

**COUNCIL PROCEEDINGS**  
**Regular Meeting**  
**June 13, 2016**

**CALL TO ORDER:** By Mayor Lewis on Monday, June 13, 2016, at 7:00 p.m.

**PRESENT:** Councilmembers Bahmer, Mitchell, Johnston, Russo, Ridge, Mayor Pro-Tem Sanders, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Victor Williams, New Hope Community Church followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF MAY 23, 2016:** Councilmember Ridge moved, supported by Mitchell to approve the regular meeting minutes of May 23, 2016, as presented. Carried. 7 Yes. 0 No.

**ABSENT:** None.

**PUBLIC HEARINGS** – None.

**PUBLIC COMMENT:** Ron Hunt, Eaton Township Trustee, spoke in support of the resolution to approve the grant agreement with the Department of Natural Resources for the Charlotte Area Recreation Co-op.

Peter Hunt, 502 N. Washington, stated that if the council chooses to allow Rod Lea to purchase the land on N. Washington that he will no longer be able to utilize part of his property.

**APPROVAL OF AGENDA:** Mayor Pro-Tem Sanders moved, supported by Mitchell to approve the agenda with the addition of

11e) to approve the terms of a grant agreement with the Michigan Department of Natural Resources for the Charlotte Area Recreation Co-op project and to move 13f up on the agenda after Special Presentations. Carried. 7 Yes. 0 No.

**SPECIAL PRESENTATIONS:** None

**13F. CONSIDER FIRST READING OF RESOLUTION NO. 2016-67 TO AUTHORIZE THE SALE OF A PARCEL OF CITY PROPERTY TO RODNEY AND TRUDY LEA:**

Resolution No. 2016-67 was introduced as follows:

**WHEREAS**, the City is the owner of a parcel of property described as “South 5 feet of Lot 5, also Lot 6, all in Block 2 of Fout’s Addition to the City of Charlotte”; and

**WHEREAS**, Rodney J. Lea and Trudy K. Lea have offered to purchase said parcel from the city; and

**WHEREAS**, the City has no plans to use said parcel except as a means of accessing other property that it owns abutting said parcel; and

**WHEREAS**, the City Attorney has prepared a warranty deed for the sale of said parcel for the amount of \$2,000 and reserving the City’s right to use the parcel for the purpose of ingress and egress to its adjacent property; and

**WHEREAS**, Mr. and Mrs. Lea have been provided a copy of the warranty deed and have agreed to the terms contained therein;

**THEREFORE, BE IT RESOLVED** that the Council authorizes the sale of the above described parcel to Mr. and Mrs. Lea and authorizes the Mayor and City Clerk to execute the warranty deed on behalf of the City.

Councilmember Ridge moved to approve Resolution No. 2016-67 as presented. Motion died with lack of support.

**EXPEDITED RESOLUTIONS AND ORDINANCES**

**A. CONSIDER APPROVAL OF PROCLAMATION NO. 2016-05 PECKHAM INC. 40<sup>TH</sup> ANNIVERSARY:**

**WHEREAS**, in 1976, Peckham Inc., a nonprofit organization, was founded to provide job training and competitive employment opportunities for the persons with disabilities; and

**WHEREAS**, today they are one of the largest vocational community rehabilitation programs in the State of Michigan; and

**WHEREAS**, Peckham, Inc. is celebrating their 40<sup>th</sup> anniversary this year; and

**WHEREAS**, they offer more than 30 different rehabilitation and human services programs from art to career planning, pre-employment screening to facility based training, youth programs to organizational employment and residential services; and

**WHEREAS**, the mission is to provide a wide range of opportunities to maximize human potential for persons striving for independence and self-sufficiency; and

**WHEREAS**, Peckham has continues to provide opportunities for clients to experience meaningful employment growth and strive to reach their full potential, and;

**NOW THEREFORE**, the City Council of the City of Charlotte, Michigan does hereby wish to congratulate Peckham, Inc. on their 40<sup>th</sup> Year Anniversary; and

**FURTHER**, the City Council of the City of Charlotte, Michigan is proud to have Peckham, Inc. as part of our City.

**Councilmember Johnston moved, supported by Sanders to approve Proclamation No. 2016-05 as presented. Carried. 7 Yes. 0 No.**

**B. CONSIDER APPROVAL OF RESOLUTION NO. 2016-69 TO EXTEND SIDEWALK CAFÉ' HOURS TO 11 PM:**

**WHEREAS**, the City of Charlotte allows and encourages the establishment of outdoor dining areas and sidewalk cafes in the downtown area; and

**WHEREAS**, these cafes and dining areas are regulated by a City Council Policy; and

**WHEREAS**, the City Council has received a request to extend the hours of operation for these cafes and dining areas; and

**WHEREAS**, the City Council believes extending the hours on a trial basis and assessing the results is the most prudent approach;

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Charlotte hereby extends the allowable hours of operation under its Sidewalk Café Policy to 11 p.m. until November 15, 2016;

**BE IT FURTHER RESOLVED** that the City Council of the City of Charlotte will assess the results of this change at and consider whether to make the change permanent sometime prior to April 15, 2017.

**Councilmember Bahmer moved, supported by Johnston to approve Resolution No. 2016-69 as presented. Carried. 7 Yes. 0 No.**

**C. CONSIDER APPROVAL OF RESOLUTION NO. 2016-70 TO AUTHORIZE THE PURCHASE OF A BS&A SOFTWARE PACKAGE FOR BUILDING INSPECTION, FIRE INSPECTION AND CODE**

**ENFORCEMENT RECORD IN THE AMOUNT NOT TO EXCEED \$9,000.00:**

**WHEREAS**, the City, through its Fire Department, provides building inspection, fire inspection and code enforcement functions and uses a combination of software and manual methods for keeping records related to these functions; and

**WHEREAS**, computer hardware and operating system limitations and other software issues are causing increased challenges for Fire Department staff in managing the record keeping function and limit the ability to integrate records with other City record systems; and

**WHEREAS**, a software package is available through BS&A, a vendor that supplies other software currently in use by the City, that would correct the deficiencies in the current systems; and

**WHEREAS**, sufficient unexpended funds are available in the Fire Department budget to cover nearly the entire maximum cost of \$9000 for the software purchase and installation;

**THEREFORE, BE IT RESOLVED** that the Council authorizes the purchase of the inspection software package from BS&A for a cost not to exceed \$9000.

**Councilmember Russo moved, supported by Sanders to approve Resolution No. 2016-70 as presented. Carried. 7 Yes. 0 No.**

**D. CONSIDER APPROVAL OF RESOLUTION NO. 2016-71 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:**

**WHEREAS**, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

**WHEREAS**, the May 27, 2016 payroll totaled \$138,724.40; and

**WHEREAS**, the June 10, 2016 payroll totaled \$136,668.48; and

**WHEREAS**, the June 13, 2016 claims total \$300,104.34;

**THEREFORE, BE IT RESOLVED** that the City Council approves claims and accounts for June 13, 2016 in the amount of \$575,497.22.

City Manager Guetschow stated that two items on the Etna Supply invoice needed to be removed. They are the invoices in the amounts of \$26,000.00 and \$9,107.73. This will change the resolution being approved to for total claims in the amount of \$264,996.61 and the total of claims and accounts to \$540,389.49.

**APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE:** Mayor Pro-Tem Sanders moved, supported by Ridge to approve Resolution 2016-71 for expenditures of the City for June 13, 2016, total claims amount of \$264,996.61 and the total claims and accounts of \$540,389.49. Carried. 6 (Sanders, Ridge, Mitchell, Johnston, Russo, Lewis) Yes. 1 No. (Bahmer)

**E. CONSIDER APPROVAL OF RESOLUTION NO. 2016-73 TO APPROVE DNR GRANT AGREEMENT:**

**WHEREAS**, the City of Charlotte, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the City of Charlotte does hereby specifically agree, but not by way of limitation, as follows; and

**WHEREAS**, To appropriate all funds necessary to complete the project during the project period and to provide Seventy Five Thousand (\$75,000) dollars to match the grant authorized by the DEPARTMENT; and

**WHEREAS**, To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times; and

**WHEREAS**, To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement; and

**WHEREAS**, To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms; and

**WHEREAS**, To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution; and

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Charlotte hereby adopts the above Resolution No. 2016-73 at their regular meeting held on Monday, June 13, 2016 as presented.

**Councilmember Ridge moved, supported by Sanders to approve the terms of the grant agreement with Michigan Department of Natural Resources for the Charlotte Area Recreation Co-op as presented. Carried. 6 Yes. (Ridge, Sanders, Johnston, Mitchell, Russo, Lewis) 1 No. (Bahmer)**

**ACTION ITEMS – RESOLUTIONS AND ORDINANCES**

**A. CONSIDER SECOND READING AND ADOPTION OF RESOLUTION NO. 2016-58 FY 2016/2017 BUDGET:**

**WHEREAS**, in accordance with the provisions of the City Charter, the City Manager on April 11, 2016 submitted to this Council a recommended budget for the City of Charlotte, Michigan for the fiscal year commencing July 1, 2016 and ending June 30, 2017; and

**WHEREAS**, this Council has considered the financial needs of the City of Charlotte for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager, and

**WHEREAS**, in accordance with state statute, the Council did after proper notice, conduct public hearings on the proposed budget on May 23, 2016, at which public hearing all

objections and comments on the proposed budget were considered.

**THEREFORE, BE IT RESOLVED**, that the estimated revenues for the fiscal year commencing July 1, 2016 and ending June 30, 2017 are hereby approved by the Charlotte City Council as follows:

REVENUES				
Fund #	Fund Name	Amount	Draw from (Increase to) Fund Balance/Net Assets	Total
101	General Fund			
	Taxes	3,165,000		
	Licenses & Permits	25,730		
	Intergovernmental	1,009,950		
	Charges for Services	339,000		
	Fines & Forfeitures	27,500		
	Other Revenue	112,500		
	Operating Transfers	469,570		
202	Major Street Fund	1,155,500	(672,420)	483,080
203	Local Street Fund	258,800	141,180	399,980
230	Police Drug Enforcement Fund	300	1,700	2,000
240	Act 302 Police Training Fund	7,000	2,500	9,500
260	DDA Fund	28,500	(1,150)	27,350
261	L DFA Fund	6,820	-	6,820
270	Industrial Park Fund	7,795	(4,045)	3,750
280	Airport Fund	291,550	(135,650)	155,900
312	Michigan Transportation Bonds 2001 Fund	77,270	18	77,288
330	2008 Facility Building & Site Bonds	203,090	3,430	206,520
510	Water & Sewer Fund	3,654,100	1,596,980	5,251,080
	Water Revenue	1,310,400		
	Sewer Revenue	2,333,500		
	Other Revenue	10,200		
601	Motor Vehicle Fund	378,060	244,440	622,500
	<b>Total Revenues</b>	<b>\$ 11,218,035</b>	<b>\$ 1,698,263</b>	<b>\$ 12,916,298</b>

**AND BE IT FURTHER RESOLVED**, that the expenditures and expenses for the fiscal year commencing July 1, 2016 and ending June 30, 2017 are as follows:

**EXPENDITURES**

Fund #	Fund Name	Amount
101	General Fund	\$ 5,670,530
	General Government	1,075,530
	Public Safety	3,130,820
	Public Works	995,850
	Community & Economic Development	161,660
	Recreation & Culture	267,670
	Operating Transfers	39,000
202	Major Street Fund	483,080
203	Local Street Fund	399,980
230	Police Drug Enforcement Fund	2,000
240	Act 302 Police Training Fund	9,500
260	DDA Fund	27,350
261	LDFA Fund	6,820
270	Industrial Park Fund	3,750
280	Airport Fund	155,900
312	Michigan Transportation Bonds 2001 Fund	77,288
330	2008 Facility Building & Site Bonds	206,520
510	Water & Sewer Fund	5,251,080
601	Motor Vehicle Fund	622,500
	<b>Total Expenditures</b>	<b>\$ 12,916,298</b>

**AND BE IT FURTHER RESOLVED**, that 14.2913 mills be levied on the taxable valuation as equalized for general operating requirements of the City of Charlotte;

**AND BE IT FURTHER RESOLVED**, that .10 mills be levied on the taxable valuation as equalized for yard waste collection;

**AND BE IT FURTHER RESOLVED**, that .96 mills be levied on the taxable valuation as equalized to cover the principal and interest payments of the 2008 Building Facility & Site bonds due November 2015 and May 2016. The issuing of these bonds was approved through a ballot proposal by the City of Charlotte electorate on November 6, 2007;

**AND BE IT FURTHER RESOLVED**, that 2.0 mills be levied on the taxable valuation as equalized for parcels within the

Downtown Development Authority (DDA). Revenues collected by this levy will remain in the DDA fund;

**AND BE IT FURTHER RESOLVED**, that all taxes and special assessments levied on the City tax roll be assessed a 1% property tax administration fee;

**AND BE IT FURTHER RESOLVED**, that the City Manager be authorized to grant wage increases for all non-union employees within the budget appropriations and the wage schedule;

**AND BE IT FURTHER RESOLVED**, that the City Council adopt the following policies as recommended by the City Manager:

- 1) City Council reserve the following funds of the City:

Fund #	Fund Name	Amount
101	General Fund	\$ 1,338,000
	Assigned - O-I Judgment	808,000
	Assigned - Retiree Health Insurance	200,000
	Assigned - Parking Lot Improvements	180,000
	Non-spendable - Prepays & Inventory	150,000

**AND BE IT FURTHER RESOLVED**, that the City Manager is hereby authorized to make budgetary transfers within a Fund or between funding centers within a Fund, if they exist, and that all other transfers be approved only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Budget Act.

City Manager Guetschow gave an overview of the budget resolution and stated that this resolution has the changes from the last meeting incorporated into it as they proposed.

**Mayor Pro-Tem Sanders moved, second by Johnston to approve the second reading and adoption of Resolution No. 2016-58 FY 2016/2017 Budget as presented.**

Councilmember Mitchell discussed the cost of the ferric chloride project.

Councilmember Bahmer asked for some further information for the next meeting.

Councilmember Ridge voiced concern over approving the budget without first deciding on the water and sewer rates.

**Councilmember Mitchell moved, supported by Ridge to amend the general fund budget to include an appropriation to the recycling center in the amount of \$7,755.00. Carried. 6 Yes. (Ridge, Sanders, Bahmer, Johnston, Mitchell, Lewis) 1 No. (Russo)**

Discussion was held on recycling center options.

**Councilmember Ridge moved, supported by Mitchell to table Resolution No. 2016-58 FY 2016/2017 Budget. Carried. 7 Yes. 0 No.**

**B. CONSIDER SECOND READING AND ADOPTION OF RESOLUTION NO. 2016-62 HAZARD MITIGATION PLAN:**

**WHEREAS**, the City of Charlotte recognizes the threat that natural, social, and technological hazards pose to people and communities and that undertaking hazard mitigation actions will reduce the potential harm to people and property from future hazard occurrences; and

**WHEREAS**, this plan has been adopted by Clinton, Eaton and Ingham Counties and Delta Charter Township as a required condition of future funding for various Federal Emergency Management Agency (FEMA) disaster mitigation programs; and

**THEREFORE, BE IT RESOLVED**, that the City Council adopts the Tri-County Regional Hazard Mitigation Plan as an official plan; and

**BE IT FURTHER RESOLVED**, that the Tri-County Regional Planning Commission will note this adoption in the regional Plan and submit a copy of this adoption resolution to the Michigan State Police Emergency Management Division and to Federal Emergency Management Agency (FEMA) officials along with adoptions of the Plan from other participating municipalities in Clinton, Eaton, and Ingham Counties in Michigan.

**Councilmember Ridge moved, supported by Mitchell to approve the second reading and adoption of Resolution No. 2016-62 Hazard Mitigation Plan as presented. Carried. 7 Yes. 0 No.**

**INTRODUCTION OF RESOLUTIONS AND ORDINANCES**

**A. CONSIDER FIRST READING OF RESOLUTION NO. 2016-72 WATER & SEWER RATES:**

**WHEREAS**, the City of Charlotte completed a Water and Sewer Utility Rate Study to develop a schedule of rates which

equitably reflect the cost of service to each customer class and to recommend a rate adjustment necessary to fund operations, maintenance and improvements, and

**WHEREAS**, this Council has evaluated said report and concur that said rates are required

**THEREFORE, BE IT RESOLVED**, that the following schedule of water and sewer rates be adopted:

Water Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 33.00	\$ 2.45
1"	50.00	2.45
1.5"	110.00	2.45
2"	170.00	2.45
3"	330.00	2.45
4"	510.00	2.45
6"	1,100.00	2.45

Sewer Rates		
Quarterly		
<u>Meter Size</u>	<u>Base Charge</u>	<u>Rate per 1,000 gal.</u>
5/8 x 3/4	\$ 72.00	\$ 4.75
1"	110.00	4.75
1.5"	240.00	4.75
2"	380.00	4.75
3"	720.00	4.75
4"	1,110.00	4.75
6"	2,380.00	4.75

**AND BE IT FINALLY RESOLVED**, that these rates be effective July 1, 2016.

**Councilmember Bahmer moved, supported by Russo to leave the water rates as proposed by staff and to change the sewer base rates for 5/8" to \$66.00 and \$4.60/1000 gals., 1" to \$104.00, 1 1/2" to \$219.00, 2" to \$350.00, 3" to \$660.00, 4" to 1024.00 and 6" to \$2191.00. Denied. 5 No. (Ridge, Johnston, Sanders, Russo, Lewis) 2 Yes. (Mitchell, Bahmer)**

**Councilmember Johnston moved, second by Russo to leave the water and sewer rates the same as they are currently. Carried. 4 Yes. (Mitchell, Johnston, Bahmer, Russo) 3 No. (Ridge, Sanders, Lewis)**

**Councilmember Ridge moved, second by Mitchell to remove Resolution No. 2016-58 FY Budget from the table. Carried. 7 Yes. 0 No.**

**Councilmember Mitchell moved, second by Russo to adopt an amendment to Resolution No. 2016-58 FY 2016/2017 Budget with a hold put on the ferric chloride project. Carried. 5 Yes. (Sanders, Bahmer, Russo, Mitchell, Johnston) 2 No. (Ridge, Lewis)**

City Manager Guetschow clarified if the intent of this amendment would be to get council approval for the project and not change the dollar amount in the budget. Council concurred that was correct.

**Mayor Pro-Tem Sanders moved, second by Johnston to approve the second reading and adoption of Resolution No. 2016-58 FY 2016/2017 Budget as amended. Carried. 6 Yes. (Russo, Bahmer, Mitchell, Sanders, Johnston, Lewis) 1 No. (Ridge)**

**B. CONSIDER FIRST READING OF RESOLUTION NO. 2016-63 FOR SALE OF FIREWOOD:**

Resolution No. 2016-63 was introduced as follows:

**WHEREAS**, the City removes trees throughout the year from the City right-of-ways; and

**WHEREAS**, it was previously determined that the wood had some value and should be sold by sealed bids annually; and

**WHEREAS**, an advertisement was placed in the local paper and sent to previous bidders for the fourteen stacks of wood; and

**WHEREAS**, only one bid was submitted for five of the fourteen stacks of wood in the amount of \$763.00; and

**WHEREAS**, the remaining stacks of wood will be rebid later in the year.

**THEREFORE, BE IT RESOLVED** That the City sell wood stacks #2, 9, 10, 12, and 13 to Dan Lienerth for the highest bid price of \$763.00.

**Councilmember Johnston moved, supported by Russo to approve Resolution No. 2016-63 as presented. Carried. 7 Yes. 0 No.**

**C. CONSIDER FIRST READING OF RESOLUTION NO. 2016-64 FOR L&T PAINTING CONTRACT FOR WATER TOWER PAINTING:**

Resolution No. 2016-64 was introduced as follows:

**WHEREAS**, the Water Tower Interior Painting and Minor Repair Project is provided for in the proposed FY 16-17 budget; and

**WHEREAS**, sealed bids were received on Tuesday, June 7, 2016; and

**WHEREAS**, L&T Painting, Inc. submitted the lowest unit price bid in the amount of \$103,200 to complete the project per the specifications prepared by Nelson Tank Engineering & Consulting, Inc.(NTEC); and

**WHEREAS**, NTEC has successfully worked with L&T Painting, Inc. in the past.

**THEREFORE, BE IT RESOLVED** that the City enter into a contract with L&T Painting, Inc. to provide the painting and repair services and that the mayor and clerk be directed to sign said contract on behalf of the City.

**Councilmember Sanders moved, supported by Mitchell to approve the first reading of Resolution No. 2016-64 as presented.**

**Carried. 7 Yes. 0 No.**

**D. CONSIDER FIRST READING OF RESOLUTION NO. 2016-65 GRIT CHAMBER RENOVATION PROJECT WWTP:**

Resolution No. 2016-65 was introduced as follows:

**WHEREAS**, the Grit Chamber Renovation Project is provided for in the FY 15-16 budget with \$115,000 allocated for the actual equipment and proposed FY 16-17 budget with \$375,000 allocated for the construction and modifications needed for the project; and

**WHEREAS**, sealed bids were received on Tuesday, June 7, 2016; and

**WHEREAS**, Skye Contracting Company submitted the lowest lump sum price bid in the amount of \$529,800 to complete the project per the specifications prepared by Moore & Bruggink, Inc.; and

**WHEREAS**, the low bid was \$39,800.00 over the budgeted amount; and

**WHEREAS**, Moore & Bruggink, Inc. has worked with the contractor to value engineer the project to reduce costs, but have found nothing significant that won't compromise the integrity of the project; and

**WHEREAS**, Moore & Bruggink, Inc. has successfully worked with Skye Contracting Company in the past.

**THEREFORE, BE IT RESOLVED** that the City enter into a contract with Skye Contracting Company construct the Grit Chamber Renovation Project and that the mayor and clerk be directed to sign said contract on behalf of the City.

**Councilmember Ridge moved, supported by Mitchell to approve Resolution No. 2016-65 as presented. Carried. 7 Yes. 0 No.**



**E. CONSIDER FIRST READING OF RESOLUTION NO. 2016-66 TO AUTHORIZE THE INSTALLATION OF SAFETY GLASS IN GENERAL OFFICE:**

Resolution No. 2016-66 was introduced as follows:

**WHEREAS**, The City of Charlotte is taking measures to make the City Hall Building more secure, and;

**WHEREAS**, Quotes have been taken as required from three companies that provide options for safety glass and security measures in the general office, and;

**WHEREAS**, The lowest quote, with the specifications requested, was provided by Harmon Auto Glass, 218 Lansing St., Charlotte, Michigan in the amount of \$4663.85, and;

**THEREFORE BE IT RESOLVED** that the City of Charlotte City Council hereby authorizes the security measures be installed by Harmon Glass, 218 Lansing St., Charlotte, MI which had the lowest quote for the specifications requested.

**Councilmember Russo moved, supported by Johnston to approve Resolution No. 2016-66 as presented. Carried. 7 Yes. 0 No.**

**F. CONSIDER FIRST READING OF RESOLUTION NO. 2016-68 REGARDING THE CONDITION OF CHARLOTTE SOUTHERN RAILROAD CROSSING IN THE CITY:**

**WHEREAS**, the Charlotte Southern Railroad is the owner of rail facilities in the City of Charlotte that include several grade crossings on City streets and State trunklines; and

**WHEREAS**, these grade crossings are in deplorable condition, causing hazardous driving conditions for vehicles and their occupants who must cross them; and

**WHEREAS**, the Michigan Department of Transportation has ordered the Charlotte Southern Railroad to undertake repairs to said crossings and has established deadlines for this work to be completed; and

**WHEREAS**, the deadlines for repairs have passed and no action has been taken by the Charlotte Southern Railroad to comply with said orders;

**THEREFORE, BE IT RESOLVED** that the Council requests that the Michigan Department of Transportation proceed expeditiously to take all necessary actions, including legal actions through the Michigan Attorney General, to compel the Charlotte Southern Railroad to effect the ordered repairs.

**Councilmember Johnston moved, supported by Russo to approve Resolution No. 2016-68 as presented. Carried. 7 Yes. 0 No.**

**COMMUNICATIONS AND COMMITTEE REPORTS**

**CITY ATTORNEY REPORT:** None.

**CITY MANAGER REPORT:** City Manager Guetschow reported that he has met with a realtor regarding the sale of three parcels or real estate. He has also been contacted by a concern interested in purchasing the former Bank of America drive-through location on S. Bostwick Street and will be following up on that.

Streets will be discussed at next Monday's meeting. He will not be in attendance as he will be out of the office for Girl's State once again all week. Director Gilson will be in attendance for that meeting.

**COUNCILMEMBER COMMITTEE REPORTS:**

- Councilmember Ridge reported that the Recreation Co-op met on June 9<sup>th</sup>. She thanked Council for approving the

resolution for the grant with the Michigan Department of Natural Resources. She reported that they are still working on the Master Plan and will be presenting to council in the near future.

- Councilmember Bahmer reported that the Planning Commission met on June 7<sup>th</sup>. They amended the format in which they will be approving site plans, conditional uses, etc. in much the same way as council with a resolution format. On the agenda were a site plan approval for 211 Munson. Representatives of 815 W. Shepherd were present to answer questions and will be coming before the commission on July 5<sup>th</sup> for approval. He stated that the food truck issue was tabled until the July 5<sup>th</sup> meeting.
- Mayor Lewis stated that the DDA met and discussed the café hour change and also the food truck issue. They were in favor of the hour change on the café issue but, took no stand on the food truck issue.

Mayor Lewis invited everyone to attend the Business After Hours at the Charlotte Public Schools on Thursday, June 23, 2016 from 6 – 7 PM at the Central Administrative Offices, 378 State Street, Charlotte, MI for an Oriole Points of Pride presentation.

**PUBLIC COMMENT: None.**

**MAYOR AND COUNCIL COMMENTS:**

- Councilmember Johnston thanked Council for bringing the railroad issue to the forefront again.
- Councilmember Ridge thanked the public for their comments. She stated that she appreciates the hard work by the council and realizes that they will not always agree but that they can come to a consensus.
- Mayor Pro-Tem Sanders encouraged everyone to participate in Celebrate Charlotte and all of the activities that it

provides. He stated that the Sunday activities at the airport with the Fly-In and breakfast are always good.

- Mayor Lewis reminded everyone of the meeting next Monday regarding street plans for the FY 2017/2018. He stated that there will be two to three meetings to discuss this issue. He asked that everyone keep their thoughts and prayers with the families of the Orlando tragedy.

**Mayor Pro-Tem Sanders moved, second by Mitchell to adjourn at 9:17 p.m. Carried. 7 Yes. 0 No**

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Mayor Tim Lewis

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Ginger Terpstra, City Clerk, CMMC