

RESOLUTION NO. 2016-134

**SPECIAL ASSESSMENT PROJECT – DOWNTOWN SIDEWALK SNOW REMOVAL –
RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The City Council shall meet in Council Chambers at the Charlotte City Hall, 111 E. Lawrence Avenue, Charlotte, Michigan at 7:00 p.m., on November 14, 2016 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Council is directed to publish the notice of said hearings once in the County Journal, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by records in the City Assessor's office as shown on the general tax rolls of the city, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the city.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL
CITY OF CHARLOTTE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

(NAME OF STREET)

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described public improvements:

DOWNTOWN SIDEWALK SNOW REMOVAL

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk Prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet in Council Chambers at the Charlotte City Hall, 111 E. Lawrence Avenue, Charlotte, Michigan at 7:00 p.m., on November 14, 2016 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.