

Charlotte Area Recycling Authority
April 26, 2016

CALL TO ORDER: By CARA Board Member Raymer, Tuesday, April 26, 2016 at 5:30 p.m.

ROLL CALL: Darlene Raymer, Deb Montgomery, Sharon VanLoton, Tammy Halsey and Roger Wickerham.

ABSENT: Councilmember Mitchell.

ALSO PRESENT: Amy Gilson - DPW Director, Ginger Terpstra, City Clerk, Quinn Underwood and Mary Beth Roe, Resource Recovery.

APPROVAL OF MINUTES: Motion by Boardmember VanLoton, second by Montgomery to approve the minutes from the regular meeting of January 26, 2016, as presented. Carried. 5 Yes. 0 No.

APPROVAL OF AGENDA: Motion by Boardmember VanLoton, second by Halsey to approve the agenda as presented. Carried. 5 Yes. 0 No.

PUBLIC COMMENT: None.

OLD BUSINESS:

A. Friends of CARA

Cindy Miller was present and explained the mission and support behind the Friends of CARA. She stated that they plan to meet once every three to four months. She outlined the trash walk and the mission behind it to support CARA and raise funds for the center. She invited anyone from the board who wishes to become a liason to do so.

B. Marketing Plan

Director Gilson stated that after the Trash Walk she will be working with City Manager Guetschow on a marketing plan for CARA similar to the one that he has built for Camp Frances.

NEW BUSINESS

A. CARA Recycling Report- Quinn Underwood

Director Underwood stated that there has been a decrease in volunteers. They have been trying to catch up on baling but have been behind with that. She stated that the scrap metal is now being taken by Charlotte Scrap Metal and Iron located behind the facility. They are no longer using Padnos. She stated that several people have stepped up to be sponsors for the upcoming Trash Walk and they are very thankful for them.

Boardmember Halsey moved, second by VanLoton to accept the CARA Recycling Report as presented. Carried. 5 Yes. 0 No.

B. Revenue/Expenditure Update- Amy Gilson

DPW Director Gilson stated the center was \$14,000 in the deficit at the end of March.

Motion by Halsey, second by Montgomery to accept the Revenue/Expenditure report as presented. Carried. 5 Yes. 0 No.

C. Budget Discussion/Approval

DPW Director Gilson stated that they are projected to have a deficit at the end of the upcoming fiscal year. She will prepare some numbers township contributions as stated in the agreements with the townships.

Boardmember Halsey moved, second by Wickerham to table the budet approval and set up a special meeting for this discussion. Carried. 5 Yes. 0 No.

D. Accepted Materials/Costs

Director Gilson asked if the board desired to extend the contract with Valley City for electronics. She stated that the three year contract ends at the end of April.

Discussion was held.

Boardmember Halsey moved, second by VanLoton to end the contract with Valley City for electronics and to no longer take plastic bags effective at the end of April 2016.

E. Sale of Trailers

Discussion was held and it was decided not to pursue the sale of any trailers at this time. They are being used for storage purposes.

F.. Lead Worker

Discussion was held on Director Underwood being absent in a couple of months and the need for a lead worker.

Boardmember Halsey moved, second by VanLoton to appoint Nikki Ringo as lead worker and change her hourly wage to \$8.75/hour. Carried. 5 Yes. 0 No.

G. Other – None.

PUBLIC COMMENT: None.

ADJOURNMENT: Meeting adjourned by Raymer at 6:47 p.m.
The next meeting will be July 26, 2016.

Ginger Terpstra, City Clerk, CMMC