

**COUNCIL PROCEEDINGS**  
**Special Meeting**  
**Monday, May 7, 2018**

**CALL TO ORDER:** By Mayor Lewis, Monday, May 7, 2018 at 7:00 p.m.

**PRESENT:** Mayor Lewis, Councilmembers Dyer, Mitchell, Ridge, Russo, Baker, City Manager Guetschow, Police Chief Sherman, Sgt. Brentar, Director of Public Works Gilson, Fire Chief Fullerton, Assistant Chief Fullerton, Community Development Director Myrkle and City Clerk Terpstra.

**ABSENT:** Council member Johnston.

**DISCUSSION FY 2018/2019 BUDGET:**

Mayor Lewis explained the purpose of meeting was to discuss FY 2018/2019 proposed budget.

Chief Sherman and Sgt. Brentar presented the Charlotte Police Department proposed FY 2018/2019 budget. Chief Sherman outlined the line items that make up the Police Department budget. They explained that they will be starting to switch the patrol vehicles over to propane for savings in gas costs. There is a grant available to help with the cost of this and Sgt. Brentar explained how that would work. Interview room equipment and two patrol vehicles were a couple of the main items in this years budget.

Director of Public Works Gilson presented the line items in her budget. She explained the budgeted amount for sidewalk snow removal, noting that amount as an estimated amount depending on the weather. She noted that there will be parking lot design included for the lot near Beach Market and behind the businesses in the 100 block of S. Cochran. She discussed the Recycling Center budget, noting that they are still looking to add more fund raising to help

support the center. She explained money that is budgeted for an Asset Management Plan that will be used to document all inventory.

City Manager Guetschow stated that himself and Amy will be working on a rate study analysis.

Director Gilson stated that this budget includes the replacement of one dump truck and salter.

Fire Chief Fullerton stated that curb and gutter for the West Side Fire Station is included in this year's budget. He stated that each year they plan to replace one third of the SCBA units. However, they are going to replace only the tanks this year and use the existing valve and gauges. This will save a considerable amount of money.

Assistant Chief Fullerton gave a timeline of the replacement of #315. He explained that the chassis will be built in the next week or two at Spartan Motors. It will then be sent to Pennsylvania. It will then come back to Spencer Manufacturing around August where the body will be built and the truck should be in operation early next year. The cost of the truck will be \$800,000 with the Rural Fire contributing \$400,000.

Chief Fullerton stated that they will be looking to increase fees in the building department. Fees have not been adjusted for 20 years.

Community Development Director Myrkle explained that there is \$10,000 budgeted for a survey consultant. This is needed to qualify for block grants. Money is budgeted for training for the Planning Commission members. Contributions to others include, \$25,000 to Charlotte Rising, \$8,000 Courthouse Square contribution, \$3,000 to LEAP. He stated that the concerts will be 100% sponsored this year. Airport Fund includes an Airport Layout Plan. The current plan is 1989. This is paid 10% by City and the rest will be grant funded. Beach Market is planned for renovation. The Pocket Park is

included in this year's budget. \$80,000 to \$100,000 is expected in grant funding for this project.

City Manager Guetschow stated that he does not feel that he is in a position to hire a Finance Director at this time. He plans to make some software changes going forward.

He stated that the budget resolution will be presented at the next meeting.

**PUBLIC COMMENT:** Don Sovey, 106 Kensington Ct., stated that he feels there is a lot of support out there for the City and would encourage educating and communicating with the public on the needs of the community.

**COUNCILMEMBER COMMENTS:**

- Council member Dyer no comment.
- Council member Mitchell no comment.
- Council member Russo thanked everyone for their presentations.
- Mayor Pro-Tem Baker no comment.
- Council member Ridge liked how the budget was presented. She would like to see timelines for items and frequent updates. She thanked the department heads for attending.
- Mayor Lewis thanked the department heads for helping to keep the costs down for the City. He stated that Director Gilson will be the next guest on Tuesday for Tim Talks. He stated that himself and City Manager Guetschow attended the Capitol Council of Government meeting which is made up of officials from Eaton, Ingham and Clinton Counties all working together to support the region.

**Councilmember Mayor Pro-Tem Baker moved, supported by Mitchell to adjourn at 10:00 p.m.**

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Tim Lewis, Mayor

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Ginger Terpstra, City Clerk