

**PLANNING COMMISSION MINUTES**

**Regular Meeting**

**February 6, 2018**

**CALL TO ORDER:** The February 6, 2018, Planning Commission meeting was called to order by Chairman Rosier at 7:00 p.m.

**PRESENT:** Chairman Rosier, Commissioners Bly, Snyder, Clarke, Brummette, Harag, Hoy, Leeser and Council member Bahmer.

**ABSENT:** None.

**ALSO PRESENT:** City Clerk Terpstra and Community Development Director Myrkle.

**ELECTION OF OFFICERS 2018:**

**Commissioner Snyder nominated Commissioner Rosier for Chairman.**

**Chairman Rosier declined.**

**Commissioner Clarke nominated Commissioner Brummette for Chairman. Supported by Hoy. Carried. 7 Yes. 1 No. (Bly)**

Commissioner Brummette took over as Chairman.

**Commissioner Bly nominated Commissioner Hoy for Vice Chairman. Supported by Clarke. Carried. 8 Yes. 0 No.**

**Commissioner Rosier nominated Commissioner Clarke for Secretary. Supported by Harag. Carried. 8 Yes. 0 No.**

**APPROVAL OF MINUTES:**

**Motion by Commissioner Snyder, second by Clarke to approve the minutes of January 9, 2018 as presented. Carried. 8 Yes. 0 No.**

**APPROVAL OF AGENDA:**

**Motion by Commissioner Snyder, second by Rosier to approve the agenda as presented. Carried. 8 Yes. 0 No.**

**EARLY PUBLIC COMMENT: None.**

**NEW BUSINESS:**

**A. PUBLIC HEARING – SITE PLAN REVIEW – 320 LANSING RD. – THE PARTS PLACE:**

**Public Hearing Opened: 7:10 P.M.**

**Bryan Myrkle**, Community Development Director explained that the site plan was for an expansion to the rear of the Parts Place building at 320 Lansing Rd. This expansion will be used for storage and warehousing of parts. He explained that they will also need a setback variance from the Zoning Board of Appeals to be in compliance once the addition is built.

**Dick Seehase**, President, The Parts Place, was present and stated that it would be closed storage for parts and things that did not have to be climate controlled.

**Kurt Krahulik**, engineer, answered questions from commissioners on width of parking spaces and location of dumpster.

**Public Hearing Closed: 7:17 P.M.**

**B. ACTION SITE PLAN – 320 LANSING RD. –THE PARTS PLACE:**

**Commissioner Rosier moved, supported by Harag to approve the site plan for 320 Lansing Rd. as presented per Resolution No. PC 2018-01 and to take the appropriate steps to resolve the setback issues with the Zoning Board of Appeals. Carried. 8 Yes. 0 No.**

**REPORTS, COMMENTS, CORRESPONDENCE:**

**STAFF REPORT:**

Community Development Director Myrkle stated that there will be a March meeting.

Chairman Brummette thanked the commission for the opportunity to chair the Planning Commission and stated that he will do his best.

Commissioner Snyder stated that the Dairy Queen has filed an appeal for the condition of no drive thru speaker which will be heard by the Charlotte City Council Zoning Board on February 26, 2018 at 7:00 P.M.

Commissioner Bly stated that he feels the sign at Independent Bank should be checked as it is in the line of vision when pulling out of the bank.

**LATE PUBLIC COMMENT: None.**

**There being no further business, Commissioner Bly, supported by Snyder moved to adjourn at 7:24 p.m.**

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Ginger Terpstra, City Clerk, CMMC