


# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works   
**Date:** June 21, 2016  
**Re:** Edwards Industrial Invoice

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At the city council meeting on June 13, 2016 council member Bahmer questioned the above mentioned invoice. In particular, he questioned why the bid for the variable frequency drive (VFD) was \$10,559.00, but the invoice was for \$10,756.97.

If you refer back to Council Resolution 2016-44, the second to last paragraph reads:

“**WHEREAS**, Edwards Industrial Sales submitted the lowest quote in the amount of \$10,599 plus freight (estimated \$200) to provide the VFD, cabinet and other miscellaneous materials required for the proper installation.

The additional \$ 197.97 is the actual shipping cost for the VFD as indicated in the resolution.

Please let me know if you require additional information.

cc: Gregg Guetschow, City Manager