

DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting
January 12, 2017

CALL TO ORDER: By Board member Phillips on Thursday, January 12, 2017, at 7:35 a.m.

PRESENT: Board members Wilson, Phillips, Hewitt, and Silvas.

ALSO PRESENT: Mayor Lewis, Community Development Director Myrkle and Deputy Clerk Dell'Acqua.

ABSENT: Wirt

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF NOVEMBER 10, 2016: Board member Phillips moved to omit MEDC Nate Scramlin as heading up Beach Market new project in the Updates and Reports section. **Wilson moved to approve the correction. Seconded by Silvas. Carried. 4 Yes. 0 No. 1 Absent (Wirt)**

PUBLIC COMMENT: No comment.

ITEMS OF BUSINESS:

A. ELECTION OF OFFICERS:

Director Myrkle reported that the board will need three more seats to fill. He explained that each member nominated must be a resident of Charlotte, a property owner and have a business interest in downtown. The applications to the board are available at the City Clerk's office. If anyone wants to nominate someone please consult with the Mayor.

He reported that with the sale of the Gavel Restaurant, Tom Hewitt could not serve on the board any longer. He thanked Tom Hewitt for his service and kindly asked him for a formal letter of resignation. Hewitt said he enjoyed serving on the board and he had a vested interest in the development of downtown.

Discussion was held in regards to Chairs and Vice Chairs to the board and having Bob Phillips fill in as an interim chair until elections take place.

Wilson motioned to nominate Bob Phillips as Chair. Hewitt motioned to nominate Ken Wirt. No support.

Silvas motioned to table the election of officers until the next meeting. Seconded by Phillips. Carried. 4 Yes. 0 No.

B. ADOPTION OF 2017 MEETING DATES:

Board member Hewitt motioned to approve the 2017 meeting dates. Seconded by Wilson. Carried. 4 Yes. 0 No.

C. STATEMENT RECOGNIZING JEANNETTE SOMMER:

Director Myrkle presented a statement recognizing Jeannette Sommer to the board. He explained that he wanted to honor her service and highlight what she did over the years. He reported that the Mayor is planning to do a proclamation for her.

The board members discussed the commitment of Jeannette Sommer as Chair and her faithfulness to the board.

Hewitt stated that it was a pleasure to work with Jeannette and that she was a viable part to the success of the Façade Grant improvement program.

Hewitt motioned that a proclamation be created to recognize the contribution of Jeannette Sommer. Seconded by Silvas. Carried. 4 Yes. 0 No.

D. MICHIGAN MAIN STREET UPDATE

Director Myrkle reported that the Main Street Grant application had been selected at the State and is in final review. He also reported that on February 14 at 9:30 a.m. the Main Street team will be making a presentation to the Main Street Committee. He invited all board members to attend this presentation to show their support. It will take place at the MEDC Building, 300 N. Washington in Lansing.

E: OTHER UPDATES & REPORTS by Director Myrkle
SNOW REMOVAL

Today there will be a meeting between the Department of Public Works and the Eric Rogers Company in regards to a plan for snow removal. They are working together to become more effective in the removal of snow.

SCULPTURE UNVEILING

Director Myrkle reported that the unveiling of the sculpture will take place on Thursday, January 26 at 2:00 p.m. at Peter's Circle. He stated that he was very impressed with the work of the local artist.

FOOD TRUCKS

On January 30 at 7:00 pm the City Council will be having a special work session in regards to the Food Trucks.

BOARD COMMENTS:

Mayor Lewis encouraged the board to attend the January 30th meeting and to make sure they share their thoughts during public comment. He also stated that City Council will be creating a proclamation recognizing the dedication of Jeannette Sommer and her leadership in the community and downtown.

Silvas asked if all DDA members be contacted so they can show their support during the presentation of the proclamation.

Meeting adjourned by Board member Phillips at 8:03 a.m.

Denise Dell'Acqua, Deputy City Clerk