



**Camp Frances Educational and Recreational Center  
1501 S. Cochran Ave.  
Charlotte, Mi 48813**

**Board Meeting of Camp Frances Educational and Recreational Center  
at Camp Frances on Tuesday May 31<sup>st</sup> at 6pm**

All directors in attendance: Brenda Bly, Kim Bailey, Chris Reist, Mary Hall, Sue Latchaw  
Martha Lawrence, Julie Shaver, Rita Skidmore, Barb Vandermolten

Brenda Bly opened with greeting and prayer. Brenda Bly thanked all those who participated in putting thermometer up.

Sue Latchaw motioned to accept minutes from April, Chris Reist 2nd and remaining members approve

**Old Business**

Lengthy discussion on finances when we receive an accurate financial report we will continue this discussion Sue Latchaw will provide us the financial report at a later date. Sue is going to make calls to find out about the refund from Kiwanas.

Treasurer Sue Latchaw explained that to buy items for camp Frances that Sue Latchaw or Brenda Bly need to approve it and receive the receipts and they will submit them to the city for reimbursement

Mary Hall made a motion that was seconded by Chris Reist that we will create a document about our finances and the city's management of them so that all parties involved have a clear understanding of Camp Frances's financial status at all times.

Brenda Bly explained to us that the estimate for the windows was miscalculated by Gary Mast, a difference of \$600 Julie Shaver motioned that as a board we pay Gary Mast the 600\$ difference and Sue Latchaw second the rest approved.

**New Business**

We held a discussion about the taste of the water at Camp Frances and future plans for having a water filter installed. Julie Shaver is going to check into having an estimate done.

In the future all work done on Camp Frances by outside contractors will be submitted to either the president, Brenda Bly or the financial secretary, Sue Latchaw, who will sign them and submit them to the city treasurer for payment.

Write a thank you for door prize donations for Elvis event

Kim Bailey to call or email to find out where touch a truck and car show will take place.

Downtown table at Latchaw's, Thurs thru Saturday evenings Thursday volunteers – Chris Reist, and Friday, Brenda Bly manning table  
Friday night – Rita Skidmore manning table Brenda Bly, Chris Reist, Sue Latchaw, Kim Bailey and Bruce Bailey  
Saturday, Julie Shaver & Brenda Bly

Barb VanderMolen will provide tables and chairs for celebrate charlotte,

Discussion was held on how to promote our fundraising efforts at celebrate Charlotte.  
Julie Shaver to get more tickets to sell at celebrate charlotte.

Brenda Bly makes a motion to invest in a second thermometer sign to be able to be displayed from both North and South Cochran, Julie Shaver second, all approved.

Sue Latchaw motioned to adjourn (8:39pm) Julie second, rest approved.

Meeting adjourned.