

CITY OF CHARLOTTE
DEPARTMENT OF FINANCE & TREASURE
INTEROFFICE MEMORANDUM

TO: MAYOR LEWIS, CITY COUNCIL AND MANAGER GUETSCHOW
FROM: CHRISTINE K. MOSSNER, FINANCE DIRECTOR
SUBJECT: QUESTIONS REGARDING THE MAY 8, 2017 CLAIMS SUBMITTED FOR PAYMENT
DATE: MAY 5, 2017

The following questions were received from Councilmember Bahmer regarding specific items submitted for payment.

- On page #12 of this week's claims and accounts there is a \$17,602.72 charge from Elhorn Engineering Company. This pertains to Accutab chlorinators at well #6 and 7. Given that the fund #510-940.000-864.661 had no monies budgeted in it this fiscal year, along with this expenditure exceeding the \$5,000 mark, I am quite interested in the background of this charge, particularly as it relates to the Council policy of either sealed bids or the express waiver of them for purchases exceeding \$5,000. I reviewed previous meeting agendas/attempted to recollect any Council action on this matter, but failed to find anything along these lines through those mediums. It is, of course, entirely possible that I missed something. Should that be the case, I suppose this shall be a welcomed refresher on the matter?
 - The original resolution to purchase the equipment was approved in the December 14, 2015 council packet. Elhorn is just now completing the project as it was done in phases to properly calibrate equipment and monitor the safety of the water system. It was anticipated that it would be completed by the end of FY 15/16 so therefore, no money was budgeted for the project in the current fiscal year. However, since the project was not completed in FY 15/16 the budgeted funds rolled into FY 16/17 beginning fund balance. A budget adjustment will be made to allocate those rolled over funds to cover this expenditure.

- On page #13, Five Starr Stump Grinding is being paid \$4,900. Understanding variable such as height, diameter, and the type of wood offer the opportunity for a wide range of prices to appear in this field, do we have a rough number of stumps that were ground by this company?
 - A list of the 74 stumps to be ground was sent to the contractors for quotes. Five Starr Stump Grinding gave us a lump sum bid of \$4,900.00 and did not share the methodology of how he arrived at that number.

- And lastly, on page #19, Nelson Tank and Engineering is receiving \$2,400 for the north water tower inspection warranty. I am assuming this is the final step in the repainting/repair of that tower that Council approved. Is that a correct understanding?
 - Yes, this is the one year warranty inspection on the interior painting and repairs.