

# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works  
**Date:** October 6, 2017  
**Re:** Proposals for Engineering Services



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Proposals were received on Thursday, October 6, 2017 for design and construction engineering services related to the reconstruction of South Lincoln and State Streets. Following is the summary of the bids received:

Prein & Newhof	\$ 125,000.00
Rowe PSC	\$ 127,000.00
Williams & Works	\$ 134,475.00
WBK Engineering	\$ 149,750.00
Spicer Group	\$ 196,000.00

The design engineering is quoted as a not to exceed price. The consultants were asked to quote the construction engineering based on the following criteria so that proposals could be evaluated as equal:

- 500 hours of on site construction observation (10 weeks @ 50 hours/ week)
- List and include costs for testing (concrete, density, etc)
- List and include any reimbursable expenses (travel, per diem, etc)
- Eleven (11) meetings at one (1) hour each (includes pre-construction, weekly progress, and final walk through)
- Include the number of office administration hours for shop drawings, pay estimates, change orders, etc.

The actual hours and cost for construction engineering may vary due to conditions such as the contractor, weather, unforeseen conditions, etc.

The City has worked with Prein & Newhof on other projects at the airport and on the water system and were satisfied with their work. Therefore, we are recommending that the contract for the design and construction engineering be awarded to Prein & Newhof in the amount of \$ 125,000.00. This project will be paid for out of the major street and water and sewer budgets.

The proposal has been sent to the City Attorney and we expect that his review of the proposed contract to be complete before the final reading of the resolution.

Please let me know if you have any questions.

cc: Ginger Terpstra, City Clerk

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