

AIRPORT AUTHORITY BOARD
Regular Meeting
January 15, 2018

CALL TO ORDER: By Chairperson Pray on Tuesday, January 15, 2018, at 8:32 a.m.

PRESENT: Board members: Joe Pray, Edward Foster, Jeff Wildern, and Richard Deer.

STAFF: Community Development Director Myrkle, Airport Manager Cotter, and Deputy Clerk Walters

ABSENT: Board members Monshein, David Roberts, Councilman Mitchell

APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF November 6, 2017: Motion by Board member Pray, second by Wildern to approve the minutes of the meeting of November 6, 2017 as presented. Carried. 4 Yes. 0 No. (Absent Monshein, Roberts, Mitchell)

PUBLIC COMMENT: None.

ITEMS OF BUSINESS:

A. AIRPORT LAYOUT PLAN:

Councilman Mitchell arrived at 8:35 A.M.

Community Development Director Myrkle stated that based on the report from Prein & Newhof this project awaits final grant permissions before projected start date in April. The project is expected to take about a year to complete. Director Myrkle presented the option of eliminating the runway expansion from the plan as it may

become an obstacle in completing the plan, and to revisit this piece at a later date.

Discussion was held including impact on prospective users and renters, self-sustainability, and potential benefits to the community as well.

Board Member Roberts arrived at 9:07 A.M.

The discussion resulted in a decision to keep the plan as is and to pay particular attention to how the community is approached with the proposed changes.

B. COMMUNITY-USER ENGAGEMENT PLAN:

Director Myrkle asked how we would begin reaching out to prospective users to help with reassuring and supporting the community approach. Discussion was held to determine sources of contact information including various logs held at the airport by Airport Manager Cotter.

C. TERMINAL LOBBY REMODEL:

Director Myrkle asked about progress and if the project would be able to be completed by the end of this budget year (June 30, 2018). Manager Cotter said City Engineer Gilson had recently begun developing the plan and stated the projected completion date is June 1st.

Discussion was held regarding collecting pledged money from previous events. Director Myrkle stated that the City's contribution will be \$10,000. Manager Cotter gave an overview of the remodel plans for those new to the table.

Wildern suggested combining the two smaller bathrooms to make one more accessible facility.

D. FATHER'S DAY FLY-IN

Chairperson Pray noted that a meeting needed to be set for planning the Father's Day Fly-In. Two meeting dates were set:

Thursday January 25th at 6:00 P.M.

Saturday February 17th at 8:00 A.M.

E. MANAGER'S UPDATE

Manager Cotter said he plans to attend the Michigan Association of Airport Executives Conference February 21-22.

Cotter reported that most hangers are full and there is a waiting list as well. He also stated that he purchased a tractor to help clear snow from the tracks in front of the hangars.

The Eagle Scout project discussed at the previous meeting has been dropped, the scout did not follow through with planning.

Director Myrkle stated that Doyle Rogers, property owners of the Wal Mart property would like to donate a section of property to the airport between Tractor Supply Company and airport property. Before this can go through the property needs to be assessed, Director Myrkle requested assistance in contacting the assessor or finding another commercial assessor to complete the job. Roberts said he has some contacts and will reach out.

Director Myrkle stated that a California company, Cenergy Power, has reached out to him regarding development of solar farming on the airport property. Upon follow through

from the company, Director Myrkle will bring a presentation to the board.

F: OTHER

A public suggestion was made to consider future involvement in an event called Air Race Classic. Board members agreed upon the value of this and agreed to look into it.

Meeting adjourned by Chairperson Pray at 9:45 a.m.

Jessica Walters, Deputy City Clerk