

Memo

To: City Council
From: Amy E. Gilson, P.E., Director of Public Works
Date: March 20, 2018
Re: Airport Lobby Renovation Project



Bids were received on Wednesday, February 21, 2018 for the renovation of the lobby area at the Fitch H. Beach Municipal Airport. The sole bid received was for \$19,940.00 and did not include any in kind donations from other parties. Efforts were made to work with the contractor to reduce the price of the project, but we weren't able to lower the price as much as we felt it needed to be before the final reading of the resolution to award. Therefore, we rescinded the resolution.

Since that time, we have determined that we can do the project at a lower cost if the DPW acts as the general contractor and makes some minor changes to the project. It is anticipated that the entire project, including a kitchenette being paid for by the donors, will now be in the \$12,000- \$15,000 range with the DPW coordinating the project.

The cost of the work will be split 50/50 with a group of interested donors, and the City's portion is not to exceed \$10,000.00 as budgeted.

Therefore, we have rejected the bid from Home Professionals and will be doing the work as force account work with separate contractors and suppliers. Quotes will be received on portions of the project where required by the Purchasing Policy.

Please let me know if you have any questions.

cc: Ginger Terpstra, City Clerk