2015 at the Wastewater Treatment Plant (WWTP) is the final treatment before the clean water is discharged; and

WHEREAS, there are two channels that contain banks of UV lamps and wipers that automatically clean the lamps; and

WHEREAS, the UV lamps and the wipers that keep them clean are reaching the end of their useful life; and

WHEREAS, the WWTP has requested that the UV lamps and wipers in one channel be replaced in one year, and the second channel in the next year, and

WHEREAS, the first replacement project was budgeted in the FY 17/18 Budget in the amount of \$10,000; and

WHEREAS, contact was made with other communities that have tried cheaper, off brand bulbs and they found them to not be adequate, and

WHEREAS, TrojanUV, the manufacturer of the system and the proposed replacement parts, has submitted a quote to replace the lamps and wipers for one channel at a cost of \$11,569.56, and

WHEREAS, funding for these items be charged to the Water and Sewer Fund.

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes of the purchase of new UV lamps and wipers in the amount of \$11,569.56 from Trojan UV and agrees to waive the sealed bid process.

Council member Johnston moved, supported by Baker to approve first reading of Resolution No. 2018-71 to authorize

purchase of ultraviolet light lamps and wipers for the WWTP as presented. Carried. 6 Yes. 0 No.

**C. CONSIDER APPROVAL OF FIRST READING
RESOLUTION NO. 2018-73 TO AUTHORIZE
PURCHASE OF FORECLOSED PROPERTY:**

RESOLUTION NO. 2018-73

**A RESOLUTION TO AUTHORIZE PURCHASE OF
FORECLOSED PROPERTY**

WHEREAS, the Eaton County Treasurer has sent a list of tax-foreclosed properties to local municipalities for first right of refusal purchase; and

WHEREAS, there listed properties are only for public purpose in accordance with Public Act 206 of 1893; MCL 211.78m; and

WHEREAS, parcel 200-052-500-000-00 is located on Northway Drive and has a detention pond and sanitary pump station on the property; and

WHEREAS, said parcel was originally supposed to be dedicated to the City but that never took place; and

WHEREAS, the purchase price is the amount of the back taxes which is \$443.02 plus additional fees totaling approximately \$255, and

WHEREAS, funding for the property will be taken from reserves in the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED That the City Council authorizes of the purchase of parcel 200-052-500-000-00 located on Northway Drive for the amount of \$443.02 plus applicable fees from the Eaton County Treasurer.

Council member Johnston moved, supported by Baker to approve first reading of Resolution No. 2018-73 to authorize purchase of foreclosed property as presented. Carried. 6 Yes. 0 No.

**D. CONSIDER FIRST READING ORDINANCE NO. 2018-02
ADMINISTRATIVE CODE ORDINANCE
AMENDMENT AND SET PUBLIC HEARING FOR
JUNE 25, 2018:**

ORDINANCE NO. 2018-02

AN ORDINANCE TO AMEND DIVISION 1.

**ADMINISTRATIVE CODE OF ARTICLE III. OFFICERS
AND EMPLOYEES OF CHAPTER 2: ADMINISTRATION BY
AMENDING SECTION 2-51, 2-52, AND 2-55, BY DELETING
SECTION 2-56 AND RENUMBERING AND AMENDING
SECTIONS 2-57 THROUGH 2-60 WITHIN THE CODE OF
ORDINANCES OF THE CITY OF CHARLOTTE**

THE CITY OF CHARLOTTE ORDAINS:

Section 1. Division 1. Administrative Code of Article III. Officers and Employees of Chapter 2: Administration of the Code of Ordinances shall be amended to read as follows:

§ 2.51 DIVISION OF THE ADMINISTRATIVE SERVICE.

The administrative service of the City shall be under the supervision and direction of the City Manager, except as provided by the City Charter, and shall be divided into the following offices and departments, each of which shall be the responsibility of and under the control of an

administrative officer or department director, as listed below opposite such office or department:

Office or Department	Officer or Director
Assessor's Office	City Assessor
Attorney's Office	City Attorney
Clerk's Office Clerk-Treasurer's Office	City Clerk City Clerk-Treasurer
Community Development Office	Director of Community Development
Finance and Treasury Department	Finance Director/Treasurer
Fire Department	Fire Chief
Manager's Office	City Manager
Police Department	Police Chief
Public Works Department	Director of Public Works

§ 2.52 ADMINISTRATIVE OFFICERS.

The administrative officers of the City shall be the City Assessor, City Attorney, ~~City Clerk, Finance Director/Treasurer,~~ City Clerk-Treasurer, Fire Chief, City Manager, Police Chief and the Director of Public Works.

§ 2-53 ASSESSOR'S OFFICE.

The assessor's office shall be under the direction of the City Assessor, who may be an employee of the City or whose services may be provided pursuant to contract, and who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes.

§ 2-54 ATTORNEY'S OFFICE.

The attorney's office shall be under the direction of the City Assessor, who may be an employee of the City or whose services may be provided pursuant to contract, and who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes.

§ 2-55 ~~CLERK'S OFFICE~~ CLERK-TREASURER'S OFFICE.

(A) The ~~clerk's~~ clerk-treasurer's office shall be under the direction of the City ~~Clerk~~ Clerk-Treasurer, who shall have the duties and responsibilities detailed for ~~such office~~ the offices of City Clerk and City Treasurer in the City Charter, this code and state statutes. In addition he or she shall act as clerk for the Planning Commission and the Zoning Board of Appeals and shall be responsible for reconciliation of the City's bank accounts, for preparation of bills and the receipt of payments of utility and other services rendered by city departments and for payroll and related functions for city employees.

(B) There is hereby established within the ~~clerk's~~ clerk-treasurer's office, the human resources office. This office shall be charged with development of personnel policies, assisting officers and departments head in the development of work rules applicable to their departments, negotiation of collective bargaining agreements, overseeing the process of recruiting, hiring, disciplining and terminating employees, the development and implementation of employee training programs, the preparation and administration of pay plans, and the administration of employee benefit programs.

(C) Pursuant to § 6.5 (F) of the City Charter, the City Clerk-Treasurer shall perform the duties of City Auditor. Such duties shall be performed under the supervision and with the assistance of the City Manager and may be carried out by the City Clerk-Treasurer himself or herself, through the use of contractual services or through a combination of the two.

~~§ 2-56 FINANCE AND TREASURY DEPARTMENT.~~

~~The Finance and Treasury Department shall be under the direction of the Finance Director/Treasurer, who shall have the duties and responsibilities detailed for the offices of City Auditor and City Treasurer in the City Charter, this code and state statutes. In addition, he or she shall assist the City Manager in the preparation of the annual budget, shall be responsible for the preparation of bills and the receipt of payments of utility and other services rendered by city departments and shall be responsible for payroll and related functions for city employees.~~

~~§ 2-57 2-56 FIRE DEPARTMENT.~~

(A) The Fire Department shall be under the direction of the Fire Chief, who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes. In addition, the Fire Chief shall have the responsibility for supervising the work of such other employees or contractors employed by the city for the purpose of providing building, plumbing, mechanical, electrical and property maintenance inspection services.

(B) There is hereby established within the Fire Department a building division, which shall have the responsibility of providing, with Fire Department employees and/or through

the use of contractors, building and property maintenance inspection services.

~~§ 2-58 2-57 MANAGER'S OFFICE.~~

(A) The manager's office shall be under the direction of the City Manager, who may be an employee of the City or whose duties may be provided by contract, and who shall have the duties and responsibilities for such office in the City Charter, this code and state statutes, and such additional duties and responsibilities assigned to him or her from time to time by the City Council. The City Manager shall see that all laws, ordinances, rules and regulations adopted by the City Council and the provisions of this code are properly enforced.

(B) There is hereby established within the manager's office, the community development office. The community development office shall be under the direction of the Director of Community Development. He or she shall have responsibility for activities related to a general program of community and economic development, including, but not limited to, providing assistance to city boards and commission engaged in community and economic development activities, representing the City with other organizations in the community engaged in community and economic development, representing the City with business enterprises, overseeing the City's cable television governmental programming, and such other duties as are assigned to him or her from time to time by the City Manager. In addition, the Director of Community Development shall have the responsibility for administering

the zoning ordinance, shall function as the primary staff person assigned to assist the Planning Commission and the Zoning Board of Appeals in carrying out their duties under said ordinance, and shall perform such other duties as are assigned under said ordinance to the building office.

(C) The City Manager is authorized to adopt such administrative regulations in addition to, but not inconsistent with, the City Charter and this code, as he or she shall deem necessary and proper to provide for the adequate functioning of all departments. Such regulations shall comprise the administrative manual.

§ ~~2-59~~ 2-58 POLICE DEPARTMENT.

The Police Department shall be under the direction of the Police Chief, who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes.

§ ~~2-60~~ 2-59 PUBLIC WORKS DEPARTMENT.

The Public Works Department shall be under the direction of the Director of Public Works, who shall have the duties and responsibilities detailed for such office in the City Charter, this code and state statutes, including duties and responsibilities associated with the City's parks and recreation properties and facilities. In addition, he or she shall have the responsibility for overseeing the operations of the ~~Charlotte Area Recycling Authority~~ recycling center.

§§ ~~2-61~~ 2-60 – 2-65 RESERVED.

Section 2. This ordinance shall become effective 20 days after adoption.

Mayor Pro-Tem Baker moved, supported by Dyer to approve first reading of Ordinance No. 2018-02 Administrative Code Ordinance Amendment and set public hearing for June 25, 2018 as presented. Carried. 6 Yes. 0 No.

E. CONSIDER FIRST READING RESOLUTION NO. 2018-74 BUDGET AMENDMENT:

RESOLUTION NO. 2018-74

A RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION 2017-53 ADOPTING THE FY 2017-2018 ANNUAL BUDGET

WHEREAS, the City Council, on May 22, 2017, approved Resolution 2017-53 to adopt the annual budget and appropriate amounts for the various funds and activities of the City; and

WHEREAS, Resolution 2017-53 appropriated \$1,140,180 for General Government purposes within the General Fund; and

WHEREAS, expenses not anticipated at the time the budget was proposed have been or will be incurred before the end of the fiscal year due to the separation from employment of two employees in the Finance Department and for professional services, including expenses associated with terms of a separation agreement, payment for accrued unused leave time, and accounting services; and

WHEREAS, the additional expenses referenced above will be offset in part by lower expenses than anticipated incurred for legal services charged to the City Clerk's office; and

WHEREAS, the City Manager estimates that the net change in expenditures for General Government purposes for the fiscal year will be an additional \$55,000; and

WHEREAS, the City Manager estimates that total expenditures in the General Fund will be less than the \$6,181,805 appropriated even though these additional expenses will be incurred;

NOW, THEREFORE, BE IT RESOLVED that Resolution 2017-53 is hereby amended to increase the appropriation for General Government in the General Fund from \$1,140,180 to \$1,195,180.

Council member Baker moved, supported by Dyer to approve first reading of Resolution No. 2018-74 Budget Amendment as presented. Carried. 6 Yes. 0 No.

F. CONSIDER FIRST READING RESOLUTION NO. 2018-75 TO AUTHORIZE MERS HYBRID PLAN AMENDMENTS EFFECTIVE JULY 1, 2018:

RESOLUTION NO. 2018-75

A RESOLUTION TO AUTHORIZE MERS HYBRID PLANS AMENDMENTS EFFECTIVE JULY 1, 2018

WHEREAS, most City employees hired subsequent to July 1, 2012 participate in a Municipal Employees Retirement System (MERS) hybrid plan that combines defined benefit and defined contribution components; and

WHEREAS, the City's contribution to the defined contribution component of these plans is the difference between the maximum employer contribution to each plan and the

actuarially determined required contribution to the defined benefit component of the plans; and

WHEREAS, the City's contribution must be calculated annually based on the applicable actuarial valuation;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the City's contribution rate, as expressed as a percent of eligible earnings, for the various divisions:

Division HA (Police Union)

8.37%

Division HB (DPW and Clerical Union) 4.65%

Division HC (Non-union Police & Fire) 8.50%

AND BE IT FURTHER RESOLVED that the contribution rates above shall become effective with the first full pay period following July 1, 2018.

Council member Ridge moved, supported by Mitchell to approve first reading of Resolution No. 2018-75 to authorize MERS Hybrid Plan Amendments effective July 1, 2018 as presented. Carried. 6 Yes. 0 No.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: Not present. Report included in packet.

CITY MANAGER REPORT: City Manager Guetschow noted that more information needs to be gathered before placing the rezoning request for E. Lovett Street petitioned by Tom Potter. He stated that Clerk Terpstra has prepared to move the polling location for residents living in the District 2 Precinct 1 from the West Side Fire

Station to Discovery Fellowship Church at 757 Cherry Street. This will be starting with the August 7th election. He stated that a water and sewer rate analysis is being completed however, a recommendation has not been determined as of yet. He noted that he will be out of the office next week at Girls State.

COUNCILMEMBER COMMITTEE REPORTS:

- Council member Johnston reported that the Planning Commission met on June 5th and approved two conditional use permits. One for 740 Forest for a bagel bakery and the other for 607 W. Lovett for car repair. Also that temporary car ports were discussed.
- Council member Ridge reported that the Charlotte Recreation Co-op will meet on June 14th at 7 P.M.
- Mayor Lewis reported that correspondence was received from Tom Potter, Richard Deer and Gary Beebe all of which was included as correspondence in the council packet.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Council member Johnston thanked staff for attending and all others that provided correspondence.
- Council member Ridge invited everyone to Charlotte Celebrates this weekend. She stated that Don Tequilas Restaurant has completed its new outside patio and it looks great. She asked that an update on the road work be presented at the next meeting. She stated she is excited about starting on the Strategic Plan and working with city

staff on that. She announced that she had a new grandson born on June 6th, Oscar McGill.

- Council member Dyer announced they he will be starting a new job.
- Mayor Pro-Tem Baker no comment.
- Council member Mitchell no comment.
- Mayor Lewis thanked DPW Director Gilson for attending and also members of the audience. He asked that a County Park update on Crandell Park be presented at the next meeting.

Council member Johnston moved, second by Ridge to adjourn at 8:11 p.m. Carried. 6 Yes. 0 No.

Mayor Tim Lewis

Ginger Terpstra, City Clerk, CMMC