



**Camp Frances Educational and Recreational Center  
1501 S. Cochran Ave.  
Charlotte, Mi 48813**

**Special Board Meeting of Camp Frances Educational and Recreational Center  
5:00pm Wednesday September 21<sup>st</sup>, 2016**

Directors in attendance:

Brenda Bly

Julie Shaver

Kim Bailey

Martha Lawrence

Barb VanderMolen

Sue Latchaw

Greg Nitchman

Absent - Mary Hall and Chris Reist

Brenda Bly called this special meeting to order at 5:13pm. Brenda gave the board information regarding all the furnace bids she received. Brenda also gave us a brief history on our existing furnace. The board then discussed if we want to maintain the existing furnace or install a new one.

Martha Lawrence made a motion to replace the furnace, Julie Shaver seconded, remaining directors approved.

The board discussed at great length about having an air conditioning unit installed at the same time as the new furnace.

Sue Latchaw motioned to just replace the furnace only without adding an air conditioning unit. Julie seconded the motion and remaining directors approved.

After lengthy discussion and going over the 3 bids, Julie motioned that we accept the proposal from Prestige. Sue Latchaw seconded and remaining directors approved. Brenda will be contacting Prestige and set up a date to start the new furnace install.

Martha Lawrence made a motion that any work done at Camp Frances should be done by a local business whenever possible or probable. Barb seconded, remaining directors approved.

After lengthy discussion it was unanimously decided that we would close up the fireplace, have a sign installed stating that it was for "looks only". Greg Nitchman volunteered to cap off the chimney, insulate the bottom part of interior flue and clean the eaves troughs out after the leaves fall.

Paul from Captains Cabinetry came and presented to the board his donation of new kitchen cupboards and a new layout design to incorporate the new cupboards.

Barb VanderMolen motioned that we accept the donation and the offer to install new kitchen cupboards, Brenda seconded and remaining directors approved. Paul estimated the project could be started in January 2017. Contacts for decision making during the project will be Brenda Bly and Sue Latchaw.

Martha Lawrence made a motion to adjourn, Julie Shaver seconded, remaining directors approved.

7:27pm Meeting adjourned.