

CARC 2016
April 14, 2016

7:00

Members Present: Ron Hunt, Dave Bankhead, Yvonne Ridge, Emily Williamston, Vickie Montgomery, Debbie Montgomery,

Non- voting member present: Jan Day

The Minutes were reviewed and approved.

- I. Old Business
- A. Treasures Report:
 1. The CARC 2016-2017 budget was adopted and approved by Eaton Township. The City of Charlotte will not adopt it until after their July 2016 fiscal year.
 2. Yvonne submitted the transaction reports since 2014 to show where the CARC has spent its fund.
 3. The 2016 budget revenues include the DNR grants and the Patronicity Grant Money.
 4. Dave made a motion to adopt the 2016 budget as present. Emily/Vicky (Passed and seconded the motion) the adoption of the 2016 Budget passed unanimously. In the future, the budget needs to be reviewed and developed in February.
- B. CARC Grant Application (as it appears on the website):
 1. Emily has copied the current grant application and copied it onto a word document and made changes for the board to look at. After review from the board the Grant Proposal was reworded for clarity and simplicity. Emily will submit to Yvonne and make a fillable form and it will uploaded to the website (Yvonne/Ron) within the next month.
- C. Grant Updates:
 - 1 All the Grant material was sent by the end of March, the DNR was contacted to see where we were at in the list of prioritized projects. The environment assessment still needs to be conducted.
 - 2 There was discussion concerning what grants should be pursued and when. Clarification was sought concerning the solicitation of funds, writing grants, and how billable hours should be approved. It was determined that Jan will give updates on the time spent on writing grants and pursuing funds.
- D. Tennis Court Updates:
 1. Tennis courts; USTA has been asked for 40K to reduce the cost from the City of Charlotte. The USTA has very specific guidelines that need to be adhered to. The grant is reviewed by their

Board of Directors for approval. The construction cannot start before the USTA grant or the grant will not be considered.

II. Next Month Future Business:

- A. The Master Plan should be relooked at and updated. It will involve a visioning sessions and new prioritizations. Dave is going to call a special meeting for its updating. April 19 at 7 at the Eaton Township Hall.
- B. Emily would like to propose broom ball at the rink and will get some more information.
- C. Clay Summers (Eaton County Director of Parks) will come to the May meeting.
- D. CARC will look at the project layout for Phase I and II as well as the land behind Peoples

Meeting was adjourned at 8:58. Next Meeting: May 12, 2016, 7:00 at Carmel Township Hall.