

CITY OF CHARLOTTE
DEPARTMENT OF FINANCE & TREASURE
INTEROFFICE MEMORANDUM

TO: MAYOR LEWIS, CITY COUNCIL AND MANAGER GUETSCHOW
FROM: CHRISTINE K. MOSSNER, FINANCE DIRECTOR
SUBJECT: QUESTIONS REGARDING THE AUGUST 8, 2016 CLAIMS SUBMITTED FOR PAYMENT
DATE: AUGUST 5, 2016

The following questions were received from Councilmember Bahmer regarding specific items submitted for payment.

- On page #2, there is a charge from Avfuel Corporation for \$145.41 to the Airport Fund. The terminology used to describe the charge is "fees." I am curious whether these are delivery fees for fuel?
 - No, this not a delivery fee but a late fee assessed by Avfuel. Their last invoice arrived a day after claims were processed and therefore they did not receive payment by the due date.
- On page #5, a charge exists for C&C Landfill in the amount of \$458.50 from the Community Development Department. It appears the city paid to clean up a parcel. My question is whether this parcel is city owned? If not, what mechanism, if any, is in place to recoup this expense?
 - No, this is not a city owned property. C & C Landfill hauled away 4 dump truck loads of trash from 421 Court St. Subsequently, the property owners were invoiced for the clean-up of their property. In addition to the C&C Landfill costs, they were also charged for DPW labor and MVP equipment costs for a total of \$1,377.10.
- On page #7, the City of Charlotte is being paid from the City Hall Building and Grounds Fund, in the amount of \$169.90 for property taxes on purchased property. Additionally, the City of Charlotte is collecting monies from the Airport Fund in the amount of \$5,664.40 for hangar property taxes. My request is just for a general overview on the mechanics of what is happening in these instances.
 - The city is required to pay property taxes on any property that is not being used for city purposes or is revenue producing. The amount charged to the City Hall Building & Grounds department is for a vacant parcel of land at 220 W. Shaw. The amount charged to the Airport Fund is for the large tee hangar upon which the city receives rental income.

- On page #11, the Eaton Area Senior Center has a claim for an Elvis Dinner Venue Rental. The amount is \$1,554.00. My question on this particular claim is whether my memory serves correctly, and this account number 285-825-000-753.000 is from the Camp Frances Fund?
 - Yes, Fund 285 is the Camp Frances Fund.
- On page #20, a charge exists from the State of Michigan for a community development block grant program in the amount of \$4,468.39. I believe Council has discussed this in the past, but just to make sure it is the same project, is it possible to get a brief synopsis on what this is for?
 - This is the final installment on the 2005 Michigan Strategic Fund loan the city received for a utility project in the Combs Industrial Park. The city has made quarterly payments, of this amount, since September 2005.
- And finally, on page #30, we have a School and Municipal advisory charge attributed to the Summer Concert series paid for by the DDA. The dollar amount is \$2,300. What does this expenditure entail?
 - Mr. Don Sovey, of School & Municipal Advisory Services, P.C., will be performing multiple times in August as part of the DDAs Summer Concert series. This includes performances by the World Class City Band, the Roaring 20's Party Band and also J&J Sounds.